Electronic copy to be submitted to the CSC FO must be in MS

Excel format

Republic of the Philippines PGO CAVITE

Request for Publication of Vacant Positions:

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the PGO CAVITE in the CSC website:

LOURDES O CAMERO

HRMO

Date:

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SICE COMMISSION-For TE

March 16, 2020

No.	Position Title (Parenthetical Title, If applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					
					Education	Training	Experience	Eligibility	Competency (if applicable)	Place of Assignment
1	ADMINISTRATIVE AIDE III (Driver I)	KKH-17	3	12466	Elementary School Graduate	None required	None required	Prof Driver's License MC 10 s.2013 CAT IV	n/a	KAWIT KALAYAAN HOSPITAL

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and personally hand in to the address below not later than March 30, 2020.

- 1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
- 2. Performance rating in the last rating period (if applicable);
- 3. Photocopy of certificate of eligibility/rating/license; and
- 4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in their application to:

 JUANITO VICTOR C. REMULLA	
Provincial Governor	-
 Trece Martires City, Cavite	_
 hrmo@cavite.gov.ph	_

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.

EEOP STATEMENT

This office highly encourage all interested and qualified applicants, including Persons with Disability, members of indigenous Communities, and those from any Sexual Orientation and Gender Identities (SOGI).