

## REQUEST FOR QUOTATION

**FOR THE SUPPLY AND DELIVERY OF AIR CONDITIONING UNITS FOR THE OFFICE OF THE PROVINCIAL GOVERNOR,  
RTC BRANCH 131, FAMILY COURT BRANCH 5, TRECE MARTIRES CITY, CAVITE**

Date: October 10, 2020

RFQ No.: NLONTOC-RFQ-243-2020

PR No.: 2020-9-C-115/09-28-2020

PHILGEPS Ref. No.: 7243007

Name of Company

Complete Company Address

**To whom it may concern:**

Please quote your lowest price/s on the lot or item/s below, subject to General Conditions indicated herein, stating the shortest time of delivery and submit your quotation duly signed by your official representative not later than **October 16, 2020 at 5:00 PM** to the **BAC Office, 2/F Provincial Capitol Bldg., Bray, San Agustin, Trece Martires City.**

Very truly yours,

**RENATO ABUTAN**  
BAC-A Chairman

PLEASE QUOTE: **PER ITEM**

**CANVASSERS'S CERTIFICATION**

This is to certify that I have full knowledge, authority and responsibility in distributing and/or collecting the Request for Quotation in accordance to the guidelines in securing prices for **Office of the Provincial Governor** of the Provincial Government of Cavite.

(Printed Name & Signature)

**AUTHORIZED CANVASSEER**

BIDDER'S PROPOSAL BOX

No	ITEM DESCRIPTION (Item Name & Technical Specifications)	QTY.	UNIT	APPROVED BUDGET OF CONTRACT (ABC)	FINANCIAL PROPOSAL (Indicate the Price Offer)		TECHNICAL PROPOSAL	DELIVERY (days/weeks)
					Unit Price	Total Price		
	Supply and Installation of Air Conditioning Unit with feederline 2.0HP, wall mounted, basic type Office of the Provincial Governor	1	set	66,500.00				
	Supply and Installation of Air Conditioning Unit 3TR Floor mounted, basic type RTC Branch 131	1	set	103,000.00				
	Supply and Installation of air Conditioning Unit 1.5HP wall mounted, basic type RTC Branch 131	1	set	55,000.00				
	Supply and Installation of Air Conditioning Unit 3TR Floor mounted Family Court, Branch 5, TMC	2	sets	255,500.00				
	***Nothing follows***			480,000.00				
	<b>Total</b>							

**GENERAL CONDITIONS**

- All entries must be legibly handwritten or typewritten;
- Bidders must submit necessary business permits (SEC, LGU, DTI, CDA, BIR Certificate, etc.) and PhilGEPS Online Registration/Certification;
- Place this RFQ in a sealed envelope and type the following details on the face of the envelope:  
Company Name  
RFQ No.  
PR No.  
PHILGEPS Reference No.
- Delivery period must be at least within \_\_\_\_\_ calendar days from date of the Notice to Proceed (Indicate the days of delivery in the Bidder's Proposal box)
- Item/s delivered must have warranties for unit replacements, parts, labor or other services;
- Price validity shall be for a period of three(3) months;
- Quoted prices must be inclusive of taxes, and other charges or fees and shall not exceed the Approved Budget for the Contract (ABC);
- If Bid is accepted, the supplier undertakes to provide a performance security in the form, amounts, and within the times specified in the Revised IRR of R.A. 9184;
- It is understood that the Provincial Government of Cavite is not bound to accept the Lowest Calculated Bid or any Bid it may receive;
- Transaction with the Provincial Government of Cavite shall mean compliance by the winning bidder with the bid and delivery requirements before the issuance of check payment;
- Failure to comply with these conditions shall mean disqualification of your bid proposal.

**SUPPLIER/CONTRACTOR/CONSULTANT'S CERTIFICATION**

Date: \_\_\_\_\_

After having carefully read and accepted your General Conditions, I/we quote you on the item/s at price/s noted above for immediate delivery and shipment, which can be made in \_\_\_\_\_ days from receipt of the Notice To Proceed.

\_\_\_\_\_  
Printed Name & Signature  
of Authorized Representative

\_\_\_\_\_  
Company Tel./Fax/Mobile No.

\_\_\_\_\_  
Company Tax Identification No. (TIN)

\*Attach Certificate of Registration (BIR)

BY Mherl

8:40 am  
10:14:20