

Republic of the Philippines
PGO CAVITE
Request for Publication of Vacant Positions

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09 SEP 2020
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To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the PGO CAVITE in the CSC website:

Lourdes Camero
LOURDES CAMERO
HRMO

Date: August 4, 2020

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards				Place of Assignment
					Education	Training	Experience	Eligibility	
1	ADMINISTRATIVE OFFICER II (Financial Analyst I)	ACCTG-17	11	22316	Bachelor's degree relevant to the job	None Required	None Required	2nd Level	OFFICE OF THE PROVINCIAL ACCOUNTING AND INTERNAL AUDIT SERVICES
2	ADMINISTRATIVE ASSISTANT II (Bookkeeper)	ACCTG-9	8	17505	Comp of 2 yrs studies in College/HS Grad w/ voc/trade course	4 hrs of rel training	1 yr of rel exp	1st Level	OFFICE OF THE PROVINCIAL ACCOUNTING
3	NURSE I	CCMH-32	11	22316	Bachelor of Science in Nursing	None required	None required	RA 1080	CAVITE CENTER FOR MENTAL HEALTH
4	OCCUPATIONAL THERAPY TECHNICIAN I	CCMH-47	6	15524	Completion of 2 yrs studies in College	None required	None required	1st Level	CAVITE CENTER FOR MENTAL HEALTH
5	OCCUPATIONAL THERAPY TECHNICIAN I	CCMH-47	6	15524	Completion of 2 yrs studies in College	None required	None required	1st Level	CAVITE CENTER FOR MENTAL HEALTH
6	NURSING ATTENDANT I	CCMH-58	4	13807	Elementary School Graduate	None required	None required	MC 10 s.2013 CAT III	CAVITE CENTER FOR MENTAL HEALTH
7	SPECIAL OPERATIONS OFFICER II	COPS-113	14	29277	Bachelor's degree	4 hrs of rel training	1 yr of rel exp	2nd Level	CAVITE OFFICE OF PUBLIC SAFETY
8	WATCHMAN III	COPS-118	7	16458	Elementary School Graduate	None required	None required	MC 10 s.2013 CAT III	CAVITE OFFICE OF PUBLIC SAFETY
9	SECURITY GUARD I	COPS-63	3	13019	High School Graduate	None required	None required	Security Guard License (MC 10, s.2013-Cat.IV)	CAVITE OFFICE OF PUBLIC SAFETY
10	SECURITY GUARD I	COPS-64	3	13019	High School Graduate	None required	None required	Security Guard License (MC 10, s.2013-Cat.IV)	CAVITE OFFICE OF PUBLIC SAFETY
11	SECURITY GUARD I	COPS-66	3	13019	High School Graduate	None required	None required	Security Guard License (MC 10, s.2013-Cat.IV)	CAVITE OFFICE OF PUBLIC SAFETY
12	SECURITY GUARD I	COPS-70	3	13019	High School Graduate	None required	None required	Security Guard License (MC 10, s.2013-Cat.IV)	CAVITE OFFICE OF PUBLIC SAFETY
13	SECURITY GUARD I	COPS-71	3	13019	High School Graduate	None required	None required	Security Guard License (MC 10, s.2013-Cat.IV)	CAVITE OFFICE OF PUBLIC SAFETY
14	WATCHMAN I	COPS-82	2	12267	Elementary School Graduate	None required	None required	MC 10 s.2013 CAT III	CAVITE OFFICE OF PUBLIC SAFETY
15	SECURITY GUARD I	DOSMH-11	3	13019	High School Graduate	None required	None required	Security Guard License (MC 10, s.2013-Cat.IV)	DRA. OLIVIA SALAMANCA MEMORIAL HOSPITAL
16	SECURITY GUARD I	DOSMH-12	3	13019	High School Graduate	None required	None required	Security Guard License (MC 10, s.2013-Cat.IV)	DRA. OLIVIA SALAMANCA MEMORIAL HOSPITAL
17	ADMIN. AIDE I (Utility Worker I)	DOSMH-15	1	11551	Must be able to read and write	None Required	None Required	MC 10 s.2013 CAT III	DRA. OLIVIA SALAMANCA MEMORIAL HOSPITAL
18	NURSE IV	DOSMH-31	19	46791	Bachelor of Science in Nursing	6 hrs of relevant training	2 yrs of rel. exp	RA 1080	DRA. OLIVIA SALAMANCA MEMORIAL HOSPITAL
19	NURSE III	DOSMH-34	17	38464	Bachelor of Science in Nursing	4 hrs of rel training	1 yr of rel exp	RA 1080	DRA. OLIVIA SALAMANCA MEMORIAL HOSPITAL
20	ADMIN. AIDE VI (Storekeeper II)	DOSMH-5	6	15524	Completion of 2 yrs studies in College	None Required	None Required	1st Level	DRA. OLIVIA SALAMANCA MEMORIAL HOSPITAL
21	ADMINISTRATIVE AIDE III (Driver I)	DOSMH-8	3	13019	Elementary School Graduate	None required	None required	Prof Driver's License MC 10 s.2013 CAT IV	DRA. OLIVIA SALAMANCA MEMORIAL HOSPITAL
22	NURSE I	GEAMH-141	11	22316	Bachelor of Science in Nursing	None required	None required	RA 1080	GENERAL EMILIO AGUINALDO MEMORIAL HOSPITAL
23	ADMIN. AIDE IV (Storekeeper I)	GSO-21	4	13807	Elementary School Graduate	None required	None required	MC 10 s.2013 CAT III	GENERAL SERVICES OFFICE

24	ADMIN. ASSISTANT II (Labor General Foreman)	GSO-23	8	17505	High School Graduate	4 hrs of rel. training	1 yr of rel exp	MC 11 s.96 CAT III	GENERAL SERVICES OFFICE
25	ADMIN. AIDE I (Utility Worker I)	GSO-49	1	11551	Must be able to read and write	None Required	None Required	MC 10 s.2013 CAT III	GENERAL SERVICES OFFICE
26	ADMINISTRATIVE AIDE I (Utility Worker I)	GSO-53	1	11551	Must be able to read and write	None Required	None Required	MC 10 s.2013 CAT III	GENERAL SERVICES OFFICE
27	ADMIN. AIDE I (Utility Worker I)	GSO-71	1	11551	Must be able to read and write	None Required	None Required	MC 10 s.2013 CAT III	GENERAL SERVICES OFFICES
28	ADMIN. AIDE I (Utility Worker I)	GSO-74	1	11551	Must be able to read and write	None Required	None Required	MC 10 s.2013 CAT III	GENERAL SERVICES OFFICES
29	NURSING ATTENDANT I	GTMH-9	4	13807	Elementary School Graduate	None Required	None Required	MC 10 s.2013 CAT III	GEN. TRIAS MEDICARE HOSPITAL
30	ADMIN. ASSISTANT II (Bookkeeper I)	KKH-11	8	17505	Comp of 2 yrs studies in College/HS Grad w/ voc/trade course	4 hrs of rel training	1 yr of rel exp	1st Level	KAWIT KALAYAAN HOSPITAL
31	LEGAL ASSISTANT I	LSO-10	10	20219	Bachelor's degree	None required	None required	2nd Level	OFFICE OF THE PROVINCIAL LEGAL
32	ATTORNEY I	LSO-16	16	35106	Bachelor of Laws	None required	None required	RA 1080	OFFICE OF THE PROVINCIAL LEGAL
33	ATTORNEY II (LEGAL OFFICER II)	LSO-3	18	42159	Bachelor of Laws	None required	None required	RA 1080	OFFICE OF THE PROVINCIAL LEGAL
34	ATTORNEY I (LEGAL OFFICER I)	LSO-4	16	35106	Bachelor of Laws	None required	None required	RA 1080	OFFICE OF THE PROVINCIAL LEGAL
35	ADMIN. ASSISTANT II (Clerk IV)	NMH-15	8	17505	Completion of 2 yrs studies in College	4 hrs of rel training	1 yr of rel exp	1st Level	NAIC MEDICARE HOSPITAL
36	ADMINISTRATIVE AIDE III (Illustrator I)	PAG-21	3	13019	Completion of 2 yrs studies in College/High School w/ rel voc course	None required	None required	Illustrator (MC 10, s.2013-Cat.II)	OFFICE OF THE PROVINCIAL AGRICULTURE
37	ADMINISTRATIVE AIDE IV (Mechanic I)	PAG-22	4	13807	High School Graduate	None required	None required	MC 10 s.2013 CAT II	OFFICE OF THE PROVINCIAL AGRICULTURE
38	FARM FOREMAN	PAG-26	6	15524	High School Graduate	None Required	None Required	MC 11 s.96-Cat. III	OFFICE OF THE PROVINCIAL AGRICULTURE
39	SUPERVISING AGRICULTURIST	PAG-37	22	66867	Bachelor's degree relevant to the job	16 hrs of rel training	3 yrs of rel exp	Relevant RA 1080	OFFICE OF THE PROVINCIAL AGRICULTURE
40	SENIOR AGRICULTURIST	PAG-38	18	42159	Bachelor's degree relevant to the job	8 hrs of rel training	2 yrs of rel exp	RA 1080	OFFICE OF THE PROVINCIAL AGRICULTURE
41	PLANNING OFFICER I	PAG-5	11	22316	Bachelor's degree relevant to the job	None Required	None Required	2nd Level	OFFICE OF THE PROVINCIAL AGRICULTURE
42	AGRICULTURIST II	PAG-58	15	32053	Bachelor's degree in Agri/Agricultural Engr/Fishes Technology/Veterinary Med	4 hrs of rel training	1 yr of rel exp	Relevant RA 1080	OFFICE OF THE PROVINCIAL AGRICULTURE
43	ADMINISTRATIVE AIDE IV (CLERK II)	PAG-6	4	13807	Completion of 2 years studies in College	None required	None required	1st Level	OFFICE OF THE PROVINCIAL AGRICULTURE
44	AGRICULTURAL TECHNICIAN II	PAG-62	8	17505	Completion of 2 years studies in College	4 hrs of rel training	1 yr of rel exp	1st Level	OFFICE OF THE PROVINCIAL AGRICULTURE
45	ADMINISTRATIVE OFFICER V (Admin Officer III)	PAG-7	18	42159	Bachelor's degree	8 hrs of rel training	2 yrs of rel exp	2nd Level	OFFICE OF THE PROVINCIAL AGRICULTURE
46	AQUACULTURIST I	PAG-71	11	22316	Bachelor's degree relevant to the job	None required	None required	2nd Level	OFFICE OF THE PROVINCIAL AGRICULTURE
47	FARM WORKER II	PAG-76	4	13807	Elementary School Graduate	None required	None required	MC 10 s.2013 CAT III	OFFICE OF THE PROVINCIAL AGRICULTURE
48	SUPERVISING ADMINISTRATIVE OFFICER	PAS-10	22	66867	Bachelor's degree	16 hrs of rel. training	3 yrs of rel. experience	2nd Level	OFFICE OF THE PROVINCIAL ASSESSOR
49	ADMINISTRATIVE AIDE II (Bookbinder I)	PAS-23	2	12267	Elementary School Graduate	None required	None required	MC 10 s.2013 CAT III	OFFICE OF THE PROVINCIAL ASSESSOR
50	ADMINISTRATIVE AIDE II (Bookbinder I)	PAS-31	2	12267	Elementary School Graduate	None required	None required	MC 10 s.2013 CAT III	OFFICE OF THE PROVINCIAL ASSESSOR
51	ADMINISTRATIVE OFFICER V (Budget Officer III)	PBO-7	18	42159	Bachelor's degree relevant to the job	8 hrs of rel training	2 yrs of rel exp	2nd Level	OFFICE OF THE PROVINCIAL BUDGET
52	LOCAL DRRM ASSISTANT	PDRRMO-13	8	17505	Completion of 2 yrs studies in College	4 hrs of DRRM training	1 yr of Civil Defense/DRRM exp	1st Level	PROVINCIAL DISASTER RISK REDUCTION AND MANAGEMENT OFFICE
53	LOCAL DRRM ASSISTANT	PDRRMO-4	8	17505	Completion of 2 yrs studies in College	4 hrs of DRRM training	1 yr of Civil Defense/DRRM exp	1st Level	PROVINCIAL DISASTER RISK REDUCTION AND MANAGEMENT OFFICE
54	COMMUNITY DEVELOPMENT ASSISTANT I	PENR-10	7	16458	Completion of 2 years studies in College	None required	None required	1st Level	OFFICE OF THE PROVINCIAL ENVIRONMENT & NATURAL RESOURCES
55	ADMINISTRATIVE OFFICER IV (ADMIN. OFF. II)	PENRO-16	15	32053	Bachelor's degree	4 hrs of rel training	1 yr of rel exp	2nd Level	OFFICE OF THE PROVINCIAL ENVIRONMENT & NATURAL RESOURCES
56	CONSTRUCTION & MAINTENANCE MAN	PEO-100	2	12267	Elementary School Graduate	None required	None required	MC 10 s.2013 CAT III	OFFICE OF THE PROVINCIAL ENGINEER
57	CONST. & MAINT. MAN	PEO-147	2	12267	Elementary School Graduate	None required	None required	MC 10 s.2013 CAT III	OFFICE OF THE PROVINCIAL ENGINEER
58	WELL DRILLER II	PEO-174	5	14641	Elementary School Graduate	None required	None required	MC 10 s.2013 CAT II	OFFICE OF THE PROVINCIAL ENGINEER
59	ENGINEER II	PEO-178	16	35106	Bachelor's degree in Engineering relevant to the job	4 hrs of rel training	1 yr of rel exp	RA 1080	OFFICE OF THE PROVINCIAL ENGINEER
60	HEAVY EQUIPMENT OPERATOR I	PEO-198	4	13807	High School Grad/Completion of rel voc/trade course	None required	None required	Heavy Equipment Operator (MC 10 s.2013 CAT II)	OFFICE OF THE PROVINCIAL ENGINEER
61	HEAVY EQUIPMENT OPERATOR I	PEO-203	4	13807	High School Grad/Completion of rel voc/trade course	None required	None required	Heavy Equipment Operator (MC 10 s.2013 CAT II)	OFFICE OF THE PROVINCIAL ENGINEER
62	HEAVY EQUIPMENT OPERATOR I	PEO-205	4	13807	High School Grad/Completion of rel voc/trade course	None required	None required	Heavy Equipment Operator (MC 10 s.2013 CAT II)	OFFICE OF THE PROVINCIAL ENGINEER

63	ENGINEER III	PEO-22	19	46791	Bachelor's degree in Engineering relevant to the job	8 hrs of rel. training	2 yrs of rel. exp	RA 1080	OFFICE OF THE PROVINCIAL ENGINEER
64	ADMINISTRATIVE AIDE III (Driver I)	PEO-224	3	13019	Elementary School Graduate	None required	None required	Prof Driver's License MC 10 s.2013 CAT IV	OFFICE OF THE PROVINCIAL ENGINEER
65	ARCHITECT II	PEO-24	16	35106	Bachelor's degree in Architecture	4 hrs of rel training	1 yr of rel exp	RA 1080	OFFICE OF THE PROVINCIAL ENGINEER
66	ADMINISTRATIVE AIDE VI (Mechanic II)	PEO-250	6	15524	High School Graduate	None required	None required	MC 10 s.2013 CAT II	OFFICE OF THE PROVINCIAL ENGINEER
67	WELDER I	PEO-263	4	13807	Elementary School Graduate	None required	None required	MC 10 s.2013 CAT II	OFFICE OF THE PROVINCIAL ENGINEER
68	ADMINISTRATIVE AIDE III (Clerk I)	PEO-276	3	13019	Completion of 2 yrs studies in College	None required	None required	1st Level	OFFICE OF THE PROVINCIAL ENGINEER
69	ADMINISTRATIVE AIDE VI (MECHANIC II)	PEO-283	6	15524	High School Graduate	None required	None required	MC 10 s.2013 CAT II	OFFICE OF THE PROVINCIAL ENGINEER
70	HEAVY EQUIPMENT OPERATOR I	PEO-289	4	13807	High School Grad/Completion of rel voc/trade course	None required	None required	Heavy Equipment Operator (MC 10 s.2013 CAT II)	OFFICE OF THE PROVINCIAL ENGINEER
71	WATCHMAN I	PEO-308	2	12267	Elementary School Graduate	None required	None required	MC 10 s.2013 CAT III	OFFICE OF THE PROVINCIAL ENGINEER
72	CORE DRILLER I	PEO-309	3	13019	Elementary School Graduate	None required	None required	MC 10 s.2013 CAT III	OFFICE OF THE PROVINCIAL ENGINEER
73	ENGINEER II	PEO-312	16	35106	Bachelor's degree in Engineering relevant to the job	4 hrs of rel. training	1 yr of rel exp	RA 1080	OFFICE OF THE PROVINCIAL ENGINEER
74	ENGINEER II	PEO-313	16	35106	Bachelor's degree in Engineering relevant to the job	4 hrs of rel. training	1 yr of rel exp	RA 1080	OFFICE OF THE PROVINCIAL ENGINEER
75	ENGINEER III	PEO-315	19	46791	Bachelor's degree in Engineering relevant to the job	8 hrs of rel. training	2 yrs of rel. exp	RA 1080	OFFICE OF THE PROVINCIAL ENGINEER
76	ENGINEER II	PEO-316	16	35106	Bachelor's degree in Engineering relevant to the job	4 hrs of rel. training	1 yr of rel exp	RA 1080	OFFICE OF THE PROVINCIAL ENGINEER
77	ADMINISTRATIVE AIDE IV (Clerk II)	PEO-9	4	13807	Completion of 2 yrs studies in College	None required	None required	1st Level	OFFICE OF THE PROVINCIAL ENGINEER
78	CONSTRUCTION & MAINTENANCE MAN	PEO-91	2	12267	Elementary School Graduate	None required	None required	MC 10 s.2013 CAT III	OFFICE OF THE PROVINCIAL ENGINEER
79	CONST. & MAINT. MAN	PEO-93	2	12267	Elementary School Graduate	None required	None required	MC 10 s.2013 CAT III	OFFICE OF THE PROVINCIAL ENGINEER
80	SPECIAL OPERATIONS OFFICER IV	PG-155	22	66867	Bachelor's degree	16 hrs of rel training	3 yrs of rel exp	2nd Level	OFFICE OF THE PROVINCIAL GOVERNOR
81	SPECIAL OPERATIONS OFFICER II	PG-156	14	29277	Bachelor's degree	4 hrs of rel training	1 yr of rel exp	2nd Level	OFFICE OF THE PROVINCIAL GOVERNOR
82	INTERNAL AUDITOR III	PG-166	18	42159	Bachelor's degree relevant to the job	8 hrs of rel training	2 yrs of rel exp	2nd Level	OFFICE OF THE PROVINCIAL GOVERNOR
83	ADMINISTRATIVE OFFICER II	PG-172	11	22316	Bachelor's degree	None required	None required	2nd Level	OFFICE OF THE PROVINCIAL GOVERNOR
84	ASSISTANT STATISTICIAN	PG-173	9	18763	Completion of 2 years studies in College	4 hrs of rel. training	1 yr of rel exp	1st Level	OFFICE OF THE PROVINCIAL GOVERNOR
85	LABOR & EMPLOYMENT ASSISTANT	PG-174	8	17505	Completion of 2 years studies in College	4 hrs of rel. training	1 yr of rel exp	1st Level	OFFICE OF THE PROVINCIAL GOVERNOR
86	MANPOWER DEVELOPMENT ASSISTANT	PG-175	8	17505	Completion of 2 years studies in College	4 hrs of rel. training	1 yr of rel exp	1st Level	OFFICE OF THE PROVINCIAL GOVERNOR
87	ADMINISTRATIVE ASSISTANT III (Comm. Equip't Optr II)	PG-41	9	18763	Comp of 2 yrs studies in College/HS Grad w/ voc/trade course	4 hrs of rel training	1 yr of rel exp	Comm. Equip. Optr. (MC 10, s.2013-Cat.II)	OFFICE OF THE PROVINCIAL GOVERNOR
88	ADMINISTRATIVE AIDE IV (Clerk II)	PG-66	4	13807	Completion of 2 yrs studies in College	None required	None required	1st Level	OFFICE OF THE PROVINCIAL GOVERNOR
89	PROVINCIAL WARDEN	PG-84	22	66867	Bachelor's degree	16 hrs of rel training	3 yrs of rel exp	2nd Level	OFFICE OF THE PROVINCIAL GOVERNOR
90	PROVL. GOVT. DEPT. HEAD (Prov. Health Officer II)	PH-1	26	109593	Doctor of Medicine	None	5 yrs as med practitioner	RA 1080	OFFICE OF THE PROVINCIAL HEALTH
91	NURSE II	PH-35	15	32053	Bachelor of Science in Nursing	4 hrs of rel training	1 yr of rel exp	RA 1080	OFFICE OF THE PROVINCIAL HEALTH
92	SANITATION INSPECTOR IV	PH-43	13	26754	Comp of 2 yrs studies in College	16 hrs of rel training	3 yrs of rel exp	1st Level	OFFICE OF THE PROVINCIAL HEALTH
93	NURSING ATTENDANT I	PH-81	4	13807	Elementary School Graduate	None required	None required	MC 10 s.2013 CAT III	OFFICE OF THE PROVINCIAL HEALTH
94	NURSING ATTENDANT I	PH-81	4	13807	Elementary School Graduate	None required	None required	MC 10 s.2013 CAT III	OFFICE OF THE PROVINCIAL HEALTH
95	INFORMATION TECHNOLOGY OFFICER I	PICTO-15	19	46791	Bachelor's degree relevant to the job	8 hrs of rel training	2 yrs of rel exp	2nd Level	PROVINCIAL INFORMATION & COMMUNICATION TECHNOLOGY OFFICE
96	INFORMATION SYSTEMS ANALYST II	PICTO-16	16	35106	Bachelor's degree relevant to the job	4 hrs of rel training	1 yr of rel exp	2nd Level	PROVINCIAL INFORMATION & COMMUNICATION TECHNOLOGY OFFICE
97	INFORMATION SYSTEMS ANALYST I	PICTO-17	12	24495	Bachelor's degree relevant to the job	4 hrs of rel training	1 yr of rel exp	2nd Level	PROVINCIAL INFORMATION & COMMUNICATION TECHNOLOGY OFFICE
98	ADMINISTRATIVE ASST. II (Data Controller II)	PICTO-20	8	17505	Comp of 2 yrs studies in College/HS Grad w/ voc/trade course	4 hrs of rel training	1 yr of rel exp	1st Level	PROVINCIAL INFORMATION & COMMUNICATION TECHNOLOGY OFFICE
99	INFORMATION TECHNOLOGY OFFICER I	PICTO-22	19	46791	Bachelor's degree relevant to the job	8 hrs of rel training	2 yrs of rel exp	2nd Level	PROVINCIAL INFORMATION & COMMUNICATION TECHNOLOGY OFFICE
100	COMPUTER MAINTENANCE TECHNOLOGIST II	PICTO-26	15	32053	Bachelor's degree relevant to the job	4 hrs of rel training	1 yr of rel exp	2nd Level	PROVINCIAL INFORMATION & COMMUNICATION TECHNOLOGY OFFICE
101	ADMINISTRATIVE OFFICER I	PICTO-5	10	20219	Bachelor's degree	None required	None required	2nd Level	PROVINCIAL INFORMATION & COMMUNICATION TECHNOLOGY OFFICE

102	INFORMATION SYSTEMS ANALYST III	PICTO-8	19	46791	Bachelor's degree relevant to the job	8 hrs of rel training	2 yrs of rel exp	2nd Level	PROVINCIAL INFORMATION & COMMUNICATION TECHNOLOGY OFFICE
103	ADMINISTRATIVE AIDE III (Clerk I)	PIO-21	3	13019	Completion of 2 years studies in College	None required	None required	1st Level	OFFICE OF THE PROVINCIAL INFORMATION
104	ADMINISTRATIVE OFFICER II (Information Officer I)	PIO-4	11	22316	Bachelor's degree	None required	None required	2nd Level	OFFICE OF THE PROVINCIAL INFORMATION
105	ADMINISTRATIVE AIDE III (Clerk I)	PIO-8	3	13019	Completion of 2 years studies in College	None required	None required	1st Level	OFFICE OF THE PROVINCIAL INFORMATION
106	ADMINISTRATIVE AIDE III (Clerk I)	PIO-9	3	13019	Completion of 2 years studies in College	None required	None required	1st Level	OFFICE OF THE PROVINCIAL INFORMATION
107	PLANNING OFFICER IV	PPDO-2	22	66867	Bachelor's degree relevant to the job	16 hrs of rel training	3 yrs of rel exp	2nd Level	PROVINCIAL PLANNING & DEVELOPMENT OFFICE
108	DRAFTSMAN II	PPDO-7	8	17505	Comp of 2 yrs studies in College/HS Grad w/ voc/trade course	4 hrs of rel training	1 yr of rel exp	MC 10 s.2013 CAT II	PROVINCIAL PLANNING & DEVELOPMENT OFFICE
109	POPULATION PROGRAM WORKER I	PPO-20	5	14641	Completion of 2 yrs studies in College	None required	None required	1st Level	OFFICE OF THE PROVINCIAL POPULATION
110	POPULATION PROGRAM WORKER I	PPO-9	5	14641	Completion of 2 yrs studies in College	None required	None required	1st Level	OFFICE OF THE PROVINCIAL POPULATION
111	ADMINISTRATIVE AIDE VI (Clerk III)	PS-102	6	15524	Completion of 2 yrs studies in College	None required	None required	1st Level	OFFICE OF THE PROVINCIAL SANGGUNIAN
112	ADMINISTRATIVE AIDE VI (Clerk III)	PS-104	6	15524	Completion of 2 yrs studies in College	None required	None required	1st Level	OFFICE OF THE PROVINCIAL SANGGUNIAN
113	LEGAL AIDE	PS-37	5	14641	Completion of 2 years studies in College	None Required	None Required	1st Level	OFFICE OF THE PROVINCIAL SANGGUNIAN
114	LOCAL LEGISLATIVE STAFF ASST. III	PS-86	10	20219	Completion of 2 yrs studies in College	8 hrs of rel training	2 yrs of rel exp	1st Level	OFFICE OF THE PROVINCIAL SANGGUNIAN
115	LOCAL LEGISLATIVE STAFF ASST. III	PS-94	10	20219	Completion of 2 yrs studies in College	8 hrs of rel training	2 yrs of rel exp	1st Level	OFFICE OF THE PROVINCIAL SANGGUNIAN
116	SOCIAL WELFARE OFFICER IV	PSWD-2	22	66867	Bachelor's degree in Social Work	16 hrs of rel training	3 yrs of rel exp	RA 1080	PROVINCIAL SOCIAL WELFARE AND DEVELOPMENT OFFICE
117	SOCIAL WELFARE ASSISTANT	PSWD-4	8	17505	Completion of 2 yrs studies in College	4 hrs of rel training	1 yr of rel exp	1st Level	PROVINCIAL SOCIAL WELFARE AND DEVELOPMENT OFFICE
118	TOURISM OPERATIONS OFFICER II	PTCAO-10	15	32053	Bachelor's degree rel to the job	4 hrs of rel training	1 yr of rel exp	2nd Level	PROVINCIAL TOURISM AND CULTURAL AFFAIRS OFFICE
119	TOURIST RECEPTIONIST I	PTCAO-9	8	17505	Completion of 2 yrs studies in College	4 hrs of rel training	1 yr of rel exp	1st Level	PROVINCIAL TOURISM AND CULTURAL AFFAIRS OFFICE
120	ADMINISTRATIVE AIDE III (Illustrator I)	PTO-13	3	13019	Comp of 2 yrs studies in College/HS Grad w/ voc/trade course	None required	None required	Illustrator (MC 10, s.2013-Cat.II)	OFFICE OF THE PROVINCIAL TREASURER
121	PROVL. GOVT. ASST. DEPT. HEAD	PTO-3	24	85074	Bachelor's degree	None	5 yrs in treasury/acctg service	2nd Level/BCLTE	OFFICE OF THE PROVINCIAL TREASURER
122	LOCAL TREASURY OPERATION OFFICER III	PTO-41	18	42159	Bachelor's degree	8 hrs of rel. training	2 yrs of rel. exp	2nd Level	OFFICE OF THE PROVINCIAL TREASURER
123	LOCAL TREASURY OPERATION OFFICER II	PTO-42	15	32053	Bachelor's degree	4 hrs of rel training	1 yr of rel exp	2nd Level	OFFICE OF THE PROVINCIAL TREASURER
124	ADMINISTRATIVE AIDE III (Clerk I)	VG-10	3	13019	Completion of 2 years studies in College	None required	None required	1st Level	OFFICE OF THE VICE GOVERNOR

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and personally hand in to the address below not later than August 19, 2020.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the last rating period (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in their application to:

JUANITO VICTOR C. REMULLA
 Provincial Governor
 Trece Martires City, Cavite
hrmo@cavite.gov.ph

EEOP STATEMENT

This office highly encourage all interested and qualified applicants, including Persons with Disability, members of Indigenous Communities, and those from any Sexual Orientation and Gender Identities (SOGI).

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.