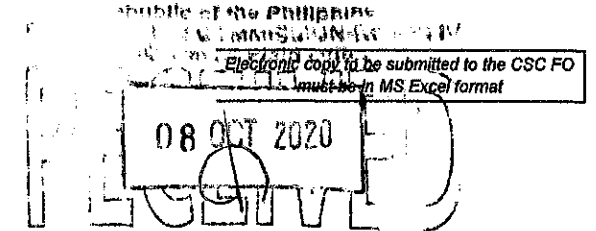


Republic of the Philippines
PGO CAVITE
Request for Publication of Vacant Positions



To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the PGO CAVITE in the CSC website:

Lourdes G. Camero
LOURDES G. CAMERO
HRMO

Date: October 7, 2020

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards				Place of Assignment
					Education	Training	Experience	Eligibility	
1	ADMIN. ASSISTANT III (Sr. Bookkeeper)	GEAMH-6	9	18784	Completion of 2 years studies in College	4 hrs of rel training	1 yr of rel exp	1st Level	GENERAL EMILIO AGUINALDO MEMORIAL HOSPITAL
2	ADMINISTRATIVE AIDE VI (Utility Foreman)	GEAMH-44	6	15524	Elementary School Graduate	None required	None required	MC 10 s.2013 CAT III	GENERAL EMILIO AGUINALDO MEMORIAL HOSPITAL
3	ADMINISTRATIVE AIDE III (Utility Worker II)	GEAMH-46	3	13019	Must be able to read and write	None required	None required	MC 10 s.2013 CAT III	GENERAL EMILIO AGUINALDO MEMORIAL HOSPITAL
4	ASSISTANT STATISTICIAN	PG-173	9	18784	Completion of 2 years studies in College	4 hrs of rel training	1 yr of rel exp	1st Level	OFFICE OF THE PROVINCIAL GOVERNOR
5	ADMINISTRATIVE ASSISTANT III (Comm. Equip't Optr III)	PG-41	9	18784	Comp of 2 yrs studies in College/HS Grad w/ voc/trade course	4 hrs of rel training	1 yr of rel exp	Comm. Equip. Optr. (MC 10, s.2013-Cat.II)	OFFICE OF THE PROVINCIAL GOVERNOR

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and personally hand in to the address below not later than October 22, 2020.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the last rating period (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in their application to:

JUANITO VICTOR C. REMULLA
Provincial Governor
Trece Martires City, Cavite
hrmo@cavite.gov.ph

EEOP STATEMENT

This office highly encourage all interested and qualified applicants, including Persons with Disability, members of Indigenous Communities, and those from any Sexual Orientation and Gender Identities (SOGI).

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.