

OFFICE: PROVINCIAL INFORMATION AND COMMUNICATIONS TECHNOLOGY OFFICE

PERFORMANCE SERVICE/AREA: LOCAL AND FISCAL ADMINISTRATION

MISSION: "A Strong and Productive Provincial Government of Cavite (PGC)

- Ensure effective and efficient public service, resource generation, fund utilization, monitoring and evaluation in order to achieve National and International Standards in local and fiscal administration

GOAL: Provide different systems/ICT solutions and ICT related assistance within PGC and province wide.

| Strategic Objectives   | Executive Programs/ Projects/ Activities   | Legislative Measure  | Capacity Development (CapDev) Needs  | Implementation Schedule        |
|--|--|--|--|--------------------------------|
| 1. Efficient management of ICT Operation                                   | Annual conduct of preventive maintenance<br>Immediate response in Information and Communications Technology (ICT) request<br>Effective and proper maintenance of servers<br>Proper monitoring of internet connection |  | Trainings for ICT Infrastructure and Security, PC troubleshooting, Network configuration / maintenance and Server administration / management<br>ICT equipment like desktop and laptop; and supplies like memory, hard drive | 2017 - 2019                    |
| 2. Effective and efficient development and administration of ICT Solutions | Efficient maintenance of existing ICT Systems  | SP Resolution allowing the governor to enter into contract with the winning bidder/provider for all the items (a to r) | Trainings for System Analysis and Design, System Architecture, Programming, Project Management, Documentation and ICT Security / backup and Redundancy<br>ICT equipment  | 2017 - 2019                    |
|  | Effective ICT solutions within Provincial Government of Cavite and province-wide<br><br>• Financial Management System (FMS) (Accounting, Budget, Treasury)<br><br>• Emergency Response Solution                      |  | Desktop, Laptop and Tablet   | 2017 - 2018<br><br>2017 - 2019 |
|  | Traffic Management System  | Aside from SP Resolution, Creation of Technical Working Group (TWG) for Traffic Management project                     | Printer<br><br>Communication Equipment like radio, mobile phone  | 2017                           |
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|   |   |   | (CapDev) Needs                           |   |
|---|---|---|--|---|
|   | <ul style="list-style-type: none"> <li>• Real Property Tax System Phase 2 (Revision, Municipalities and Online Payment)</li> <li>• Wireless Access Program On Governance Phase 2</li> <li>• Health Management System</li> <li>• Mobile Application</li> <li>• Project Procurement Management Plan (PPMP) System</li> <li>• Provincial Jail Inmate Profiling System</li> <li>• ISO Electronic Record Management System (CQMO)</li> <li>• Document Tracking System</li> <li>• Environment Complaints Management System (PGENRO)</li> <li>• Barangay Management System</li> <li>• Provincial ID System</li> <li>• Real Property Tax System Version 2</li> <li>• Barangay Officials Database</li> </ul> |   | CCTV and Traffic Light, LED TV, monitor  | <p>2017</p> <p>2017</p> <p>2017</p> <p>2017</p> <p>2017</p> <p>2017</p> <p>2017</p> <p>2017</p> <p>2017</p> <p>2017</p> <p>2017</p> <p>2017</p> <p>2017</p> |
|   | <ul style="list-style-type: none"> <li>• Inventory and Procurement Management System (IPMS)</li> <li>• RFID (Public Elementary and High School)</li> <li>• Personnel Management Information and Payroll System</li> </ul>   |   |  | <p>2017 - 2018</p> <p>2017 - 2019</p> <p>2018 - 2019</p>  |
| 3. Free and useful ICT education to all stakeholders. | Effectively conduct free trainings.   | SP Resolution approving the establishment of satellite offices for Cavite Computer Center | Continuous trainings for ICT instructors | 2017 - 2019   |