

# REQUEST FOR QUOTATION

**CDTS**



18.020.000545

## For Printing and Binding of Handbook on Cavite History and Culture for Various Special Events of Provincial Tourism Office

Date: November 16, 2018

RFQ No.: NLONTOC-RFQ-416-2018

PR No.:

PHILGEPS Ref. No.: 5816371

\_\_\_\_\_  
*Name of Company*

\_\_\_\_\_  
*Complete Company Address*

**To whom it may concern:**

Please quote your lowest price/s on the lot or item/s below, subject to General Conditions indicated herein, stating the shortest time of delivery and submit your quotation duly signed by your official representative not later than **November 22, 2018 at 5:00 PM to the BAC Office, 2/F Provincial Capitol Bldg., Brgy. San Agustin, Trece Martires City.**

Very truly yours,  
**RENATO A. ABUTAN**  
 BAC-A Chairman

**CANVASSERS'S CERTIFICATION**

This is to certify that I have full knowledge, authority and responsibility in distributing and/or collecting the Request for Quotation in accordance to the guidelines in securing prices for **Office of the Provincial Tourism of the Provincial Government of Cavite.**

\_\_\_\_\_  
 (Printed Name & Signature)  
**AUTHORIZED CANVASSER**

PLEASE QUOTE: PER ITEM

BIDDER'S PROPOSAL BOX

No	ITEM DESCRIPTION (Item Name & Technical Specifications)	QTY.	UNIT	APPROVED BUDGET OF CONTRACT (ABC)	FINANCIAL PROPOSAL (Indicate the Price Offer)		TECHNICAL PROPOSAL	DELIVERY (days/weeks)
					Unit Price	Total Price		
	Handbook on Cavite History & Culture	1979	pcs	643,175				
	** see 2 for the specification**							
	<b>TOTAL</b>			<b>643,175.00</b>				

- GENERAL CONDITIONS**
1. All entries must be legibly handwritten or typewritten;
  2. Bidders must submit necessary business permits (SEC, LGU, DTI, CDA, BIR Certificate, etc.) and PhilGEPS Online Registration/Certification;
  3. Place this RFQ in a sealed envelope and type the following details on the face of the envelope:  
 Company Name  
 RFQ No.  
 PR No.  
 PHILGEPS Reference No.
  4. Delivery period must be at least within \_\_\_\_\_ calendar days from date of the Notice to Proceed (Indicate the days of delivery in the Bidder's Proposal box)
  5. Item/s delivered must have warranties for unit replacements, parts, labor or other services;
  6. Price validity shall be for a period of three(3) months;
  7. Quoted prices must be inclusive of taxes, and other charges or fees and shall not exceed the Approved Budget for the Contract (ABC);
  8. If Bid is accepted, the supplier undertakes to provide a performance security in the form, amounts, and within the times specified in the Revised IRR of R.A. 9184;
  9. It is understood that the Provincial Government of Cavite is not bound to accept the Lowest Calculated Bid or any Bid it may receive;
  10. Transaction with the Provincial Government of Cavite shall mean compliance by the winning bidder with the bid and delivery requirements before the issuance of check payment;
  11. Failure to comply with these conditions shall mean disqualification of your bid proposal.

**SUPPLIER/CONTRACTOR/CONSULTANT'S CERTIFICATION**

Date: November 22, 2018

After having carefully read and accepted your General Conditions, I/we quote you on the item/s at price/s noted above for immediate delivery and shipment, which can be made in \_\_\_\_\_ days from receipt of the Notice To Proceed.

\_\_\_\_\_  
 Printed Name & Signature  
 of Authorized Representative

\_\_\_\_\_  
 Company Tel./Fax/Mobile No.

\_\_\_\_\_  
 Company Tax Identification No. (TIN)

\*Attach Certificate of Registration (BIR)

JOF 11/20

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PLEASE QUOTE: <u>PER ITEM</u>					BIDDER'S PROPOSAL BOX			
No.	ITEM DESCRIPTION (Item Name & Technical Specifications)	QTY	UNIT	APPROVED BUDGET OF CONTRACT (ABC)	FINANCIAL PROPOSAL (Indicate the Price Offer)		TECHNICAL PROPOSAL	Delivery (days/weeks)
					Unit Price	Total Price		
				643,175.00				
	Size: 5.5" x 7.5"							
	Stock: Cover – C2S 220							
	Inside – C2S 80							
	Pages: 350 Pages							
	Color : Cover : Full Colors							
	Inside : One Color							
	Binding; Perfect Binding							
	Quantity : 100 Copies							
	*Cavite Heritage and Educational Tour (740 pcs)							
	*Tourism Summit (418 pcs)							
	*Wreath Laying Ceremony(200pcs)							
	*Culinary and Heritage Tour (160 pcs)							
	*Historical Familiarization Tour							
	**nothing follows**							
	<b>TOTAL</b>			<b>643,175.00</b>				

\_\_\_\_\_  
Company Name

\_\_\_\_\_  
Address

\_\_\_\_\_  
Printed Name & Signature  
of Authorized Representative