

**OFFICE: PROVINCIAL ASSESSOR'S OFFICE**

**PERFORMANCE SERVICE/AREA: LOCAL AND FISCAL ADMINISTRATION**

**MISSION: "A Strong and Productive Provincial Government of Cavite (PGC)**

- Ensure effective and efficient public service, resource generation, fund utilization, monitoring and evaluation in order to achieve National and International Standards in local and fiscal administration

**GOAL: To obtain a financially sound and stable local government unit through enthusiastic and hearty discovery, classification, appraisal, assessment and evaluation of all real properties within the territorial jurisdiction.**

Strategic Objectives	Executive Programs/Projects/ Activities	Legislative Measure	Capacity Development (CapDev) Needs	Implementation Schedule
To discover, appraise and assess all real properties for taxation purposes	Local Revenue - Resource Mobilization Program thru discovery appraisal and assessment of real property to increase real property tax collection		Attend conventions, seminars, trainings.  Upgraded computers/systems and related equipment adapting the Real Property Tax System (RPTS)	2017-2019 (Continuous Activities)
To have maintained updated and accurate data/records of all real properties in the eleven (11) tax mapped municipalities	Tax Mapping Project		Attend conventions, seminars, trainings.  Upgraded computers/systems and related equipment adapting the Real Property Tax System (RPTS)	2017-2019 (Continuous Activities)
To have increased in assessed valuation subject to tax collection	Drafted General Revision of Assessment		Trainings/seminars/in house trainings	2017-2019
To render technical assistance to Local Government Units in the attainment of increase tax collection	National/Local Government Partnership  Conduct of monthly Municipal Assessor's Meeting to disseminate new issuances		Conference/monthly meetings/ in-house trainings/ meetings as need arises	2017-2019

Strategic Objectives	Executive Programs/Projects/ Activities	Legislative Measure	Capacity Development (CapDev) Needs	Implementation Schedule
To assist local government units in the Provincial Government Of Cavite for determination of just compensation on acquired properties.	Convene of Provincial Appraisal Committee for determination of just compensation on properties acquired by the government		Meetings as need arises	2017-2019
To ensure on time issuance of certified true copies and certification of accurate assessment records and at the same time additional revenue source thru right fees collection	Assessment Accountability and Discipline Records Management		Trainings/seminars/in-house trainings/ upgraded computers/system	2017-2019
To ensure prompt issuance of tax declaration in case of transfer	ISO Compliance		Trainings/seminars/in-house trainings/ upgraded computers/system	
To ensure employee's Welfare and competency in work performance	Gender and Development (GAD) related programs		Team buildings/trainings/year-end performance evaluation	every June and December of 2017-2019