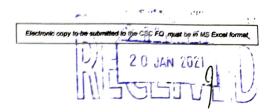
## Republic of the Philippines PGO CAVITE Request for Publication of Vacant Positions



To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the PGO CAVITE in the CSC website:

		LOURDES G. CAMERO
		HRMO
	Date:	January 14, 2021
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No.	Position Title (Parenthetical	Plantilla	Salary/ Job/	Monthly	Qualification Standards					
No.	Title, if applicable)	Item No. Pa	Pay Grade	y Salary	Education	Training	Experience	Eligibility	Competency (if applicable)	Place of Assignment
1	ADMIN. AIDE IV (Clerk II)	GEAMH-15	4	13807	Completion of 2 yrs studies in College	None required	None required	1st Level	n/a	GENERAL EMILIO AGUINALDO MEMORIAL HOSPITAL
2	ADMINISTRATIVE AIDE III (Driver I)	PEO-245	3	13019	Elementary School Graduate	None required	None required	Prof Driver's License MC 10 s.2013 CAT IV	n/a	OFFICE OF THE PROVINCIAL ENGINEER

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and personally hand in to the address below not later than January 29, 2021.

- 1. 2 copies of Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
- 2. 2 copies Performance rating in the last rating period (if applicable);
- 3. 2 copies Photocopy of certificate of eligibility/rating/license; and
- 4. 2 copies Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in their application to:

JUANITO VICTOR C. REMULLA			
Provincial Governor			
Trece Martires City, Cavite			
hrmo@cavite.gov.ph			

EEOP STATEMENT

This office highly encourage all interested and qualified applicants, including Persons with Disability, members of Indigenous Communities, and those from any Sexual Orientation and Gender Identities (SOGI).

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.

RIW Ikoki z:35