

REQUEST FOR QUOTATION

CDTS



19.020.001909

For Supply and Delivery of Office Supplies and Materials to be used during the Livelihood Enhancement and Development

Date: October 24, 2019

RFQ No.: NLONTOC-RFQ-383-2019

PR No.: 2019-10-2218/10-17-19

PHILGEPS Ref. No.: 6588886

Name of Company

Complete Company Address

To whom it may concern:

Please quote your lowest price/s on the lot or item/s below, subject to General Conditions indicated herein, stating the shortest time of delivery and submit your quotation duly signed by your official representative not later than **October 31, 2019 at 5:00 PM** to the **BAC Office, 2/F Provincial Capitol Bldg., Brgy. San Agustin, Trece Martires City.**

Very truly yours,
RENATO ABUTAN
BAC-A Chairman

CANVASSERS'S CERTIFICATION

This is to certify that I have full knowledge, authority and responsibility in distributing and/or collecting the Request for Quotation in accordance to the guidelines in securing prices for **Provincial Cooperative Livelihood & Entrepreneurial Development Office** of the Provincial Government of Cavite.

(Printed Name & Signature)
AUTHORIZED CANVASSER

PLEASE QUOTE: **PER ITEM**

BIDDER'S PROPOSAL BOX

No	ITEM DESCRIPTION (Item Name & Technical Specifications)	QTY.	UNIT	APPROVED BUDGET OF CONTRACT (ABC)	FINANCIAL PROPOSAL (Indicate the Price Offer)		TECHNICAL PROPOSAL	DELIVERY (days/weeks)
					Unit Price	Total Price		
	Daniella's Peanut Butter 665g	150	Bottles	25,500.00				
	Jacobina Biscuits 10pcs/pack	150	Packs	15,000.00				
	Tolongganisa, Garlic Flavor, 500g/pack	150	Packs	26,250.00				
	Beauche Bar Soap 15s	225	Pcs	8,550.00				
	Ice Box, 8L Insulated Storage Koolit	15	Pcs	12,900.00				
	Sako Bag Big	15	Pcs	1,500.00				
	Poloshirt for Livelihood Trainer	15	Pcs	3,000.00				
	Ballpen HBW Black*	30	Pcs	180.00				
	Brown Envelope Short	30	Pcs	90.00				
	Sticker Paper Matte 5s	1	Pack	41.00				
	Photopaper A4 Glossy 10s	3	Packs	213.00				
	Board Paper Short 10s	4	Packs	156.00				
	Bond Paper Short	2	reams	606.00				
	**Nothing Follows **							
	TOTAL			93,986.00				

GENERAL CONDITIONS

1. All entries must be legibly handwritten or typewritten;
2. Bidders must submit necessary business permits (SEC, LGU, DTI, CDA, BIR Certificate, etc.) and PhilGEPS Online Registration/Certification;
3. Place this RFQ in a sealed envelope and type the following details on the face of the envelope:
 Company Name
 RFQ No.
 PR No.
 PHILGEPS Reference No.
4. Delivery period must be at least within _____ calendar days from date of the Notice to Proceed (Indicate the days of delivery in the Bidder's Proposal box)
5. item/s delivered must have warranties for unit replacements, parts, labor or other services;
6. Price validity shall be for a period of three(3) months;
7. Quoted prices must be inclusive of taxes, and other charges or fees and shall not exceed the Approved Budget for the Contract (ABC);
8. If Bid is accepted, the supplier undertakes to provide a performance security in the form, amounts, and within the times specified in the Revised IRR of R.A. 9184;
9. It is understood that the Provincial Government of Cavite is not bound to accept the Lowest Calculated Bid or any Bid it may receive;
10. Transaction with the Provincial Government of Cavite shall mean

SUPPLIER/CONTRACTOR/CONSULTANT'S CERTIFICATION

Date: October 31, 2019

After having carefully read and accepted your General Conditions, I/we quote you on the item/s at price/s noted above for immediate delivery and shipment, which can be made in _____ days from receipt of the Notice To Proceed.

Printed Name & Signature
of Authorized Representative

Company Tel./Fax/Mobile No.

Company Tax Identification No. (TIN)