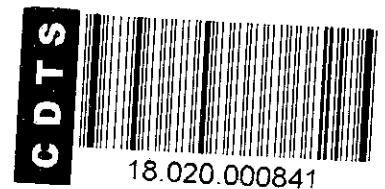


REQUEST FOR QUOTATION



For Provision of Meals and Hotel Accommodation for the Training and Teambuilding of the Office of the Vice Governor Staff

Name of Company

Complete Company Address

Date: December 11, 2018

RFQ No.: NLONTOC-RFO-437-2018

PR No.: 2018-12-2397/12-5-18

PHILGEPS Ref. No.: 5901689

To whom it may concern:

Please quote your lowest price/s on the lot or item/s below, subject to General Conditions indicated herein, stating the shortest time of delivery and submit your quotation duly signed by your official representative not later than December 17, 2018 at 5:00 PM to the BAC Office, 2/F Provincial Capitol Bldg., Brgy. San Agustin, Trece Martires City.

Very truly yours,
RENATO A. ABUTAN
 BAC-A Chairman

CANVASSERS'S CERTIFICATION

This is to certify that I have full knowledge, authority and responsibility in distributing and/or collecting the Request for Quotation in accordance to the guidelines in securing prices for Sangguniang Panlalawigan Office of the Provincial Government of Cavite.

 (Printed Name & Signature)
 AUTHORIZED CANVASSER

PLEASE QUOTE: PER ITEM

BIDDER'S PROPOSAL BOX

No	ITEM DESCRIPTION (Item Name & Technical Specifications)	QTY.	UNIT	APPROVED BUDGET OF CONTRACT (ABC)	FINANCIAL PROPOSAL (Indicate the Price Offer)		TECHNICAL PROPOSAL	DELIVERY (days/weeks)
					Unit Price	Total Price		
	Standard Family Room 6 pax/room (3D/2N)	10	rooms	69,600.00				
	-Two night accommodations in 10 units of Standard Family Room inclusive of Buffet breakfast for 58 persons							
	see Page 2 for Specifications							
	TOTAL							

- GENERAL CONDITIONS**
- All entries must be legibly handwritten or typewritten;
 - Bidders must submit necessary business permits (SEC, LGU, DTI, CDA, BIR Certificate, etc.) and PhilGEPS Online Registration/Certification;
 - Place this RFQ in a sealed envelope and type the following details on the face of the envelope:
 Company Name
 RFQ No.
 PR No.
 PHILGEPS Reference No.
 - Delivery period must be at least within _____ calendar days from date of the Notice to Proceed (Indicate the days of delivery in the Bidder's Proposal box)
 - Item/s delivered must have warranties for unit replacements, parts, labor or other services;
 - Price validity shall be for a period of three(3) months;
 - Quoted prices must be inclusive of taxes, and other charges or fees and shall not exceed the Approved Budget for the Contract (ABC);
 - If Bid is accepted, the supplier undertakes to provide a performance security in the form, amounts, and within the times specified in the Revised IRR of R.A. 9184;
 - It is understood that the Provincial Government of Cavite is not bound to accept the Lowest Calculated Bid or any Bid it may receive;
 - Transaction with the Provincial Government of Cavite shall mean compliance by the winning bidder with the bid and delivery requirements before the issuance of check payment;
 - Failure to comply with these conditions shall mean disqualification of your bid proposal.

SUPPLIER/CONTRACTOR/CONSULTANT'S CERTIFICATION

Date: December 17, 2018

After having carefully read and accepted your General Conditions, I/we quote you on the item/s at price/s noted above for immediate delivery and shipment, which can be made in _____ days from receipt of the Notice To Proceed.

 Printed Name & Signature
 of Authorized Representative

 Company Tel./Fax/Mobile No.

 Company Tax Identification No. (TIN)

**Attach Certificate of Registration (BIR)*

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PLEASE QUOTE: **PER ITEM**

BIDDER'S PROPOSAL BOX

No.	ITEM DESCRIPTION (Item Name & Technical Specifications)	QTY	UNIT	APPROVED BUDGET OF CONTRACT (ABC)	FINANCIAL PROPOSAL (Indicate the Price Offer)		TECHNICAL PROPOSAL	Delivery (days/weeks)
					Unit Price	Total Price		
	Training Package	58	pax	313,200.00				
	-Use of Function Room for 2 days							
	Sound System & Microphones							
	-Use of Projector & Screen							
	-Use of Teambuilding Facilities							
	-Teambuilding Facilitator and Speaker							
	-Training Kit							
	Banquet Meals							
	AM Snacks							
	Buffet Lunch							
	PM Snack							
	Buffet Dinner							
	TOTAL			382,800.00				

Company Name

Address

*Printed Name & Signature
of Authorized Representative*