

OFFICE: PROVINCIAL PLANNING AND DEVELOPMENT OFFICE

PERFORMANCE SERVICE/AREA: LOCAL AND FISCAL ADMINISTRATION

MISSION: “GOOD GOVERNANCE IS GOOD POLITICS”

- Ensure effective and efficient public service, resource generation, fund utilization, monitoring and evaluation in order to achieve National and International Standards in local and fiscal administration

GOAL: Formulate and coordinate integrated physical, socio-economic and other sectoral plans and programs linking the local framework with that of the national, regional and Provincial LGUs development direction; and conduct continuing studies, researches, and training programs necessary to evolve implementation of plans and programs.

Strategic Objectives	Executive Programs/Projects/Activities	Legislative Measure	Capacity Development (CapDev) Needs	Implementation Schedule
To enhance office and personnel capability in order to sustain competency and management performance of the PPDO	<p>Conduct and attendance to Relevant Human Resource Intervention</p> <p>Creation of New Researcher Position at the RSME Division</p> <p>Provision of Environment Planning Course Training and EnP licensure Examination to qualified PPDO personnel</p> <p>Purchases of relevant IT and Office equipment</p>	<p>Fund allocation for CapDev. Program</p> <p>Ordinance for the creation of Researcher Position</p> <p>Fund allocation for CapDev. Program</p>	<p>CapDev Training based on Individual Development Plan</p> <p>IT and Office Equipment (20 units of Desktop Computers)</p>	2017-2019
PLANS AND PROGRAMS				
To Review and Update the approved Provincial Development and Physical Framework Plan (PDPFP) 2011-20120	Updating and Mainstreaming of sectoral plans in the PDPFP	Fund allocation for Mainstreaming Seminar/Training Workshop	Training and Workshop in updating and mainstreaming sectoral plans	2017-2019
RESEARCH, STATISTICS, MONITORING AND EVALUATION				
To harmonize planning, programming and budgeting linkage	<p>Performance Based Budgeting System Program</p> <p>Seal of Good Local Governance System (SGLG)</p> <p>Public Financial Management System (PFMS),</p> <p>National Competitiveness Index (NCI)</p>	Fund allocation for conduct of Training Workshop	<p>Training on AIP Preparation</p> <p>Training on SGLG</p> <p>Training on PFMS</p> <p>Training on NCI</p>	2017-2019

Strategic Objectives	Executive Programs/Projects/ Activities	Legislative Measure	Capacity Development (CapDev) Needs	Implementation Schedule
To strengthen Cavite Project Monitoring and Evaluation Committee	Re-organization of Cavite Project Monitoring and Evaluation Committee Preparation of Periodic Physical and Financial Utilization Report	Fund allocation for conduct of Training	Training on Monitoring and Evaluation	
To provide accurate, reliable and relevant information on the socio-economic profile of the province	Preparation of the Annual Local Government Report Preparation of the Annual Socio-Ecological Profile of Cavite Preparation of Various Statistical Reports and Accomplishment Maintenance of Mini-Library and Knowledge Center for Researchers			
SPECIAL PROJECTS				
To provide technical Assistance in the preparation of Project Proposals, Feasibility Studies, and Special Project Monitoring.	Preparation of Project Proposals, and Feasibility Study Preparation of Status report of Major development projects and special assignment Mapping of updated provincial roads and bridges thru the application of Geographic Information System (GIS)	Fund allocation for conduct of Training Fund allocation for conduct of Training	Training on Project Proposals, Technical Report Writing and FS Writing Purchase of Android Apps for Geo Tagging and Route Shoot Mapping	2017-2019
To provide Secretariat Support to Provincial Development Council (PDC) and Performance Management Team (PMT)	Conduct of two (2) Full Council Meeting and at least two (2) Executive Committee a Year for the Provincial Development Council Implement the Communication Plan of the Strategic performance Management System	Approval of the Yearly Performance Based-Bonus		