

Republic of the Philippines
PGO CAVITE
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the PGO CAVITE in the CSC website:

LOURDES G. CAMERO

HRMO

Date: June 26, 2020

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	MIDWIFE II	GEAMH-172	11	20754	Completion of the Midwifery course	4 hrs of rel training	1 yr of rel exp	RA 1080	n/a	GENERAL EMILIO AGUINALDO MEMORIAL HOSPITAL
2	ADMIN. AIDE I (Utility Worker I)	GSO-74	1	11068	Must be able to read and write	None Required	None Required	MC 10 s.2013 CAT III	n/a	OFFICE OF THE GENERAL SERVICES
3	ADMINISTRATIVE AIDE II (Bookbinder I)	PAS-23	2	11761	Elementary School Graduate	None required	None required	MC 10 s.2013 CAT III	n/a	OFFICE OF THE PROVINCIAL ASSESSOR
4	ADMINISTRATIVE AIDE II (Bookbinder I)	PAS-31	2	11761	Elementary School Graduate	None required	None required	MC 10 s.2013 CAT III	n/a	OFFICE OF THE PROVINCIAL ASSESSOR
5	LOCAL TREASURY OPERATION OFFICER III	PTO-41	18	40637	Bachelor's degree	8 hrs of rel. training	2 yrs of rel. exp	2nd Level	n/a	OFFICE OF THE PROVINCIAL TREASURER

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and personally hand in to the address below not later than July 10, 2020.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating **in the last rating period** (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in their application to:

JUANITO VICTOR C. REMULLA

Provincial Governor

Trece Martires City, Cavite

hrmo@cavite.gov.ph

EEOP STATEMENT

This office highly encourage all interested and qualified applicants, including Persons with Disability, members of Indigenous Communities, and those from any Sexual Orientation and Gender Identities (SOGI).

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.