

Republic of the Philippines
PGO CAVITE
Request for Publication of Vacant Positions

Office of the Provincial
Governor - Region IV
PGO, Cavite Field Office

Electronic copy to be submitted to the CSC FO must be in MS Excel format

REGISTERED
23 JAN 2020

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the PGO CAVITE in the CSC website:

Lourdes G. Camero
LOURDES G. CAMERO
HRMO

Date:

8-Jan-20

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards				Place of Assignment
					Education	Training	Experience	Eligibility	
1	PROVINCIAL HEALTH OFFICER I	GEAMH-1	25	95083	Doctor of Medicine	None	5 yrs exp as medical practitioner	RA 1080	GENERAL EMILIO AGUINALDO MEMORIAL HOSPITAL
2	ADMINISTRATIVE AIDE III (Clerk I)	GEAMH-29	3	12468	Completion of 2 yrs studies in College	None required	None required	1st Level	GENERAL EMILIO AGUINALDO MEMORIAL HOSPITAL
3	MEDICAL OFFICER III	GEAMH-107	21	52554	Doctor of Medicine	None required	None required	RA 1080	GEN. EMILIO AGUINALDO MEMORIAL HOSPITAL
4	MEDICAL OFFICER III	GEAMH-109	21	57805	Doctor of Medicine	None required	None required	RA 1080	GENERAL EMILIO AGUINALDO MEMORIAL HOSPITAL
5	NURSE III	GEAMH-118	17	36942	Bachelor of Science in Nursing	4 hrs of rel training	1 yr of rel exp	RA 1080	GENERAL EMILIO AGUINALDO MEMORIAL HOSPITAL
6	NURSE III	GEAMH-121	17	36942	Bachelor of Science in Nursing	4 hrs of rel training	1 yr of rel exp	RA 1080	GENERAL EMILIO AGUINALDO MEMORIAL HOSPITAL
7	NURSE I	GEAMH-139	11	20754	Bachelor of Science in Nursing	None required	None required	RA 1080	GENERAL EMILIO AGUINALDO MEMORIAL HOSPITAL
8	NURSE I	GEAMH-140	11	20754	Bachelor of Science in Nursing	None required	None required	RA 1080	GENERAL EMILIO AGUINALDO MEMORIAL HOSPITAL
9	NURSE I	GEAMH-148	11	20754	Bachelor of Science in Nursing	None required	None required	RA 1080	GENERAL EMILIO AGUINALDO MEMORIAL HOSPITAL
10	NURSE I	GEAMH-151	11	20754	Bachelor of Science in Nursing	None required	None required	RA 1080	GENERAL EMILIO AGUINALDO MEMORIAL HOSPITAL
11	MEDICAL LABORATORY TECHNICIAN	GEAMH-182	6	14847	BS Medical Technology	None Required	None Required	RA 1080	GEN. EMILIO AGUINALDO MEMORIAL HOSPITAL
12	COOK I	GEAMH-240	3	11914	Elementary School Graduate	None required	None required	MC 10 s.2013 CAT III	GENERAL EMILIO AGUINALDO MEMORIAL HOSPITAL
13	ADMINISTRATIVE AIDE VI (Clerk III)	PS-24	6	14847	Completion of 2 yrs studies in College	None required	None required	1st Level	OFFICE OF THE PROVINCIAL SANGGUNIAN
14	LEGAL AIDE	PS-38	5	14007	Completion of 2 yrs studies in College	None required	None required	1st Level	OFFICE OF THE PROVINCIAL SANGGUNIAN
15	ADMINISTRATIVE AIDE VI (Clerk III)	PS-111	6	14847	Completion of 2 yrs studies in College	None required	None required	1st Level	OFFICE OF THE PROVINCIAL SANGGUNIAN
16	LOCAL LEGISLATIVE STAFF ASST. III	PS-155	10	19233	Completion of 2 yrs studies in College	8 hrs of rel training	2 yrs of rel exp	1st Level	OFFICE OF THE PROVINCIAL SANGGUNIAN
17	LOCAL LEGISLATIVE STAFF ASST. III	PS-156	10	19233	Completion of 2 yrs studies in College	8 hrs of rel training	2 yrs of rel exp	1st Level	OFFICE OF THE PROVINCIAL SANGGUNIAN
18	ADMINISTRATIVE AIDE VI	PS-157	6	14847	Completion of 2 yrs studies in College	None required	None required	1st Level	OFFICE OF THE PROVINCIAL SANGGUNIAN
19	ADMINISTRATIVE AIDE VI	PS-158	6	14847	Completion of 2 yrs studies in College	None required	None required	1st Level	OFFICE OF THE PROVINCIAL SANGGUNIAN
20	ADMINISTRATIVE AIDE IV (Bookbinder II)	PAD-18	4	13214	Elementary School Graduate	None required	None required	MC 10 s.2013 CAT III	OFFICE OF THE PROVINCIAL ADMINISTRATOR
21	ADMINISTRATIVE OFFICER V (Admin. Officer II)	PCO-8	18	40637	Bachelor's degree	8 hrs of rel training	2 yrs of rel. exp	2nd Level	PROVL COOPERATIVE, LIVELIHOOD & ENTREPRENEURAL DEVT OFFICE
22	NURSING ATTENDANT I	CCMH-72	4	13214	Elementary School Graduate	None required	None required	MC 10 s.2013 CAT III	CAVITE CENTER FOR MENTAL HEALTH
23	PROVL GOV'T. DEPT. HEAD (Provl. Legal Officer)	LSO-1	26	107444	Bachelor of Laws	None	5 yrs exp in the practice of law	RA 1080	OFFICE OF THE PROVINCIAL LEGAL
24	ATTORNEY I (LEGAL OFFICER I)	LSO-4	16	33584	Bachelor of Laws	None required	None required	RA 1080	OFFICE OF THE PROVINCIAL LEGAL
25	ADMINISTRATIVE AIDE IV (Bookbinder II)	LSO-7	4	13214	Elementary School Graduate	None required	None required	MC 10 s.2013 CAT III	OFFICE OF THE PROVINCIAL LEGAL
26	ADMINISTRATIVE AIDE IV (Bookbinder II)	LSO-12	4	13214	Elementary School Graduate	None required	None required	MC 10 s.2013 CAT III	OFFICE OF THE PROVINCIAL LEGAL
27	ATTORNEY I	LSO-16	16	33584	Bachelor of Laws	None required	None required	RA 1080	OFFICE OF THE PROVINCIAL LEGAL
28	ADMINISTRATIVE AIDE IV (Driver II)	LSO-17	4	13214	Elementary School Graduate	None required	None required	Prof Driver's License MC 10 s.2013 CAT IV	OFFICE OF THE PROVINCIAL LEGAL
29	ADMINISTRATIVE OFFICER II (Financial Analyst I)	ACCTG-8	11	20754	Bachelor's degree relevant to the job	None required	None required	2nd Level	OFFICE OF THE PROVINCIAL ACCOUNTING & INTERNAL AUDIT SERVICES

30	ACCOUNTANT III	ACCTG-19	19	45269	Bachelor's degree in Commerce/BA in Accounting	8 hrs of rel. training	2 yrs of rel. exp	RA 1080	OFFICE OF THE PROVINCIAL ACCOUNTING & INTERNAL AUDIT SERVICES
31	PLANNING OFFICER I	PAG-5	11	20764	Bachelor's degree relevant to the job	None Required	None Required	2nd Level	OFFICE OF THE PROVINCIAL AGRICULTURE
32	ADMINISTRATIVE OFFICER III (Records Officer II)	PAG-12	14	27755	Bachelor's degree	4 hrs of rel training	1 yr of rel exp	2nd Level	OFFICE OF THE PROVINCIAL AGRICULTURE
33	FARM FOREMAN	PAG-26	6	14847	High School Graduate	None Required	None Required	MC 11 s.96-Cat. III	OFFICE OF THE PROVINCIAL AGRICULTURE
34	SUPERVISING AGRICULTURIST	PAG-42	22	65319	Bachelor's degree relevant to the job	16 hrs of rel training	3 yrs of rel exp	Relevant RA 1080	OFFICE OF THE PROVINCIAL AGRICULTURE
35	AGRICULTURAL CENTER CHIEF I	PAG-57	18	40637	Bachelor's degree relevant to the job	8 hrs of rel. training	2 yrs of rel. exp	2nd Level	OFFICE OF THE PROVINCIAL AGRICULTURE
36	FARM WORKER I	PAG-78	2	11761	Elementary School Graduate	None required	None required	MC 10 s.2013 CAT III	OFFICE OF THE PROVINCIAL AGRICULTURE
37	SECURITY GUARD I	COPS-70	3	12466	High School Graduate	None required	None required	Security Guard License (MC 10, s.2013-Cat.IV)	PROVINCIAL GOVERNMENT-CAVITE OFFICE OF PUBLIC SAFETY
38	SECURITY GUARD I	COPS-95	3	12466	High School Graduate	None required	None required	Security Guard License (MC 10, s.2013-Cat.IV)	PROVINCIAL GOVERNMENT-CAVITE OFFICE OF PUBLIC SAFETY
39	ADMIN. OFFICER V (Administrative Officer III)	PEO-2	18	40637	Bachelor's degree	8 hrs of rel. training	2 yrs of rel. exp	2nd Level	OFFICE OF THE PROVINCIAL ENGINEER
40	ADMINISTRATIVE AIDE IV (Clerk II)	PEO-10	4	13214	Completion of 2 yrs studies in College	None required	None required	1st Level	OFFICE OF THE PROVINCIAL ENGINEER
41	CONSTRUCTION & MAINTENANCE MAN	PEO-78	2	11200	Elementary School Graduate	None required	None required	MC 10 s.2013 CAT III	OFFICE OF THE PROVINCIAL ENGINEER
42	CONST. & MAINT. MAN	PEO-135	2	11761	Elementary School Graduate	None required	None required	MC 10 s.2013 CAT III	OFFICE OF THE PROVINCIAL ENGINEER
43	CONST. & MAINT. MAN	PEO-151	2	11761	Elementary School Graduate	None required	None required	MC 10 s.2013 CAT III	OFFICE OF THE PROVINCIAL ENGINEER
44	CONSTRUCTION & MAINTAINANCE MAN	PEO-159	2	11200	Elementary School Graduate	None required	None required	MC 10 s.2013 CAT III	OFFICE OF THE PROVINCIAL ENGINEER
45	CONST. & MAINT. MAN	PEO-164	2	11761	Elementary School Graduate	None required	None required	MC 10 s.2013 CAT III	OFFICE OF THE PROVINCIAL ENGINEER
46	HEAVY EQUIPMENT OPERATOR I	PEO-203	4	13214	High School Grad/Completion of rel voc/trade course	None required	None required	Heavy Equipment Operator (MC 10 s.2013 CAT II)	OFFICE OF THE PROVINCIAL ENGINEER
47	ADMINISTRATIVE AIDE III (Driver I)	PEO-216	3	12466	Elementary School Graduate	None required	None required	Prof Driver's License MC 10 s.2013 CAT IV	OFFICE OF THE PROVINCIAL ENGINEER
48	ADMINISTRATIVE AIDE IV (MECHANIC I)	PEO-259	4	13214	High School Grad/Completion of rel voc/trade course	None required	None required	Mechanic I (MC 10 s.2013 CAT II)	OFFICE OF THE PROVINCIAL ENGINEER
49	ADMINISTRATIVE OFFICER IV	PICTO-4	15	30531	Bachelor's degree	4 hrs of rel training	1 yr of rel exp	2nd Level	PROVINCIAL INFORMATION & COMMUNICATION TECHNOLOGY OFFICE
50	ADMIN. AIDE VI (Storekeeper II)	DOSMH-5	6	14847	Completion of 2 yrs studies in College	None Required	None Required	1st Level	DRA. OLIVIA SALAMANCA MEMORIAL HOSPITAL
51	SECURITY GUARD I	DOSMH-11	3	12466	High School Graduate	None required	None required	Security Guard License (MC 10, s.2013-Cat.IV)	DRA. OLIVIA SALAMANCA MEMORIAL HOSPITAL
52	SECURITY GUARD I	DOSMH-12	3	12466	High School Graduate	None required	None required	Security Guard License (MC 10, s.2013-Cat.IV)	DRA. OLIVIA SALAMANCA MEMORIAL HOSPITAL
53	NURSE IV	DOSMH-31	19	45269	Bachelor of Science in Nursing	8 hrs of relevant training	2 yrs of rel. exp	RA 1080	DRA. OLIVIA SALAMANCA MEMORIAL HOSPITAL
54	COOK I	NMH-12	3	12466	Elementary School Graduate	None required	None required	MC 10 s.2013 CAT III	NAIC MEDICARE HOSPITAL
55	NURSE II	PH-35	15	30531	Bachelor of Science in Nursing	4 hrs of rel training	1 yr of rel exp	RA 1080	OFFICE OF THE PROVINCIAL HEALTH
56	NURSING ATTENDANT I	GTMH-9	4	13214	Elementary School Graduate	None Required	None Required	MC 10 s.2013 CAT III	GEN. TRIAS MEDICARE HOSPITAL
57	SOCIAL WELFARE OFFICER III	PSWD-16	18	40637	Bachelor's degree in Social Work	8 hrs of rel training	2 yrs of rel exp	RA 1080	OFFICE OF THE PROVINCIAL SOCIAL WELFARE & DEVELOPMENT
58	ADMINISTRATIVE AIDE I (UTILITY WORKER I)	VET-16	1	11068	Must be able to read and write	None Required	None Required	MC 10 s.2013 CAT III	OFFICE OF THE PROVINCIAL VETERINARIAN

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and personally hand in to the address below not later than January 22, 2020.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the last rating period (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in their application to:

JUANITO VICTOR C. REMULLA
 Provincial Governor
 Trece Martires City, Cavite
hrmo@cavite.gov.ph

EEOP STATEMENT

This office highly encourage all interested and qualified applicants, including Persons with Disability, members of Indigenous Communities, and those from any Sexual Orientation and Gender Identities (SOGI).

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.