

Republic of the Philippines  
PGO CAVITE  
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

This is to request the publication of the following vacant positions of PGO CAVITE in the CSC website:

**LOURDES G. CAMERO**

(HRMO)

Date: January 16, 2019

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	ADMINISTRATIVE OFFICER IV(Mgt. & Audit Analyst II)	PAD-3	15	30531	Bachelor's degree relevant to the job	4 hrs of rel training	1 yr of rel exp	2nd Level	n/a	OFFICE OF THE PROVINCIAL ADMINISTRATOR
2	AGRICULTURAL TECHNOLOGIST	PAG-55	10	19233	Bachelor's degree relevant to the job	None required	None required	1st Level	n/a	OFFICE OF THE PROVINCIAL AGRICULTURE
3	ADMINISTRATIVE AIDE IV (Clerk II)	PAS-15	4	13214	Completion of 2 years studies in College	None required	None required	1st Level	n/a	OFFICE OF THE PROVINCIAL ASSESSOR
4	DRAFTSMAN I	PAS-28	6	14847	High School Grad or Completion of rel vocational/trade course	None required	None required	MC 10, s.2013-Cat.II	n/a	OFFICE OF THE PROVINCIAL ASSESSOR
5	LOCAL TREASURY OPERATION OFFICER III	PTO-28	18	40637	Bachelor's degree	8 hrs of rel. training	2 yrs of rel. exp	2nd Level	n/a	OFFICE OF THE PROVINCIAL TREASURER
6	MEDICAL OFFICER III	BDH-2	21	57805	Doctor of Medicine	None required	None required	RA 1080	n/a	BACoor DISTRICT HOSPITAL

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than December 29, 2019.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph);
2. Performance rating in the **last rating period** (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

**QUALIFIED APPLICANTS** are advised to hand in personally their application to:

ATTY. JESUS CRISPIN C. REMULLA  
Provincial Governor  
Provincial Capitol Building, Trece Martires City, Cavite  
[hrmo@cavite.gov.ph](mailto:hrmo@cavite.gov.ph)

**EEOP STATEMENT**

This office is highly encourage all interested and qualified applicants, including physically challenged people, members of Indigenous Communities, and those from any Sexual Orientation and Gender Identities (SOGI).

**APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.**

