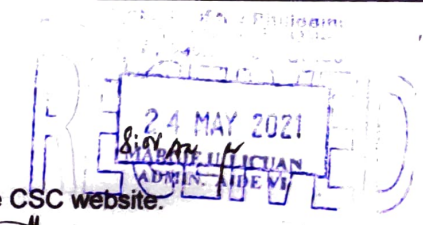


Republic of the Philippines  
**PGO CAVITE**  
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the PGO CAVITE in the CSC website.



*Agnes*  
**LOURDES G. CAMERO**  
HRMO

Date: March 25, 2021

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards				Place of Assignment
					Education	Training	Experience	Eligibility	
1	PROVL. GOVT. ASST. DEPT. HEAD	371	24	86742	Holder of college degree preferably in Commerce, Public Administration or Law, from a recognized college or university	None	5 years work experience in treasury or accounting service	First grade civil service eligible or its equivalent	OFFICE OF THE PROVINCIAL TREASURER
2	PROVL. GOVT. ASST. DEPT. HEAD	372	24	86742	Holder of college degree preferably in Commerce, Public Administration or Law, from a recognized college or university	None	5 years work experience in treasury or accounting service	First grade civil service eligible or its equivalent	OFFICE OF THE PROVINCIAL TREASURER
3	SECURITY GUARD I	735	3	13572	High School Graduate	None required	None required	Security Guard License (MC 10, s.2013-Cat.IV)	CAVITE OFFICE OF PUBLIC SAFETY

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and personally hand in to the address below not later than April 9, 2021.

1. 2 copies of Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph);
2. 2 copies Performance rating in the last rating period (if applicable);

3. 2 copies Photocopy of certificate of eligibility/rating/license; and
4. 2 copies Photocopy of Transcript of Records.

**QUALIFIED APPLICANTS** are advised to hand in their application to:

**JUANITO VICTOR C. REMULLA**

Provincial Governor

Trece Martires City, Cavite

[hrmo@cavite.gov.ph](mailto:hrmo@cavite.gov.ph)

**APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.**

#### **EEOP STATEMENT**

This office highly encourage all interested and qualified applicants, including Persons with Disability, members of Indigenous Communities, and those from any Sexual Orientation and Gender Identities (SOGI).

Please inform us of any assistance you need such as: assistive device, etc.