

OFFICE: PROVINCIAL HEALTH OFFICE

PERFORMANCE SERVICE/AREA: SOCIAL SERVICES

MISSION: “ Uplift Quality of Life of the Cavitenos”

- Improve quality of life and socio-economic conditions through equitable health and social services, relevant quality education, socialized housing units, maintenance of peace and order and build disaster resilient community

GOAL: To provide quality, safe, comprehensive and cost-effective healthcare services to the Province of Cavite.

Strategic Objectives	Executive Programs/Projects/ Activities	Legislative Measure	Capacity Development (CapDev) Needs	Implementation Schedule
1. Rationalization of Hospital Operation	Provide hospital services to patients a. OPD b. Emergency Departments c. In-patients d. Ancillary Services e. Rehabilitation Medicine Medical Assistance Program for Marginalized Sector Upgrading of GEAMH bed capacity from 248 beds to 300 bed capacity >Creation of positions based on DOH Staffing pattern for 300 bed capacity Medical Department 1. Medical Specialist III (4) 2. Medical Officer (10) 3. Dentist V (1) 4. Physical Therapist (1) 5. Pharmacist (2) 6. Medical Technologist (2) 7. Radiologic Technician (1) Nursing Department 1. Nurse VI (1) 2. Nurse III (20) 3. Nurse II (44) Administrative Department 1. Supervising Administrative Officer (1) 2. Administrative Officer V (3)	SP Resolution Creating Additional Positions in Accordance to DOH Staffing Pattern	Related/relevant and continuous professional education staff	2017-2019

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	<p>3. Administrative Officer IV (1) 4. Administrative Officer III (1) 5. Social Welfare Officer II (1) 6. Social Welfare Assistant (1) 7. Warehouseman III (1) 8. Administrative Assistant (1) 9. Medical Equipment Technician (2) 10. Computer Maintenance Tech.(1) 11. Statistician (1)</p> <p>Establishment of Drug Testing Facility</p> <p>a. Equipment b. Internet connection c. Manpower d. Physical Facility</p> <p>Modernization of GEAMH</p> <p>a. Submission of Project Proposal to KOICA b. Construction of 6-storey building</p> <p>Re-nationalization of GEAMH and CCMH</p> <p>Free Surgical Mission</p> <p>a. PBM Cleft Lip/palate for children</p> <p>Information Technology Development (Health Information System Expansion)</p> <p>a. GEAMH b. Gen. Trias Medicare Hospital c. Kawit Kalayaan Hospital d. Rural Health Units (Additional IT Staff)</p> <p>TQM - Quality Assurance</p> <p>a. Implements TQM Program: 1. CQI Program 2. Patient Satisfaction Survey 3. Infectious Control Program</p>			<p>2017-2019</p>

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<p>2. Improve Health Facilities of the Provincial Hospital, Cavite Center for Mental Health and all Satellite Hospitals</p>	<p>Outsourcing of needed: a. Pulmonary Services b. Laboratory Services c. Radiology Services d. Dialysis Services e. Dietary Services f. Janitorial/Housekeeping g. Security Services h. Laundry Services i. Maintenance Services j. Medico Legal Services</p> <p><u>Cavite Center for Mental Health</u> 1. Drug Free Workplace Program 2. Mental Health Services 3. Special Mental Health Programs 4. Pagkalinga sa Taong Grasa</p> <p><u>Kawit Kalayaan Hospital</u> 1. Operating Room services for OB and General Surgery</p> <p><u>CarSiGMA District Hospital</u> 1. Upgrading of CDH from 19 bed to 25-30 bed Level 1 Hospital a. Office of the Chief of Hospital b. Medical Service c. Nursing Service d. Administrative Service</p> <p>Maintenance and improvement of PHO facilities. Preventive Maintenance Provision of equipment - 3 units incubator, laparoscopy, endoscopy, defibrillator</p> <p>Infrastructure Projects: <u>Gen. E. Aquinaldo Memorial Hospital</u> 1. Construction of Dormitory Building 2. Fencing of GEAMH Compound</p>		<p>Facility/building maintenance training and Preventive Maintenance Training</p>	<p>2017-2019</p>
Strategic	Executive Programs/Projects/	Legislative	Capacity	Implementation

Objectives	Activities	Measure	Development (CapDev) Needs	Schedule
	<p>3. Total Repiping of Water Line</p> <p>4. Landscaping and Parking Area</p> <p>5. Installation of Fire Protection System of GEAMH Hospital</p> <p>6. Repair of Kitchen/Dietary Area</p> <p>7. Construction of Cover pathwalk from CCCPH to KP and to GEAMH to new provincial/DOH Warehouse</p> <p>8. Repair/Renovation of Pedia and Surgery Ward</p> <p>9. Installation of CCTV</p> <p><u>Korea-Philippines Friendship Hospital</u></p> <p>1. Ramp for Medical Arts Building</p> <p>2. STP for KPH</p> <p>3. Replacement of elevator for MAB</p> <p>4. Replacement of all tiles/flooring</p> <p>5. Expansion of Dialysis Room</p> <p>6. Repair/renovation of existing KPFP Bldg</p> <p>7. Installation of CCTV</p> <p>Satellite Hospitals</p> <p><u>Cavite Center for Mental Health</u></p> <p>1. Fencing of female ward</p> <p>2. Transfer of Electrical Post</p> <p>3. Covered pathwalk and concreting of road</p> <p>4. Drainage System</p> <p>5. Repair of female ward pantry</p> <p>6. Repair of roofing and comfort rooms</p> <p>7. Additional Equipment</p> <p><u>Kawit Kalayaan Hospital</u></p> <p>1. Construction of ER</p> <p>2. Additional Building</p> <p>3. Additional Equipment</p> <p><u>Cavite Municipal Hospital</u></p> <p>1. Completion of Admin Building</p>			

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	<p>2. Repair/Renovation of main and extension building, X-Ray and PT room</p> <p><u>Naic Medicare Hospital</u></p> <p>1. Construction of Admin Building, garage, kitchen, storage room, and OPD Room</p> <p>2. Provision of Equipment</p> <p><u>CarSiGMA District Hospital</u></p> <p>1. Improvement of hospital facilities</p> <p>2. Construction of Administrative, Office, WCPU Treatment Room, Dietary, Morgue, Motorpool, etc.</p> <p>3. Provision of Office and Medical Equipment</p> <p>4. Installation of CCTV</p>			
<p>3. Devise a system that would help the Provincial Health, Cavite Center for Mental Health and all satellite hospitals to become self-liquidating</p>	<p>Income Generating Programs:</p> <p>1. Provision of hospital/public Health Fees</p> <ul style="list-style-type: none"> a. Laboratory Fees b. Radiology Fees c. Hospital Services Fees/Room Rates d. Facilities/Space Rentals e. Food stalls f. Loading station g. Certification/Service Records, etc. h. Data for Research Fee i. Medical Rep. ID j. User Fee (Affiliating Students) <p>2. Outsourcing Fees</p> <p>3. Parking Fees</p> <p>4. Car Sticker</p> <p>5. Electronic Transaction System</p> <p>6. Centralization of units/ sections to maximize existing manpower</p>	<p>SP Resolution for Hospital/ Health Fees to be included in the Provincial Revenue Code</p>	<p>Financial Management Training</p>	<p>2017-2019</p>

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	7. Occupational Health Services a. Private Companies b. Medical Exam for Employment 8. HCATS - affiliation fees 9. Financial Autonomy for hospital administration/retention of PHIC reimbursement 10. Price mark-up for medicines and medical supplies	SP Resolution/ Ordinance		
4. Adopt and implement locally initiated health and community outreach programs and national health programs based on DOH and SDG standards	Implements Public Health Programs A. Service Provider 1. Water Analysis Laboratory 2. TB Laboratory 3. Medical Missions 4. Dental Missions 5. Cataract Missions 6. Family Planning 7. TB Case Finding 8. Counselling 9. Blood Collection B. Public Health Programs 1. Infectious Diseases (Communicable Diseases Prevention and Control a. TB Prevention and Control b. Sexually Transmitted Infections HIV-AIDS Prevention and Control c. Rabies Prevention and Control d. Dengue Prevention and Control e. Leprosy Prevention and Control f. Soil Transmitted Helminth Prevention and Control g. Malaria Prevention and Control h. Emerging and Re-Emerging Diseases Prevention and Control 2. Maternal, Neonatal, Child Health and Nutrition (MNCHN) and Family Planning Programs: a. Maternal Health Program		Relevant Training/Seminar	2017-2019

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	<ul style="list-style-type: none"> b. Family Planning Program c. Newborn Screening Program d. Immunization Program e. Integrated Management for Childhood Illness f. Adolescent Health and Development Program g. Nutrition Program h. Oral Health Program 3. Environmental and Occupational Health Programs 4. Non-Communicable Diseases Prevention and Control 5. Voluntary Blood Donation Program C. Health Education and Promotion D. Health Information System E. Health Emergency Management System F. Epidemiology and Surveillance System (DOH-Extension Office, KOICA Projects/KOV Office) G. Sectoral Development Approach H. Community Programs 			
<p>5. Implement the National Health Insurance Program (NHIP) No Balance Billing, Point of Care Enrolment</p>	<ul style="list-style-type: none"> 1. Compliance to No Balance Billing 2. Philhealth Enrolment "At the Point of Care" 3. PHIC Accreditation <ul style="list-style-type: none"> a. Animal Bite Center b. TB Dots c. Primary Care Benefits (PCB1) d. Level 1,2 and 3 Accreditation 4. Health Promotion on PHIC Benefits 			<p>2017-2019</p>

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<p>6. Implement GAD Related Program and DRR/CCA Health Services in times of Disaster and Calamities</p>	<p>GAD Programs</p> <ol style="list-style-type: none"> 1. Establishment of Women and Child Protection Unit in the Hospital, Creation of Social Worker Position, Equipment and Furniture 2. Women's Health and Wellness, Additional Manpower, Provision of Equipment 3. Newborn Screening and Expanded NBS <ol style="list-style-type: none"> a. Hearing Test for Newborn/ Additional manpower for hearing test 4. Facility for people with special needs PWDs, Senior Citizen, Pregnant Women 5. Discounts for PWDs, Senior Citizens, NBB Patients 6. Establishment of Teen Mom Facility 7. Establishment of Adolescent Youth Friendly Health Facility <p>DRR/CCA Health Services</p> <ol style="list-style-type: none"> 1. Activation of Health Services in times of disasters/calamities <p>Programs for Climate Change</p> <ol style="list-style-type: none"> 1. Improvement of Sewerage Treatment Plant/Creation of positions for STP Operation 2. Conduct water quality of ground water sources of drinking water 3. Hospital Waste management 		<p>Women and Child Protection Seminar</p> <p>Training for Women's Health</p> <p>Newborn Screening Training</p> <p>Orientation and training on people with special needs</p> <p>Adolescent Youth Training</p> <p>Health Management Training, Disaster Management, Training and Education on Health Personnel on Treatment of CC and CV related health issues</p> <p>Training on STP Operation</p> <p>Training on STP Operation</p> <p>Training on Waste Management</p>	<p>2017-2019</p> <p>2017-2019</p> <p>2017-2019</p> <p>2017-2019</p> <p>2017-2019</p> <p>2017-2019</p> <p>2017-2019</p> <p>2017-2019</p> <p>2017-2019</p> <p>2017-2019</p> <p>2017-2019</p> <p>2017-2019</p> <p>2017-2019</p> <p>2017-2019</p>

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<p>CSC-PRIME HRM Accreditation Program</p> <p>A. SHRP Compliance</p> <p>1. Capacity Development Programs (Human Resource Intervention)</p> <p>2. Health and Wellness Program (Physical and Medical Examination)</p> <p>B. SPMS Implementation</p> <p>OPCR and IPCR Targets and Accomplishments</p> <p>C. Program on Rewards and Incentive for Service Excellence (PRAISE)</p>	<p>Implements Capacity Development Programs for PHO employees</p> <p>Provide Physical and Medical Examination (Annual Medical Check-Up for Employees)</p> <p>OPCR/IPCR Tracking Tools for Monitoring and Accomplishment Preparation</p> <p>Implements of PRAISE PROGRAM:</p> <p>a. Most Courteous Employees</p> <p>b. Loyalty Award</p> <p>c. Best Organizational Unit Award</p> <p>d. 5S Compliance Award</p> <p>e. Regular Incentive Award</p> <p>f. Special Incentive Award</p> <p>g. Service Award for Retirees</p> <p>h. Personnel Motivation and Incentive Award</p> <p>i. Length of Service Incentive</p>	<p>100% of PHO employees are provided relevant HRI</p> <p>Provide Annual Medical Check Up to PGC Employees</p> <p>Obtain Very Satisfactory Rating</p> <p>Provide at least 5 annual awards are given to deserving employees</p>	<p>Provide Relevant Human Resource Intervention to PHO Employees</p> <p>Health Education to Employees</p> <p>Monitoring, Evaluation, and Calibration of IPCR</p> <p>PRAISE competency capability training</p>	<p>2017-2019</p> <p>During Employees Birthmonth 2017-2019</p> <p>January-December 2017-2019</p> <p>December - Annual Awarding 2017-2019</p>
<p>II ISO 9001:2008 Re-Certification</p> <p>Compliance to ISO 9001:2008</p> <p>QMS Standards and Office Quality Objectives</p>	<p>1. Maintains and sustains ISO Certification for OPD and ER Services</p>	<p>Issuance of ISO 9001:2008 Recertification</p>	<p>Internal Audit Seminar</p> <p>Orientation/Reorientation on ISO 9001-2008</p>	<p>2017</p>

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	2. Expansion of ISO Processes a. In-patient Services b. Public Health Program c. Satellite Hospital Services	Inclusion of Additional ISO Processes	Management Review of ISO Processes Orientation of ISO Processes Internal Audit Seminar Root Cause Analysis Seminar	2017-2019