

**Republic of the Philippines**  
**PGO CAVITE**  
**Request for Publication of Vacant Positions**

To: **CIVIL SERVICE COMMISSION (CSC)**

This is to request the publication of the following vacant positions of PGO CAVITE in the CSC website:

**LOURDES G. CAMERO**

(HRMO)

Date:

March 20, 2019

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards				Place of Assignment
					Education	Training	Experience	Eligibility	
1	ADMINISTRATIVE AIDE I (UTILITY WORKER I)	GSO-67	1	11068	Must be able to read & write	None required	None required	MC 10 s.2013 CAT III	GENERAL SERVICES OFFICE
2	ENGINEERING ASSISTANT	PEO-25	8	16758	Completion of 2 years studies in College	4 hrs of rel training	1 yr of rel exp	1ST Level	OFFICE OF THE PROVINCIAL ENGINEER
3	CONSTRUCTION & MAINTENANCE MAN	PEO-155	2	11761	Elementary School Graduate	None required	None required	MC 10 s.2013 CAT III	OFFICE OF THE PROVINCIAL ENGINEER
4	HEAVY EQUIPMENT OPERATOR I	PEO-206	4	13214	High School Grad/Completion of rel voc/trade course	None required	None required	Heavy Equipment Operator (MC 10 s.2013 CAT II)	OFFICE OF THE PROVINCIAL ENGINEER
5	HEAVY EQUIPMENT OPERATOR I	PEO-207	4	13214	High School Grad/Completion of rel voc/trade course	None required	None required	Heavy Equipment Operator (MC 10 s.2013 CAT II)	OFFICE OF THE PROVINCIAL ENGINEER
6	ENGINEER IV	PEO-277	22	65319	Bachelor's degree in Engineering relevant to the job	16 hrs of rel training	3 yrs of rel exp	RA 1080	OFFICE OF THE PROVINCIAL ENGINEER
7	ADMINISTRATIVE AIDE VI (MECHANIC II)	PEO-283	6	14847	High School Graduate	None required	None required	MC 10 s.2013 CAT II	OFFICE OF THE PROVINCIAL ENGINEER
8	ADMINISTRATIVE AIDE III (Driver I)	PEO-296	3	12466	Elementary School Graduate	None required	None required	Prof Driver's License MC 10 s.2013 CAT IV	OFFICE OF THE PROVINCIAL ENGINEER
9	WATCHMAN I	PEO-307	2	11761	Elementary School Graduate	None required	None required	MC 10 s.2013 CAT III	OFFICE OF THE PROVINCIAL ENGINEER
10	ADMIN. AIDE III (Clerk I)	PS-25	3	12466	Completion of 2 yrs studies in College	None required	None required	1st Level	OFFICE OF THE PROVINCIAL SANGGUNIANG
11	LOCAL LEGISLATIVE STAFF ASST. III	PS-85	10	19233	Completion of 2 yrs studies in College	8 hrs of rel training	2 yrs of rel exp	1st Level	OFFICE OF THE PROVINCIAL SANGGUNIANG
12	ADMINISTRATIVE AIDE III (Clerk I)	PS-119	3	12466	Completion of 2 years studies in College	None required	None required	1st Level	OFFICE OF THE PROVINCIAL SANGGUNIANG
13	NURSING ATTENDANT I	KKH-14	4	13214	Elementary School Graduate	None required	None required	MC 10 s.2013 CAT III	KAWIT KALAYAAN HOSPITAL
14	COOK I	KKH-16	3	12466	Elementary School Graduate	None required	None required	MC 10 s.2013 CAT III	KAWIT KALAYAAN HOSPITAL
15	LOCAL TREASURY OPERATION OFFICER II	PTO-6	15	30531	Bachelor's degree	4 hrs of rel training	1 yr of rel exp	2nd Level	OFFICE OF THE PROVINCIAL TREASURER
16	ADMIN. OFFICER III (Supply Officer II)	PTO-11	14	27755	Bachelor's degree	4 hrs of rel training	1 yr of rel exp	2nd Level	OFFICE OF THE PROVINCIAL TREASURER
17	ADMINISTRATIVE OFFICER III (Cashier II)	PTO-22	14	27755	Bachelor's degree	4 hrs of rel training	1 yr of rel exp	2nd Level	OFFICE OF THE PROVINCIAL TREASURER
18	ADMINISTRATIVE AIDE IV (Cash Clerk I)	PTO-26	4	13214	Completion of 2 yrs studies in College	None required	None required	1st Level	OFFICE OF THE PROVINCIAL TREASURER
19	LOCAL TREASURY OPERATION OFFICER II	PTO-29	15	30531	Bachelor's degree	4 hrs of rel training	1 yr of rel exp	2nd Level	OFFICE OF THE PROVINCIAL TREASURER
20	LOCAL TREASURY OPERATION OFFICER I	PTO-31	11	20754	Bachelor's degree	None required	None required	2nd Level	OFFICE OF THE PROVINCIAL TREASURER
21	ADMINISTRATIVE AIDE IV (Accounting Clerk I)	PAG-16	4	13214	Completion of 2 yrs studies in College	None required	None required	1st Level	OFFICE OF THE PROVINCIAL AGRICULTURE
22	ADMINISTRATIVE AIDE III (Illustrator I)	PAG-21	3	12466	Completion of 2 yrs studies in College/High School w/ rel voc course	None required	None required	Illustrator (MC 10, s.2013-Cat.II)	OFFICE OF THE PROVINCIAL AGRICULTURE
23	ADMINISTRATIVE AIDE II (Messenger)	PAG-24	2	11761	Elementary School Graduate	None required	None required	MC 10 s.2013 CAT III	OFFICE OF THE PROVINCIAL AGRICULTURE
24	AQUACULTURIST II	PAG-41	15	30531	Bachelor's degree relevant to the job	4 hrs of rel training	1 yr of rel exp	Relevant RA 1080	OFFICE OF THE PROVINCIAL AGRICULTURE
25	AGRICULTURIST II	PAG-47	15	30531	Bachelor's degree in Agri/Agricultural Engr/Fisheries Technology/Veterinary Med	4 hrs of rel training	1 yr of rel exp	Relevant RA 1080	OFFICE OF THE PROVINCIAL AGRICULTURE
26	ADMIN. AIDE IV (Clerk II)	GEAMH-18	4	13214	Completion of 2 yrs studies in College	None required	None required	1st Level	GENERAL EMILIO AGUIBALDO MEMORIAL HOSPITAL
27	SECURITY GUARD II	GEAMH-32	5	14007	High School Graduate	None required	None required	Security Guard License (MC 10, s.2013-Cat.IV)	GENERAL EMILIO AGUIBALDO MEMORIAL HOSPITAL
28	SECURITY GUARD I	GEAMH-34	3	12466	High School Graduate	None required	None required	Security Guard License (MC 10, s.2013-Cat.IV)	GENERAL EMILIO AGUIBALDO MEMORIAL HOSPITAL
29	SECURITY GUARD I	GEAMH-36	3	12466	High School Graduate	None required	None required	Security Guard License (MC 10, s.2013-Cat.IV)	GENERAL EMILIO AGUIBALDO MEMORIAL HOSPITAL
30	ADMIN. AIDE VI (Mechanic II)	GEAMH-41	6	14847	High School Graduate	None required	None required	MC 10 s.2013 CAT II	GENERAL EMILIO AGUIBALDO MEMORIAL HOSPITAL
31	ADMIN. AIDE III (Driver I)	GEAMH-44	3	12466	Elementary School Graduate	None required	None required	Prof Driver's License MC 10 s.2013 CAT IV	GENERAL EMILIO AGUIBALDO MEMORIAL HOSPITAL
32	LAUNDRY WORKER II	GEAMH-66	3	12466	Must be able to read and write	None required	None required	MC 10 s.2013 CAT III	GENERAL EMILIO AGUIBALDO MEMORIAL HOSPITAL
33	MEDICAL SPECIALIST III (Part Time)	GEAMH-73	24	41703	Doctor of Medicine	8 hrs of rel training	2 yrs of rel exp	RA 1080	GENERAL EMILIO AGUIBALDO MEMORIAL HOSPITAL
34	NURSE I	GEAMH-144	11	20754	Bachelor of Science in Nursing	None required	None required	RA 1080	GENERAL EMILIO AGUIBALDO MEMORIAL HOSPITAL

35	NURSING ATTENDANT I	GEAMH-198	4	13214	Elementary School Graduate	None required	None required	MC 10 s.2013 CAT III	GENERAL EMILIO AGUIBALDO MEMORIAL HOSPITAL
36	NURSING ATTENDANT I	GEAMH-217	4	13214	Elementary School Graduate	None required	None required	MC 10 s.2013 CAT III	GENERAL EMILIO AGUIBALDO MEMORIAL HOSPITAL
37	PROVL. GOV'T. DEPT. HEAD (Prov. Health Officer II)	PH-1	26	107444	Doctor of Medicine	None	5 yrs as med practitioner	RA 1080	OFFICE OF THE PROVINCIAL HEALTH
38	ADMINISTRATIVE AIDE VI (Clerk III)	PH-2	6	14847	Completion of 2 yrs studies in College	None required	None required	1st Level	OFFICE OF THE PROVINCIAL HEALTH
39	MEDICAL OFFICER III	PH-18	21	57805	Doctor of Medicine	None required	None required	RA 1080	OFFICE OF THE PROVINCIAL HEALTH
40	ADMINISTRATIVE AIDE III (Driver I)	PH-89	3	12466	Elementary School Graduate	None required	None required	Prof Driver's License MC 10 s.2013 CAT IV	OFFICE OF THE PROVINCIAL HEALTH
41	SOCIAL WELFARE OFFICER III	PSWD-16	18	40637	Bachelor's degree in Social Work	8 hrs of rel training	2 yrs of rel exp	RA 1080	OFFICE OF THE PROVINCIAL SOCIAL WELFARE & DEVELOPMENT
42	ATTORNEY II (LEGAL OFFICER II)	LSO-3	18	40637	Bachelor of Laws	None required	None required	RA 1080	OFFICE OF THE PROVINCIAL LEGAL
43	LEGAL AIDE	LSO-7	5	14007	Completion of 2 yrs studies in College	None required	None required	1st Level	OFFICE OF THE PROVINCIAL LEGAL
44	LEGAL ASSISTANT I	LSO-10	10	19233	Bachelor's degree	None required	None required	2nd Level	OFFICE OF THE PROVINCIAL LEGAL
45	ADMINISTRATIVE ASSISTANT I	LSO-12	7	15738	Completion of 2 yrs studies in College	None required	None required	1st Level	OFFICE OF THE PROVINCIAL LEGAL
46	NURSING ATTENDANT I	NMH-7	4	13214	Elementary School Graduate	None required	None required	MC 10 s.2013 CAT III	NAIC MEDICARE HOSPITAL
47	NURSE I	GTMH-5	11	20754	Bachelor of Science in Nursing	None required	None required	RA 1080	GEN. TRIAS MEDICARE HOSPITAL
48	NURSE I	GTMH-6	11	20754	Bachelor of Science in Nursing	None required	None required	RA 1080	GEN. TRIAS MEDICARE HOSPITAL
49	SECURITY GUARD I	COPS-63	3	12466	High School Graduate	None required	None required	Security Guard License (MC 10, s.2013-Cat.IV)	PROVINCIAL GOVERNMENT-CAVITE OFFICE OF PUBLIC SAFETY
50	SECURITY GUARD I	COPS-64	3	12466	High School Graduate	None required	None required	Security Guard License (MC 10, s.2013-Cat.IV)	PROVINCIAL GOVERNMENT-CAVITE OFFICE OF PUBLIC SAFETY
51	SECURITY GUARD I	COPS-71	3	12466	High School Graduate	None required	None required	Security Guard License (MC 10, s.2013-Cat.IV)	PROVINCIAL GOVERNMENT-CAVITE OFFICE OF PUBLIC SAFETY
52	WATCHMAN I	COPS-79	2	11761	Elementary School Graduate	None required	None required	MC 10 s.2013 CAT III	PROVINCIAL GOVERNMENT-CAVITE OFFICE OF PUBLIC SAFETY
53	WATCHMAN I	COPS-80	2	11761	Elementary School Graduate	None required	None required	MC 10 s.2013 CAT III	PROVINCIAL GOVERNMENT-CAVITE OFFICE OF PUBLIC SAFETY
54	SECURITY GUARD I	COPS-92	3	12466	High School Graduate	None required	None required	Security Guard License (MC 10, s.2013-Cat.IV)	PROVINCIAL GOVERNMENT-CAVITE OFFICE OF PUBLIC SAFETY
55	SECURITY GUARD I	COPS-96	3	12466	High School Graduate	None required	None required	Security Guard License (MC 10, s.2013-Cat.IV)	PROVINCIAL GOVERNMENT-CAVITE OFFICE OF PUBLIC SAFETY
56	SECURITY GUARD I	COPS-108	3	12466	High School Graduate	None required	None required	Security Guard License (MC 10, s.2013-Cat.IV)	PROVINCIAL GOVERNMENT-CAVITE OFFICE OF PUBLIC SAFETY
57	SECURITY GUARD I	COPS-111	3	12466	High School Graduate	None required	None required	Security Guard License (MC 10, s.2013-Cat.IV)	PROVINCIAL GOVERNMENT-CAVITE OFFICE OF PUBLIC SAFETY
58	SECURITY GUARD I	COPS-112	3	12466	High School Graduate	None required	None required	Security Guard License (MC 10, s.2013-Cat.IV)	PROVINCIAL GOVERNMENT-CAVITE OFFICE OF PUBLIC SAFETY
59	SPECIAL OPERATIONS OFFICER II	COPS-113	14	27755	Bachelor's degree	4 hrs of rel training	1 yr of rel exp	2nd Level	PROVINCIAL GOVERNMENT-CAVITE OFFICE OF PUBLIC SAFETY
60	ADMIN. OFFICER III (Supply Officer II)	GSO-10	14	27755	Bachelor's degree	4 hrs of rel training	1 yr of rel exp	2nd Level	GENERAL SERVICES OFFICE
61	POPULATION PROGRAM WORKER I	PPO-23	5	14007	Completion of 2 yrs studies in College	None required	None required	1st Level	OFFICE OF THE PROVINCIAL POPULATION
62	ADMINISTRATIVE AIDE VI (Clerk III)	PPO-26	6	14847	Completion of 2 yrs studies in College	None required	None required	1st Level	OFFICE OF THE PROVINCIAL POPULATION
63	NURSING ATTENDANT I	CCMH-51	4	13214	Elementary School Graduate	None required	None required	MC 10 s.2013 CAT III	CAVITE CENTER FOR MENTAL HEALTH

64	NURSING ATTENDANT I	CCMH-54	4	13214	Elementary School Graduate	None required	None required	MC 10 s.2013 CAT III	CAVITE CENTER FOR MENTAL HEALTH
65	COOK I	CCMH-71	3	12466	Elementary School Graduate	None required	None required	MC 10 s.2013 CAT III	CAVITE CENTER FOR MENTAL HEALTH
66	COOK I	CCMH-72	3	12466	Elementary School Graduate	None required	None required	MC 10 s.2013 CAT III	CAVITE CENTER FOR MENTAL HEALTH
67	COOK I	CCMH-74	3	12466	Elementary School Graduate	None required	None required	MC 10 s.2013 CAT III	CAVITE CENTER FOR MENTAL HEALTH
68	ADMINISTRATIVE OFFICER III (RECORDS OFFICER II)	DOSMH-4	14	27755	Bachelor's degree	4 hrs of rel training	1 yr of rel exp	2nd Level	DRA. OLIVIA SALAMANCA MEMORIAL HOSPITAL
69	ADMINISTRATIVE AIDE III (CLERK I)	DOSMH-7	3	12466	Completion of 2 years studies in College	None required	None required	1st Level	DRA. OLIVIA SALAMANCA MEMORIAL HOSPITAL
70	SECURITY GUARD I	DOSMH-12	3	12466	High School Graduate	None required	None required	Security Guard License (MC 10, s.2013-Cat.IV)	DRA. OLIVIA SALAMANCA MEMORIAL HOSPITAL
71	ADMINISTRATIVE AIDE I (UTILITY WORKER I)	DOSMH-17	1	11068	Must be able to read and write	None required	None required	MC 10 s.2013 CAT III	DRA. OLIVIA SALAMANCA MEMORIAL HOSPITAL
72	NURSING ATTENDANT I	DOSMH-56	4	13214	Elementary School Graduate	None required	None required	MC 10 s.2013 CAT III	DRA. OLIVIA SALAMANCA MEMORIAL HOSPITAL
73	ADMIN. OFFICER II (ADMINISTRATIVE OFFICER I)	KPFH-2	11	20754	Bachelor's degree	None required	None required	2nd Level	KOREA-PHILIPPINES FRIENDSHIP HOSPITAL
74	ADMIN. AIDE IV (Clerk II)	KPFH-3	4	13214	Completion of 2 years studies in College	None required	None required	1st Level	KOREA-PHILIPPINES FRIENDSHIP HOSPITAL
75	NURSE IV	KPFH-8	19	45269	Bachelor of Science in Nursing	8 hrs of rel training	2 yrs of rel exp	RA 1080	KOREA-PHILIPPINES FRIENDSHIP HOSPITAL
76	MEDICAL SPECIALIST III (Part Time)	KPFH-19	24	41703	Doctor of Medicine	8 hrs of rel training	2 yrs of rel exp	RA 1080	KOREA-PHILIPPINES FRIENDSHIP HOSPITAL
77	MEDICAL SPECIALIST II	KPFH-23	23	73811	Doctor of Medicine	4 hrs of rel training	1 yr of rel exp	RA 1080	KOREA-PHILIPPINES FRIENDSHIP HOSPITAL
78	PROVL. GOV'T. DEPT. HEAD (Provincial Information Officer)	PIO-1	26	107444	Bachelor's degree in Journalism/Mass Comm	None required	None required	1st grade or its equiv	OFFICE OF THE PROVINCIAL INFORMATION
79	ADMINISTRATIVE AIDE III (Clerk I)	PIO-20	3	12466	Completion of 2 years studies in College	None required	None required	1st Level	OFFICE OF THE PROVINCIAL INFORMATION
80	ADMINISTRATIVE AIDE III (Clerk I)	PIO-21	3	12466	Completion of 2 years studies in College	None required	None required	1st Level	OFFICE OF THE PROVINCIAL INFORMATION
81	PROVL GOV'T DEPT HEAD (PROVINCIAL VETERINARIAN)	VET-1	26	107444	Doctor of Veterinary Medicine	None	3 yrs exp of vet med	RA 1080	OFFICE OF THE PROVINCIAL VETERINARIAN
82	INFORMATION SYSTEMS ANALYST III	PICTO-8	19	45269	Bachelor's degree relevant to the job	8 hrs of rel training	2 yrs of rel exp	2nd Level	PROVINCIAL INFORMATION & COMMUNICATION TECHNOLOGY OFFICE
83	INFORMATION TECHNOLOGY OFFICER I	PICTO-15	19	45269	Bachelor's degree relevant to the job	8 hrs of rel training	2 yrs of rel exp	2nd Level	PROVINCIAL INFORMATION & COMMUNICATION TECHNOLOGY OFFICE
84	INFORMATION SYSTEMS ANALYST II	PICTO-16	16	33584	Bachelor's degree relevant to the job	4 hrs of rel training	1 yr of rel exp	2nd Level	PROVINCIAL INFORMATION & COMMUNICATION TECHNOLOGY OFFICE
85	INFORMATION SYSTEMS ANALYST I	PICTO-17	12	22938	Bachelor's degree relevant to the job	4 hrs of rel training	1 yr of rel exp	2nd Level	PROVINCIAL INFORMATION & COMMUNICATION TECHNOLOGY OFFICE
86	ADMINISTRATIVE ASST. II (Data Controller II)	PICTO-20	8	16758	Completion of 2 yrs stud in College/HS Grad w/ rel voc/trade	4 hrs of rel training	1 yr of rel exp	1st Level	PROVINCIAL INFORMATION & COMMUNICATION TECHNOLOGY OFFICE
87	INFORMATION TECHNOLOGY OFFICER I	PICTO-22	19	45269	Bachelor's degree relevant to the job	8 hrs of rel training	2 yrs of rel exp	2nd Level	PROVINCIAL INFORMATION & COMMUNICATION TECHNOLOGY OFFICE
88	COMPUTER MAINTENANCE TECHNOLOGIST II	PICTO-26	15	30531	Bachelor's degree relevant to the job	4 hrs of rel training	1 yr of rel exp	2nd Level	PROVINCIAL INFORMATION & COMMUNICATION TECHNOLOGY OFFICE
89	ADMINISTRATIVE ASSISTANT III (Comm. Equip't Optr III)	PG-41	9	17975	Completion of 2 yrs stud in College/HS Grad w/ rel voc/trade	4 hrs of rel training	1 yr of rel exp	Comm. Equip. Optr. (MC 10, s.2013-Cat.II)	OFFICE OF THE PROVINCIAL GOVERNOR
90	ADMINISTRATIVE AIDE III (Clerk I)	PG-49	3	12466	Completion of 2 years studies in College	None required	None required	1st Level	OFFICE OF THE PROVINCIAL GOVERNOR
91	SPORTS DEVELOPMENT OFFICER II	PG-58	14	27755	Bachelor's degree	4 hrs of rel training	1 yr of rel exp	2nd Level	OFFICE OF THE PROVINCIAL GOVERNOR
92	HOUSING & HOME SITE REG. OFFICER V	PG-63	22	65319	Bachelor's degree	16 hrs of rel training	3 yrs of rel exp	2nd Level	OFFICE OF THE PROVINCIAL GOVERNOR
93	PROVINCIAL WARDEN	PG-84	22	65319	Bachelor's degree	16 hrs of rel training	3 yrs of rel exp	2nd Level	OFFICE OF THE PROVINCIAL GOVERNOR
94	ASSISTANT PROVINCIAL WARDEN	PG-85	18	40637	Bachelor's degree	8 hrs of rel training	2 yrs of rel exp	2nd Level	OFFICE OF THE PROVINCIAL GOVERNOR
95	SPECIAL OPERATIONS OFFICER IV	PG-155	22	65319	Bachelor's degree	16 hrs of rel training	3 yrs of rel exp	2nd Level	OFFICE OF THE PROVINCIAL GOVERNOR
96	SPECIAL OPERATIONS OFFICER II	PG-156	14	27755	Bachelor's degree	4 hrs of rel training	1 yr of rel exp	2nd Level	OFFICE OF THE PROVINCIAL GOVERNOR
97	INTERNAL AUDITOR IV	PG-165	22	65319	Bachelor's degree relevant to the job	16 hrs of rel training	3 yrs of rel exp	2nd Level	OFFICE OF THE PROVINCIAL GOVERNOR
98	INTERNAL AUDITOR III	PG-166	18	40637	Bachelor's degree relevant to the job	8 hrs of rel training	2 yrs of rel exp	2nd Level	OFFICE OF THE PROVINCIAL GOVERNOR
99	SUPERVISING ENVIRONMENTAL MGT. SPECIALIST	PENR-2	22	65319	Bachelor's degree relevant to the job	16 hrs of rel training	3 yrs of rel exp	2nd Level	PG-ENVIRONMENT AND NATURAL RESOURCES OFFICE
100	REPRODUCTION MACHINE OPERATOR II	PAS-30	4	13214	Elementary School Graduate	None required	None required	MC 10 s.2013 CAT III	OFFICE OF THE PROVINCIAL ASSESSOR

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than December 29, 2019.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph);
2. Performance rating in the **last rating period** (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

**EEOP STATEMENT**

This office highly encourage all interested and qualified applicants, including physically challenged people, members of Indigenous Communities, and those from any Sexual Orientation and Gender Identities (SOGI).

**QUALIFIED APPLICANTS** are advised to hand in personally their application to:

ATTY. JESUS CRISPIN C. REMULLA  
 Provincial Governor  
 Provincial Capitol Building, Trece Martires City, Cavite  
[hrmo@cavite.gov.ph](mailto:hrmo@cavite.gov.ph)

**APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.**