

## REQUEST FOR QUOTATION

For: Supply and delivery of Hygiene Kits to be given during Kalinga sa Nakakatanda

Name of Company

Complete Company Address

Date: October 18, 2017

RFQ No.: GLEVA-RFO 21-2017

PR No.: 2017-9-1512/9-28-2017

PHILGEPS Ref. No.: 4881767

PROV. SOCIAL WELFARE AND DEV. OFFICE

RECEIVED  
DATE 10-19-17

### To whom it may concern:

Please quote your lowest price/s on the lot or item/s below, subject to General Conditions indicated herein, stating the shortest time of delivery and submit your quotation duly signed by your official representative not later than October 27, 2017 at 5:00pm to the address listed above.

Very truly yours,

ENGR. ENRICO M. ALVAREZ  
BAC Chairman

### CANVASSERS'S CERTIFICATION

This is to certify that I have full knowledge, authority and responsibility in distributing and/or collecting the Request for Quotation in accordance to the guidelines in securing prices for the Provincial Social Welfare and Development Office (Agency Name) of the Provincial Government of Cavite.

JUNITH G. CELESTIAL, RSN  
(Printed Name above Signature)  
AUTHORIZED CANVASSER

PLEASE QUOTE: PER ITEM

### BIDDER'S PROPOSAL BOX

No	ITEM DESCRIPTION (ITEM NAME&TECHNICALSPECIFICATIONS)	QTY.	UNIT	APPROVED BUDGET OF CONTRACT (ABC)	FINANCIAL PROPOSAL (Indicate the Price Offer)		TECHNICAL PROPOSAL	Delivery weeks /days
					Unit Price	Total Price		
	Hygiene Kits			69,420.00				
	***see page 2 for the specifications***							
	<b>TOTAL</b>			69,420.00				

### GENERAL CONDITIONS

- All entries must be typewritten and legible;
- Bidders must submit necessary business permits(SEC, LGU, DTI, CDA, BIR Certificate, etc.);
- Place this RFQ in a sealed envelope and type the following details on the face of the envelope:  
Your Company Name  
RFQ No.  
PR No.  
PHILGEPS Reference No.
- Delivery period must be at least within \_\_\_\_\_ calendar days from date of the Notice to Proceed (Indicate the days of delivery in the Bidder's Proposal box)
- Item/s delivered must have warranties for unit replacements, parts, labor or other services;
- Price validity shall be for a period of three(3) months;
- Quoted prices must be inclusive of taxes, and other charges or fees and shall not exceed the Approved Budget for the Contract(ABC);
- If Bid is accepted, the supplier undertakes to provide a performance security in the form, amounts, and within the times specified in the Revised IRR of R.A. 9184;
- It is understood that the Provincial Government of Cavite is not bound to accept the Lowest Calculated Bid or any Bid it may receive.
- Transaction with the Provincial Government of Cavite shall mean compliance by the winning bidder with the bid and delivery requirements before the issuance of check payment;
- Failure to comply with these conditions shall mean disqualification of your bid proposal

### SUPPLIER/CONTRACTOR/CONSULTANTS CERTIFICATION

Date: October 27, 2017

After having carefully read and accepted Your General Conditions, I/We quote you on the item/s at price/s noted above for immediate delivery and shipment which can be made in \_\_\_\_\_ days from receipt of the Notice To Proceed.

Print Name & Signature of  
Authorized Representative

Company Tel./Fax/Mobile No.

Company Tax Identification No. (TIN)

Please attached:  
COR- Certificate of Registration (BIR)

Page 2 of Request For Quotation for Supply and delivery of Hygiene Kits to be given during Kalinga sa Nakakatanda;

PLEASE QUOTE: <u>PER ITEM</u>					BIDDER'S PROPOSAL BOX			
No	ITEM DESCRIPTION (ITEM NAME&TECHNICALSPECIFICATIONS)	QTY.	UNIT	APPROVED BUDGET OF CONTRACT (ABC)	FINANCIAL PROPOSAL (Indicate the Price Offer)		TECHNICAL PROPOSAL	Delivery weeks /days
					Unit Price	Total Price		
1	Bath Towel (Plain) (24 x 28)	65	Pcs	18,070.00				
2	Face Towel (16 x 11)	65	Pcs	3,770.00				
3	Adult Diaper (Size L) 24's (10's/pack)	65	packs	12,610.00				
4	Toothpaste (22g) 12's/pack	65	packs	5,460.00				
5	Bath soap (60g)	65	Pcs	1,170.00				
6	Shampoo (12's/packs)	65	packs	4,095.00				
7	Oral Toothbrush	65	Pcs	1,170.00				
8	Alcohol (150ml)	65	Pcs	2,015.00				
9	Toilet paper (2 ply per roll)	65	Pcs	650				
10	Socks (3pairs/pack)	65	packs	5,005.00				
11	Wet wipes (15 sheets)	65	packs	2,080.00				
12	Powder Laundry Soap (80g) (6's/pack)	65	packs	3,640.00				
13	Adult Powdered Milk (180g)	65	Pcs	6,240.00				
14	Biscuits (30g) (10's/pack)	65	packs	3,445.00				
	***nothing follows***							
	TOTAL			69,420.00				

\_\_\_\_\_  
Company Name.

\_\_\_\_\_  
Address

\_\_\_\_\_  
Print Name & Signature of  
Authorized Representative