

Republic of the Philippines
PROVINCIAL GOVERNMENT OF CAVITE
Request for Publication of Vacant Positions

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To: CIVIL SERVICE COMMISSION (CSC)

This is to request the publication of the following vacant positions of Provincial Government of Cavite in the CSC website:

RENATO A. ABUTAN
Provincial Administrator
Date: June 29, 2018

No.	Position Title	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (If applicable)	
1	PHARMACIST I	KKH - 5	11	20,179	Bachelor's degree in Pharmacy	None required	None required	RA 1080		Kawit Kalayaan Hospital
2	ENGINEERING ASSISTANT	PEO - 27	8	16,282	Completion of 2 years studies in College	4 hours of relevant training	1 year of relevant experience	Career Service (Subprofessional) First Level Eligibility		Office of the Provincial Engineer
3	PROVINCIAL GOV'T DEPT HEAD (PROVINCIAL ENVIRONMENT & NATURAL RESOURCES OFFICER)	PENR - 1	26	92,108	Bachelor's degree in Environment, Forestry, Agriculture or any related course	None	5 years experience in environmental & natural resources management, conservation & utilization	First grade or its equivalent		PG-ENVIRONMENT AND NATURAL RESOURCES OFFICE
4	ADMINISTRATIVE AIDE III (CLERK I)	PG - 54	3	11,914	Completion of 2 years studies in College	None Required	None Required	Career Service (Subprofessional) First Level Eligibility		OFFICE OF THE PROVINCIAL GOVERNOR
5	STATISTICIAN II	PPDO - 10	15	29,010	Bachelor's degree relevant to the job	4 hours of relevant training	1 year of relevant experience	Career Service (Professional) Second Level Eligibility		Office of the Provincial Planning and Development
6	ADMINISTRATIVE AIDE VI (CLERK III)	PPO - 26	6	14,340	Completion of 2 years studies in College	None Required	None Required	Career Service (Subprofessional) First Level Eligibility		OFFICE OF THE PROVINCIAL POPULATION
7	LOCAL REVENUE COLLECTION OFFICER II	PTO - 18	15	29,010	Bachelor's degree	4 hours of relevant training	1 year of relevant experience	Career Service (Professional) Second Level Eligibility		Office of the Provincial Treasurer
8	PROVINCIAL GOV'T DEPT HEAD (GENERAL SERVICES OFFICER)	GSO - 1	26	92,108	Bachelor's degree in Public Administration, Business Administration & Management	None	5 years experience in general services, including management of supply, property, solid waste disposal & general sanitation	First grade or its equivalent		GENERAL SERVICES OFFICE

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9	ADMINISTRATIVE AIDE VI (CLERK III)	PS - 102	6	14,340	Completion of 2 years studies in College	None Required	None Required	Career Service (Supprofessional) First Level Eligibility	OFFICE OF THE PROVINCIAL SANGGUNIAN
10	ADMINISTRATIVE AIDE III (CLERK I)	GEAMH - 30	3	11,914	Completion of 2 years studies in College	None Required	None Required	Career Service (Subprofessional) First Level Eligibility	General Emilio Aguinaldo Memorial Hospital
11	DENTIST II	PH - 25	16	31,765	Doctor of Dental Medicine or Dental Surgery	4 hours of relevant training	1 year of relevant experience	RA 1080	OFFICE OF THE PROVINCIAL HEALTH
12	MEDICAL SPECIALIST III (Part Time)	KPFH - 18	24	73,299	Doctor of Medicine	8 hours of relevant training	2 years of relevant experience	RA 1080	KOREA- PHILIPPINES FRIENDSHIP HOSPITAL
13	NURSE I	CCMH - 32	11	20,179	Bachelor of Science in Nursing	None Required	None Required	RA 1080	CAVITE CENTER FOR MENTAL HEALTH
14	ADMINISTRATIVE AIDE I (UTILITY WORKER I)	GSO - 67	1	10,510	Must be able to read and write	None Required	None Required	MC 10 s.2013 CAT III	GENERAL SERVICES OFFICE
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Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than _____.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the present position for one (1) year (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in their application to:

ATTY. JESUS CRISPIN C. REMULLA

Provincial Governor

Provincial Capitol Building, Trece Martires City, Cavite

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.