



REQUEST FOR QUOTATION

For Supply and Delivery of Magazines to be used in the Cavite Provincial Library

Name of Company

Complete Company Address

Date: April 12, 2019

RFQ No.: NLONTOC-RFQ-108-2019

PR No.: 2019-4-679/4-4-19

PHILGEPS Ref. No.: 6146480

To whom it may concern:

Please quote your lowest price/s on the lot or item/s below, subject to General Conditions indicated herein, stating the shortest time of delivery and submit your quotation duly signed by your official representative not later than April 18, 2019 at 5:00 PM to the BAC Office, 2/F Provincial Capitol Bldg., Brgy. San Agustin, Trece Martires City.

Very truly yours,

RENATA A. ABUTAN
 BAC-A Chairman

CANVASSERS'S CERTIFICATION

This is to certify that I have full knowledge, authority and responsibility in distributing and/or collecting the Request for Quotation in accordance to the guidelines in securing prices for the Office of the Cavite Provincial Library (Agency Name) of the Provincial Government of Cavite.

 (Printed Name & Signature)
AUTHORIZED CANVASSER

PLEASE QUOTE: **PER ITEM**

BIDDER'S PROPOSAL BOX

No	ITEM DESCRIPTION (Item Name & Technical Specifications)	QTY.	UNIT	APPROVED BUDGET OF CONTRACT (ABC)	FINANCIAL PROPOSAL (Indicate the Price Offer)		TECHNICAL PROPOSAL	DELIVERY (days/weeks)
					Unit Price	Total Price		
	Magazines			57,725.00				
	See Page 2 for specification							
	TOTAL			57,725.00				

- GENERAL CONDITIONS**
1. All entries must be legibly handwritten or typewritten;
 2. Bidders must submit necessary business permits (SEC, LGU, DTI, CDA, BIR Certificate, etc.) and PhilGEPS Online Registration/Certification;
 3. Place this RFQ in a sealed envelope and type the following details on the face of the envelope:
 Company Name
 RFQ No.
 PR No.
 PHILGEPS Reference No.
 4. Delivery period must be at least within _____ calendar days from date of the Notice to Proceed (Indicate the days of delivery in the Bidder's Proposal box)
 5. Item/s delivered must have warranties for unit replacements, parts, labor or other services;
 6. Price validity shall be for a period of three(3) months;
 7. Quoted prices must be inclusive of taxes, and other charges or fees and shall not exceed the Approved Budget for the Contract (ABC);
 8. If Bid is accepted, the supplier undertakes to provide a performance security in the form, amounts, and within the times specified in the Revised IRR of R.A. 9184;
 9. It is understood that the Provincial Government of Cavite is not bound to accept the Lowest Calculated Bid or any Bid it may receive;
 10. Transaction with the Provincial Government of Cavite shall mean compliance by the winning bidder with the bid and delivery requirements before the issuance of check payment;
 11. Failure to comply with these conditions shall mean disqualification of your bid proposal.

SUPPLIER/CONTRACTOR/CONSULTANT'S CERTIFICATION

Date: April 18, 2019

After having carefully read and accepted your General Conditions, I/we quote you on the item/s at price/s noted above for immediate delivery and shipment, which can be made in _____ days from receipt of the Notice To Proceed.

 Printed Name & Signature
 of Authorized Representative

 Company Tel./Fax/Mobile No.

 Company Tax Identification No. (TIN)

*Attach Certificate of Registration (BIR)

Page 2 of Request For Quotation Supply and Delivery of Magazines to be used in the Cavite Provincial Library

PLEASE QUOTE: PER ITEM

BIDDER'S PROPOSAL BOX

No.	ITEM DESCRIPTION (Item Name & Technical Specifications)	QTY	UNIT	APPROVED BUDGET OF CONTRACT (ABC)	FINANCIAL PROPOSAL (Indicate the Price Offer)		TECHNICAL PROPOSAL	Delivery (days/weeks)
					Unit Price	Total Price		
1	Time Magazine	54	copies	4,320.00				
2	Reader's Digest (Asia)	12	copies	1776.00				
3	The Modern Teacher	10	copies	1800.00				
4	National Geographic	12	copies	4,860.00				
5	Tech Innovations (monthly)	12	copies	1,440.00				
6	Cook	12	copies	2,400.00				
7	Philippine Graphic	50	copies	4,500.00				
8	Wired	12	copies	6,720.00				
9	Women's Health	13	copies	2,880.00				
10	Health & Lifestyle	12	copies	3,120.00				
11	Health & Home 2019	6	copies	2,500.00				
12	People Asia	6	copies	2,520.00				
13	Agriculture	12	copies	2,880.00				
14	Prevention	12	copies	6,144.00				
15	Cruising/Going Places Mag.	12	copies	3,120.00				
16	National Geographic for Kids	10	copies	3,845.00				
17	Crafts Ideas (Crafts & Things)	4	copies	2,900.00				
	nothing follows							
	TOTAL			875,000.00				

Company Name

Address

Printed Name & Signature
of Authorized Representative