

REQUEST FOR QUOTATION



For Provision of Meals for the Anti- Drug Abuse Seminar for Sangguniang Kabataan Officials of the Municipalities of Kawit and City of Bacoor

Name of Company

Complete Company Address

Date: November 13, 2019

RFQ No.: NLONTOC-RFQ-437-2019

PR No.: 2019-11-2419/11-06-19

PHILGEPS Ref. No.: 6652870

To whom it may concern:

Please quote your lowest price/s on the lot or item/s below, subject to General Conditions indicated herein, stating the shortest time of delivery and submit your quotation duly signed by your official representative not later than **November 20, 2019 at 5:00 PM to the BAC Office, 2/F Provincial Capitol Bldg., Brgy. San Agustin, Trece Martires City.**

Very truly yours,

LOURDES G. CAMERO
BAC-A Vice-Chairman

CANVASSERS'S CERTIFICATION

This is to certify that I have full knowledge, authority and responsibility in distributing and/or collecting the Request for Quotation in accordance to the guidelines in securing prices for **Office of the Provincial Governor** of the Provincial Government of Cavite.

(Printed Name & Signature)
AUTHORIZED CANVASSER

PLEASE QUOTE: **PER ITEM**

BIDDER'S PROPOSAL BOX

No	ITEM DESCRIPTION (Item Name & Technical Specifications)	QTY.	UNIT	APPROVED BUDGET OF CONTRACT (ABC)	FINANCIAL PROPOSAL (Indicate the Price Offer)		TECHNICAL PROPOSAL	DELIVERY (days/weeks)
					Unit Price	Total Price		
	Meals	550	pax	440,000.00				
	Inclusions:							
	AM & PM Snacks							
	Sandwiches/Choice of Beverage							
	Lunch: 1 vegetable, 1 pasta, 3 main Dishes,(Pork, Chicken & Fish) 1 Dessert, Steamed Rice, Drinking water and Ice							
	***See Page 2 ***							
	Total							

- GENERAL CONDITIONS**
1. All entries must be legibly handwritten or typewritten;
 2. Bidders must submit necessary business permits (SEC, LGU, DTI, CDA, BIR Certificate, etc.) and PhilGEPS Online Registration/Certification;
 3. Place this RFQ in a sealed envelope and type the following details on the face of the envelope:
Company Name
RFQ No.
PR No.
PHILGEPS Reference No.
 4. Delivery period must be at least within _____ calendar days from date of the Notice to Proceed (Indicate the days of delivery in the Bidder's Proposal box)
 5. Item/s delivered must have warranties for unit replacements, parts, labor or other services;
 6. Price validity shall be for a period of three(3) months;
 7. Quoted prices must be inclusive of taxes, and other charges or fees and shall not exceed the Approved Budget for the Contract (ABC);
 8. If Bid is accepted, the supplier undertakes to provide a performance security in the form, amounts, and within the times specified in the Revised IRR of R.A. 9184;
 9. It is understood that the Provincial Government of Cavite is not bound to accept the Lowest Calculated Bid or any Bid it may receive;
 10. Transaction with the Provincial Government of Cavite shall mean compliance by the winning bidder with the bid and delivery requirements before the issuance of check payment;
 11. Failure to comply with these conditions shall mean disqualification of your bid proposal.

SUPPLIER/CONTRACTOR/CONSULTANT'S CERTIFICATION

Date: November 20, 2019

After having carefully read and accepted your General Conditions, I/we quote you on the item/s at price/s noted above for immediate delivery and shipment, which can be made in _____ days from receipt of the Notice To Proceed.

Printed Name & Signature
of Authorized Representative

Company Tel./Fax/Mobile No.

Company Tax Identification No. (TIN)

***Attach Certificate of Registration (BIR)**

Page 2 of Request For Quotation for Provision of Meals for the Anti- Drug Abuse Seminar for Sangguniang Kabataan Officials of the Municipalities of Kawit and City of Bacoor

PLEASE QUOTE: PER ITEM

BIDDER'S PROPOSAL BOX

No.	ITEM DESCRIPTION (Item Name & Technical Specifications)	QTY	UNIT	APPROVED BUDGET OF CONTRACT (ABC)	FINANCIAL PROPOSAL (Indicate the Price Offer)		TECHNICAL PROPOSAL	Delivery (days/weeks)
					Unit Price	Total Price		
	-Complete Buffet Set-up -Stylish Floor Length Linens -Fresh Floral Centerpieces -Registration Table -Table Numbers -Roll Top Chaffing Dishes -Buffet Food Lights -Menu Labels -Colored Table Napkins -Complete Dinnerwares -Uniformed Wait Personnel -Monoblock Chairs							
	**** Nothing Follows****							
	TOTAL			440,000.00				

Company Name

Address

*Printed Name & Signature
of Authorized Representative*