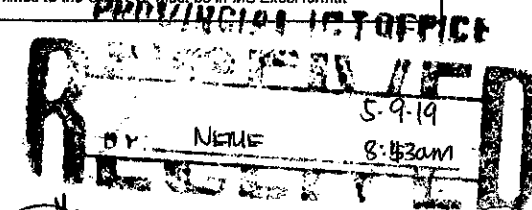
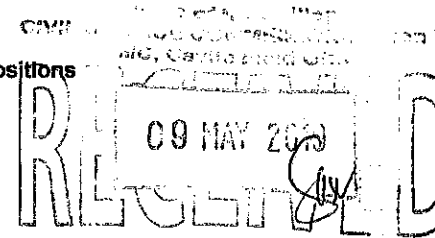


Republic of the Philippines
PGO CAVITE
Request for Publication of Vacant Positions

Electronic copy to be submitted to the CSC EO, must be in MS Excel format

To: CIVIL SERVICE COMMISSION (CSC)

This is to request the publication of the following vacant positions of PGO CAVITE in the CSC website:



LOURDES G. CAMERO
(HRMO)

Date:

May 3, 2019

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards				Place of Assignment
					Education	Training	Experience	Eligibility	
1	LOCAL TREASURY OPERATION OFFICER II	PTO-7	15	30531	Bachelor's degree	4 hrs of rel training	1 yr of rel exp	2nd Level	OFFICE OF THE PROVINCIAL TREASURER
2	NURSE III	KPFH-49	17	36942	Bachelor of Science in Nursing	4 hrs of rel training	1 yr of rel exp	RA 1080	KOREA-PHILIPPINES FRIENDSHIP HOSPITAL
3	ATTORNEY I (LEGAL OFFICER I)	LSO-4	16	33584	Bachelor of Laws	None required	None required	RA 1080	OFFICE OF THE PROVINCIAL LEGAL
4	ATTORNEY I	LSO-16	16	33584	Bachelor of Laws	None required	None required	RA 1080	OFFICE OF THE PROVINCIAL LEGAL
5	ADMINISTRATIVE OFFICER II (Financial Analyst I)	ACCTG-6	11	20754	Bachelor's degree relevant to the job	None required	None required	2nd Level	OFFICE OF THE PROVINCIAL ACCOUNTING & INTERNAL AUDIT SERVICES
6	ACCOUNTANT III	ACCTG-19	19	45269	Bachelor's degree in Commerce/BA in Accounting	8 hrs of rel. training	2 yrs of rel. exp	RA 1080	OFFICE OF THE PROVINCIAL ACCOUNTING & INTERNAL AUDIT SERVICES
7	ADMINISTRATIVE OFFICER III (Records Officer II)	PAG-12	14	27755	Bachelor's degree	4 hrs of rel training	1 yr of rel exp	2nd Level	OFFICE OF THE PROVINCIAL AGRICULTURE
8	ADMINISTRATIVE AIDE I (Utility Worker I)	PAG-31	1	11068	Must be able to read and write	None required	None required	MC 10 s.2013 CAT III	OFFICE OF THE PROVINCIAL AGRICULTURE
9	ADMINISTRATIVE OFFICER IV (Budget Officer II)	PBO-5	15	30531	Bachelor's degree relevant to the job	4 hrs of rel training	1 yr of rel exp	2nd Level	OFFICE OF THE PROVINCIAL BUDGET
10	SECURITY GUARD I	COPS-70	3	12466	High School Graduate	None required	None required	Security Guard License (MC 10, s.2013-Cal.IV)	PROVINCIAL GOVERNMENT-CAVITE OFFICE OF PUBLIC SAFETY
11	SECURITY GUARD I	COPS-95	3	12466	High School Graduate	None required	None required	Security Guard License (MC 10, s.2013-Cal.IV)	PROVINCIAL GOVERNMENT-CAVITE OFFICE OF PUBLIC SAFETY
12	PLANNING OFFICER I	PPDO-5	11	20754	Bachelor's degree relevant to the job	None Required	None Required	2nd Level	OFFICE OF THE PROVINCIAL PLANNING AND DEVELOPMENT
13	ADMIN. OFFICER V (Administrative Officer III)	PEO-2	18	40637	Bachelor's degree	8 hrs of rel. training	2 yrs of rel. exp	2nd Level	OFFICE OF THE PROVINCIAL ENGINEER
14	ADMINISTRATIVE AIDE IV (Clerk II)	PEO-10	4	13214	Completion of 2 yrs studies in College	None required	None required	1st Level	OFFICE OF THE PROVINCIAL ENGINEER
15	ADMIN. ASSISTANT II (Accounting Clerk III)	PEO-12	8	16758	Completion of 2 yrs studies in College	4 hrs of rel training	1 yr of rel exp	1st Level	OFFICE OF THE PROVINCIAL ENGINEER
16	DRAFTSMAN II	PEO-31	8	16758	Comp of 2 yrs studies in College/HS Grad w/ voc/trade course	4 hrs of rel training	1 yr of rel exp	MC 10 s.2013 CAT II	OFFICE OF THE PROVINCIAL ENGINEER
17	CONST. & MAINT. MAN	PEO-135	2	11761	Elementary School Graduate	None required	None required	MC 10 s.2013 CAT III	OFFICE OF THE PROVINCIAL ENGINEER
18	CONST. & MAINT. MAN	PEO-151	2	11761	Elementary School Graduate	None required	None required	MC 10 s.2013 CAT III	OFFICE OF THE PROVINCIAL ENGINEER
19	CONST. & MAINT. MAN	PEO-164	2	11761	Elementary School Graduate	None required	None required	MC 10 s.2013 CAT III	OFFICE OF THE PROVINCIAL ENGINEER
20	ADMINISTRATIVE AIDE III (Driver I)	PEO-216	3	12466	Elementary School Graduate	None required	None required	Prof Driver's License MC 10 s.2013 CAT IV	OFFICE OF THE PROVINCIAL ENGINEER
21	ADMINISTRATIVE OFFICER IV	PICTO-4	15	30531	Bachelor's degree	4 hrs of rel training	1 yr of rel exp	2nd Level	PROVINCIAL INFORMATION & COMMUNICATION TECHNOLOGY OFFICE
22	ADMINISTRATIVE AIDE IV (Driver II)	GTMH-12	4	13214	Elementary School Graduate	None required	None required	Prof Driver's License MC 10 s.2013 CAT IV	GEN. TRIAS MEDICARE HOSPITAL
23	NURSE I	CMH-9	11	20754	Bachelor of Science in Nursing	None required	None required	RA 1080	CAVITE MUNICIPAL HOSPITAL
24	NURSE II	CCMH-21	15	30531	Bachelor of Science in Nursing	4 hrs of rel training	1 yr of rel exp	RA 1080	CAVITE CENTER FOR MENTAL HEALTH
25	ADMINISTRATIVE AIDE VI (Clerk III)	CDH-3	6	14847	Completion of 2 yrs studies in College	None required	None required	1st Level	CARSIGMA DISTRICT HOSPITAL
26	NURSING ATTENDANT I	CDH-22	4	13214	Elementary School Graduate	None required	None required	MC 10 s.2013 CAT III	CARSIGMA DISTRICT HOSPITAL

27	SECURITY GUARD I	DOSMH-11	3	12466	High School Graduate	None required	None required	Security Guard License (MC 10, s.2013-Cat.IV)	DRA. OLIVIA SALAMANCA MEMORIAL HOSPITAL
28	SECURITY GUARD I	DOSMH-12	3	12466	High School Graduate	None required	None required	Security Guard License (MC 10, s.2013-Cat.IV)	DRA. OLIVIA SALAMANCA MEMORIAL HOSPITAL
29	LAUNDRY WORKER I	DOSMH-23	1	11068	Must be able to read and write	None required	None required	MC 10 s.2013 CAT III	DRA. OLIVIA SALAMANCA MEMORIAL HOSPITAL

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than December 29, 2019.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the last rating period (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in personally their application to:

ATTY. JESUS CRISPIN C. REMULLA
 Provincial Governor
Provincial Capitol Building, Trece Martires City, Cavite
hrmo@cavite.gov.ph

EEOP STATEMENT

This office highly encourage all interested and qualified applicants, including physically challenged people, members of Indigenous Communities, and those from any Sexual Orientation and Gender Identities (SOGI).

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.