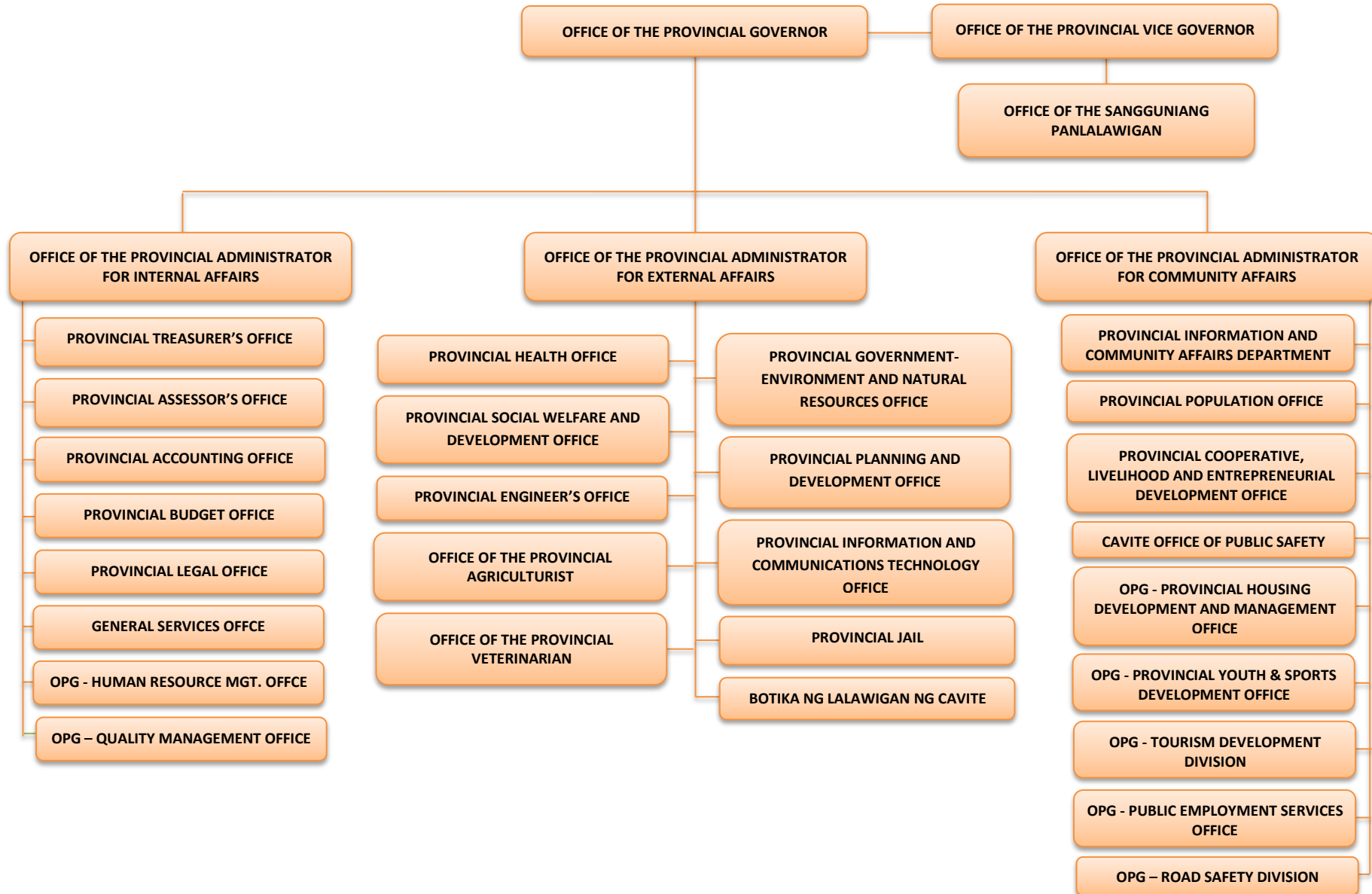


## Attachment 6. Organization and Management

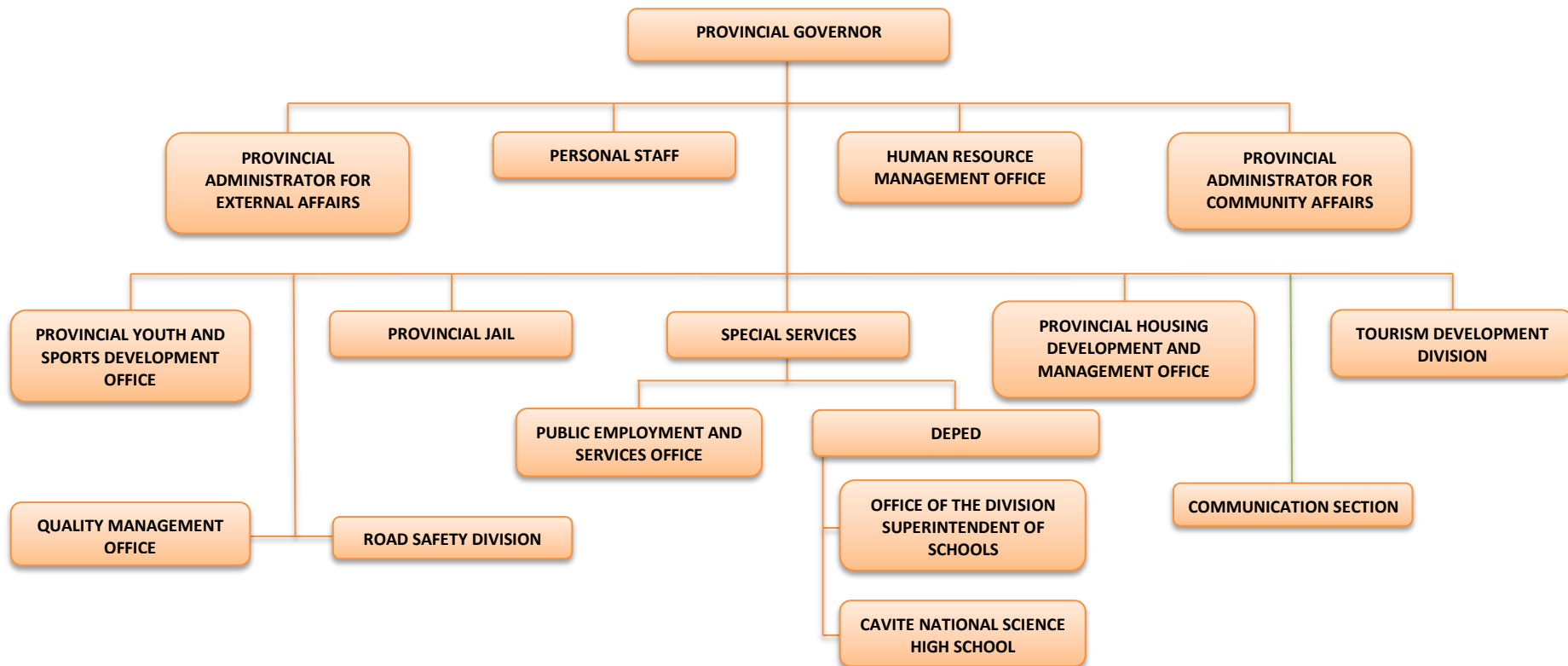
### PROVINCIAL GOVERNMENT OF CAVITE

#### ORGANIZATIONAL CHART

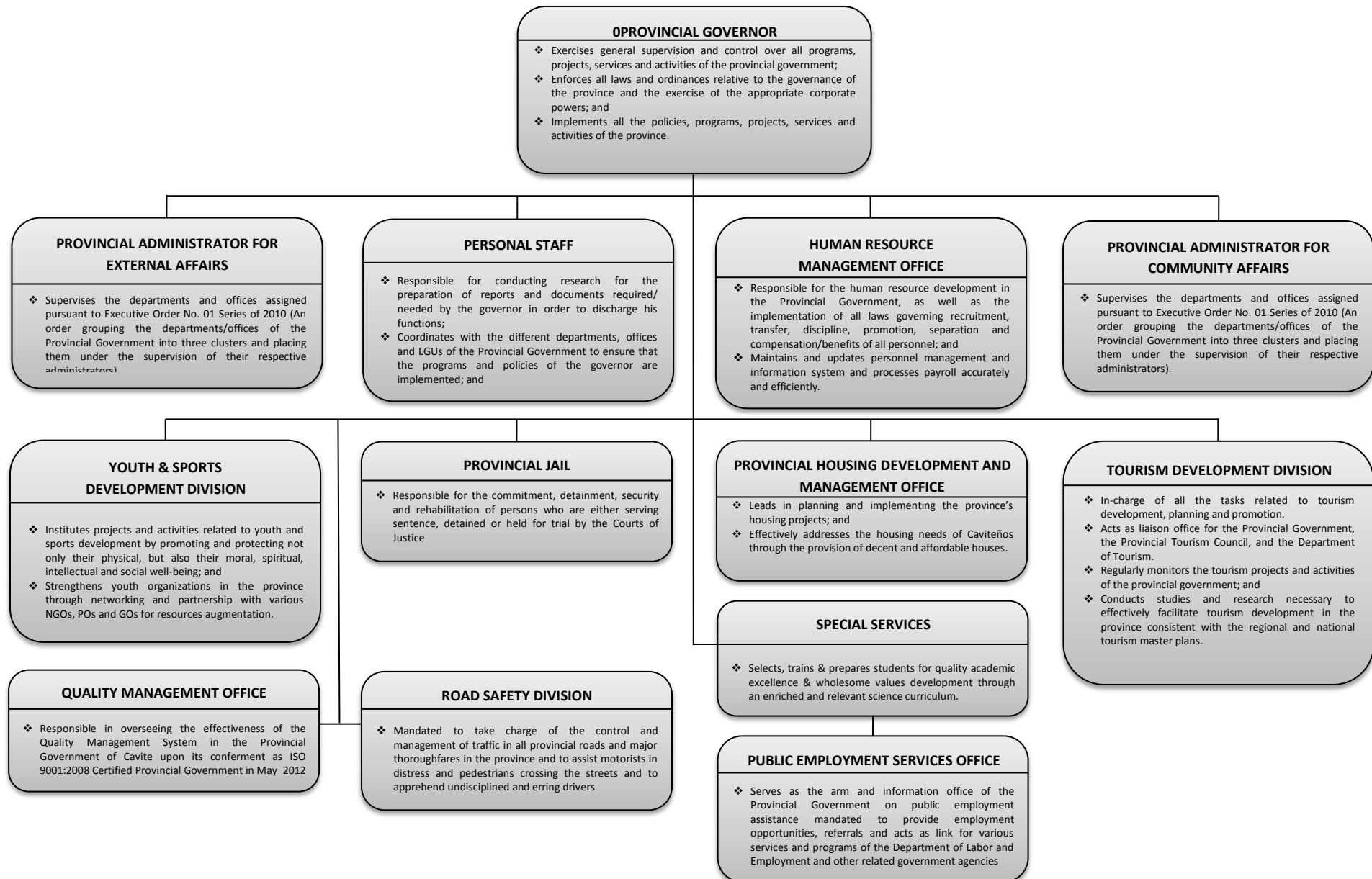


## OFFICE OF THE PROVINCIAL GOVERNOR

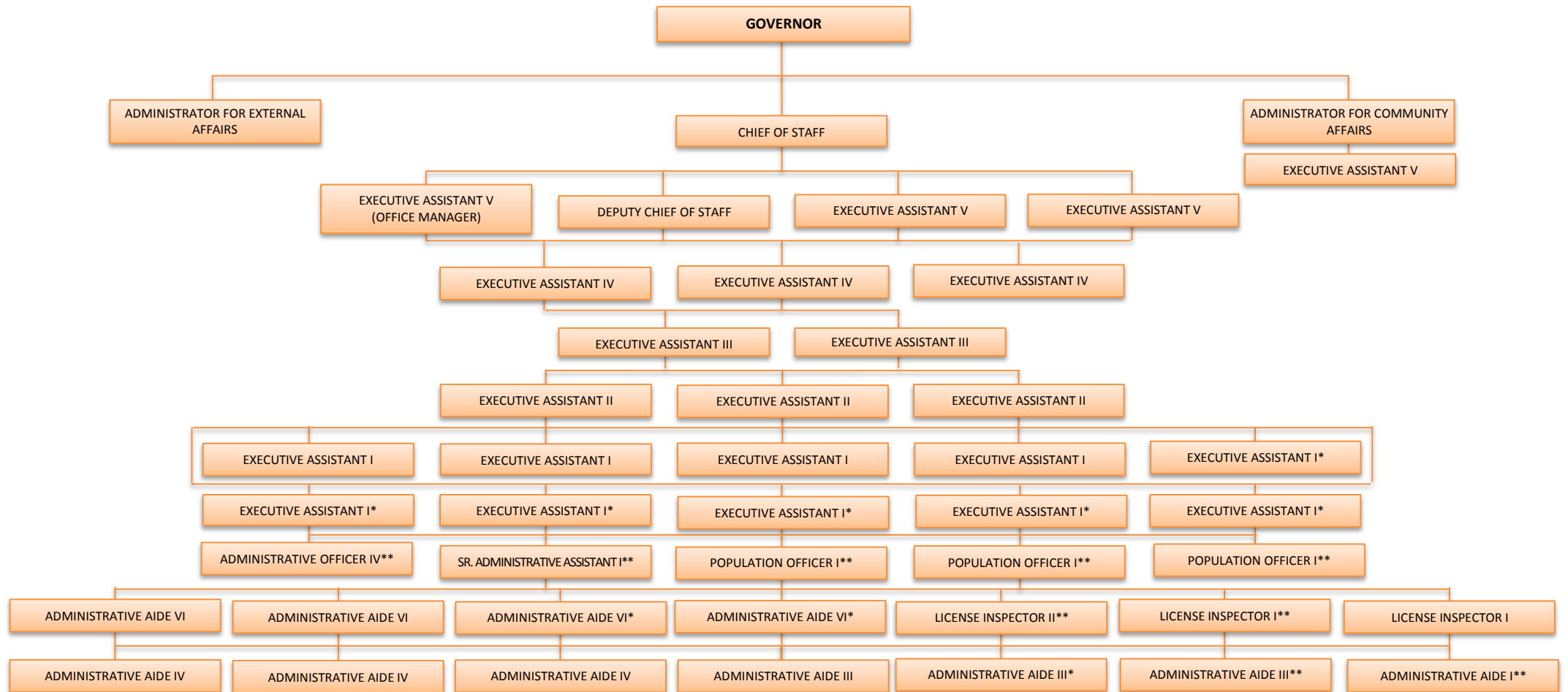
## ORGANIZATIONAL CHART



## FUNCTIONAL CHART



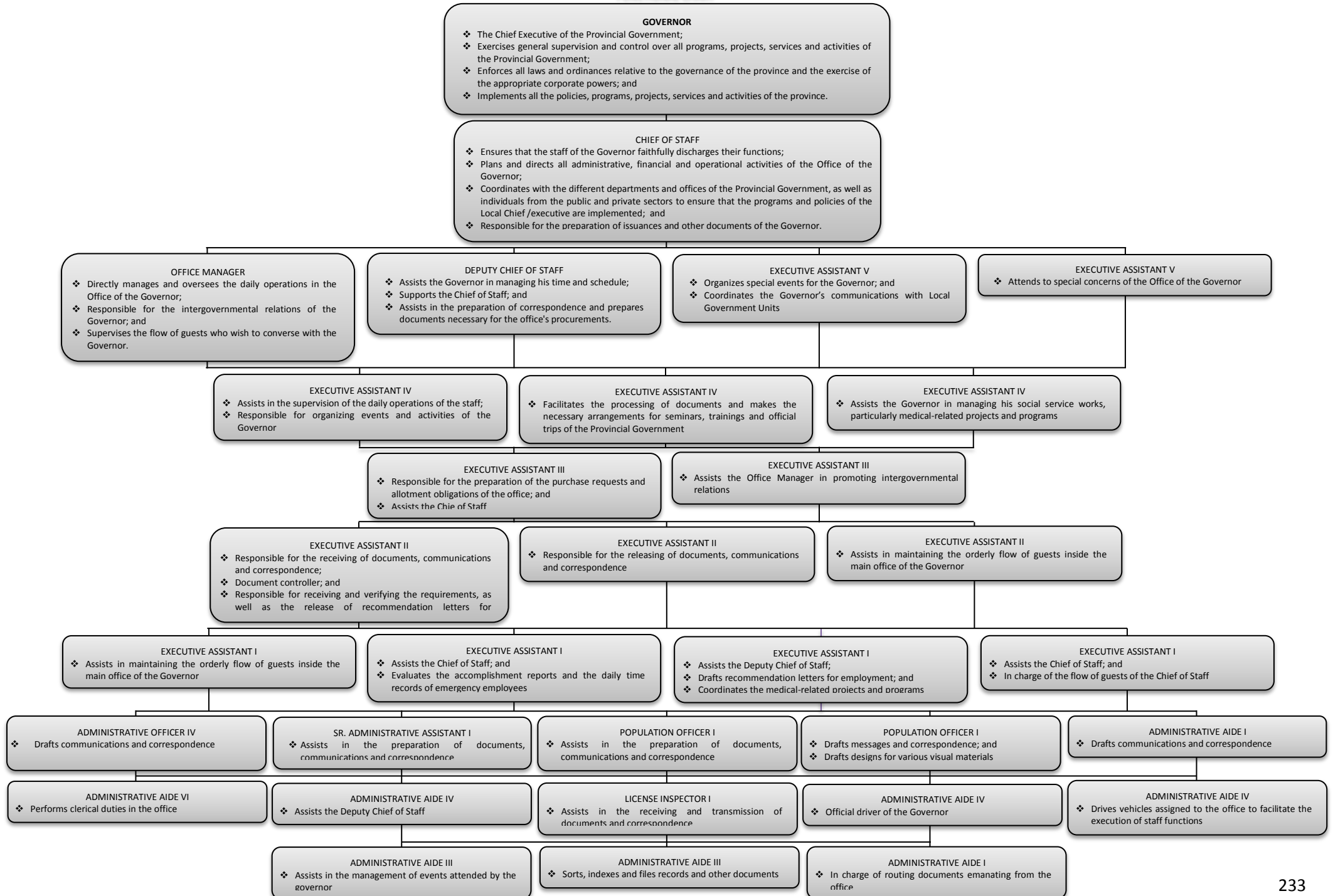
## ORGANIZATIONAL CHART



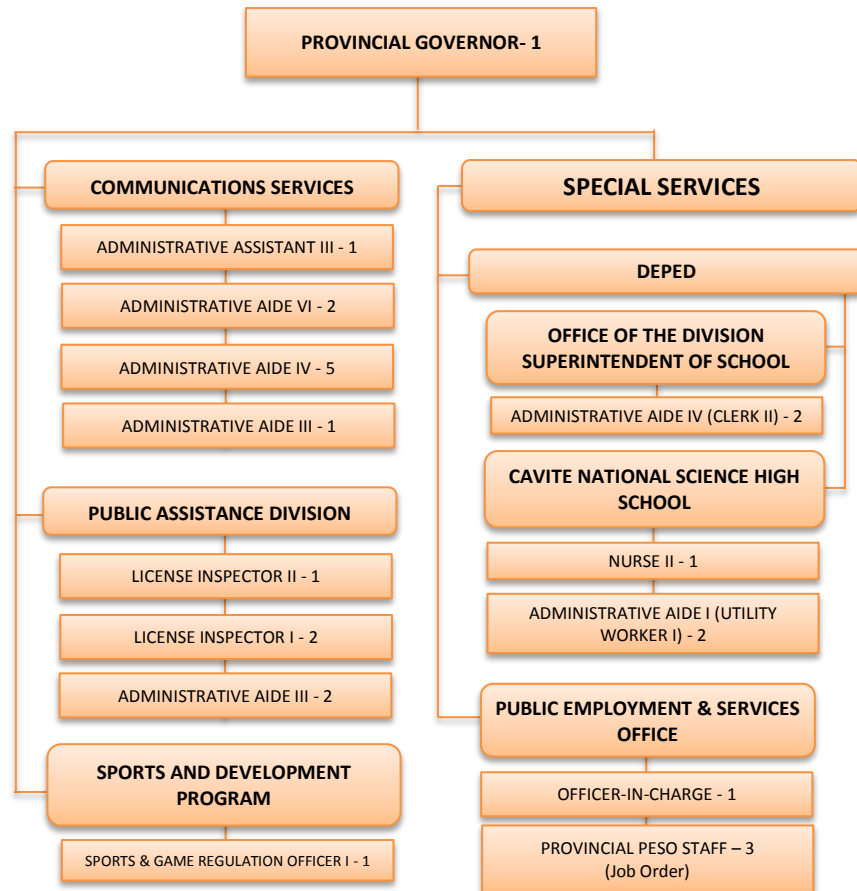
\*Detailed to other PGC offices  
\*\* Detailed form other PGC offices



## FUNCTIONAL CHART



## ORGANIZATIONAL CHART



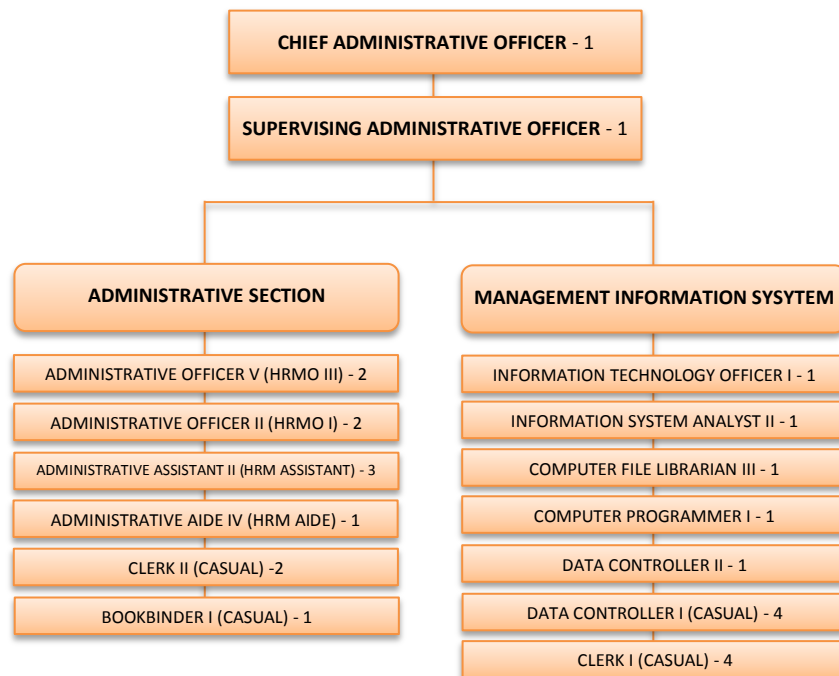
## FUNCTIONAL CHART

## PROVINCIAL PUBLIC EMPLOYMENT SERVICE OFFICE

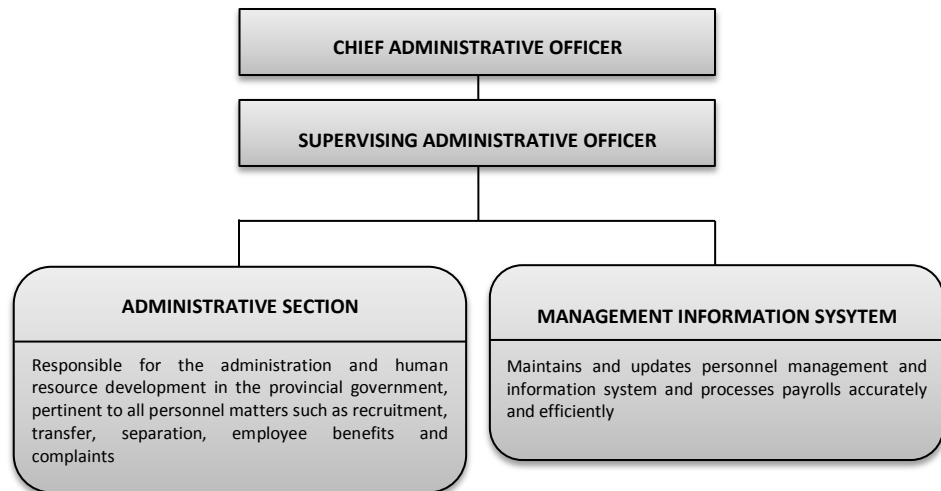
The Cavite Provincial Public Employment Service Office (PESO) pursuant to Republic Act 8759 otherwise known as the Public employment Service Act of 1999 serves as the arm and information office of the provincial government on public employment assistance, mandated to provide employment opportunities, referrals and act as link for various services and programs of the Department of Labor and Employment (DOLE) and other government agencies

## HUMAN RESOURCE MANAGEMENT OFFICE

ORGANIZATIONAL CHART

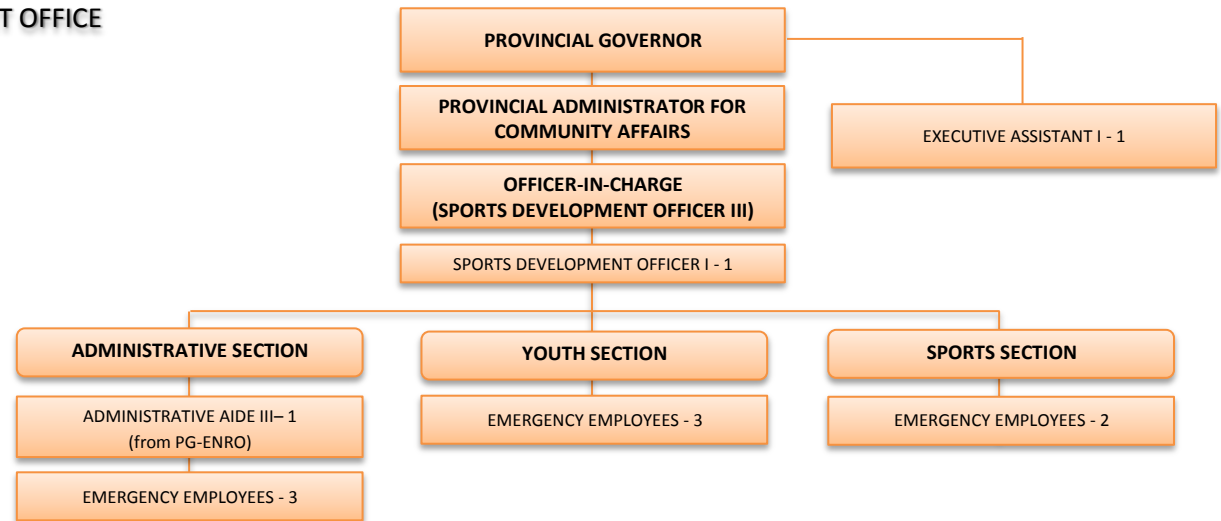


FUNCTIONAL CHART

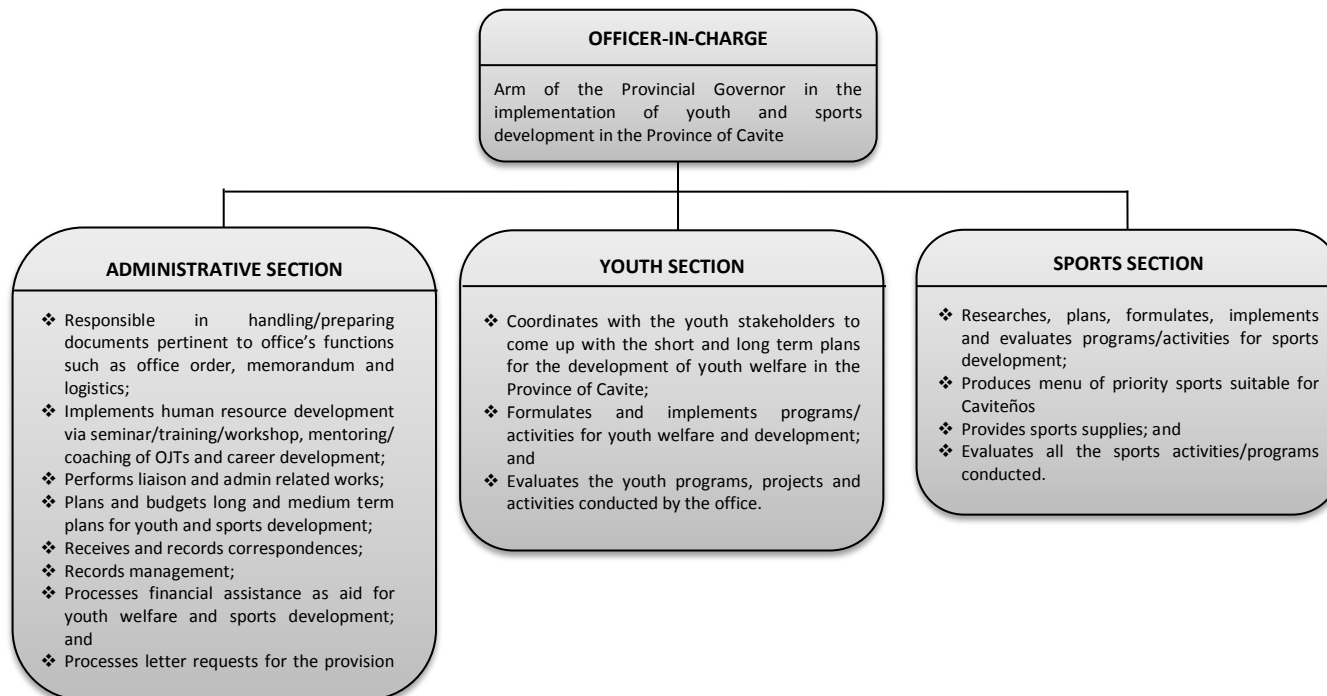


## PROVINCIAL YOUTH and SPORTS DEVELOPMENT OFFICE

## ORGANIZATIONAL CHART

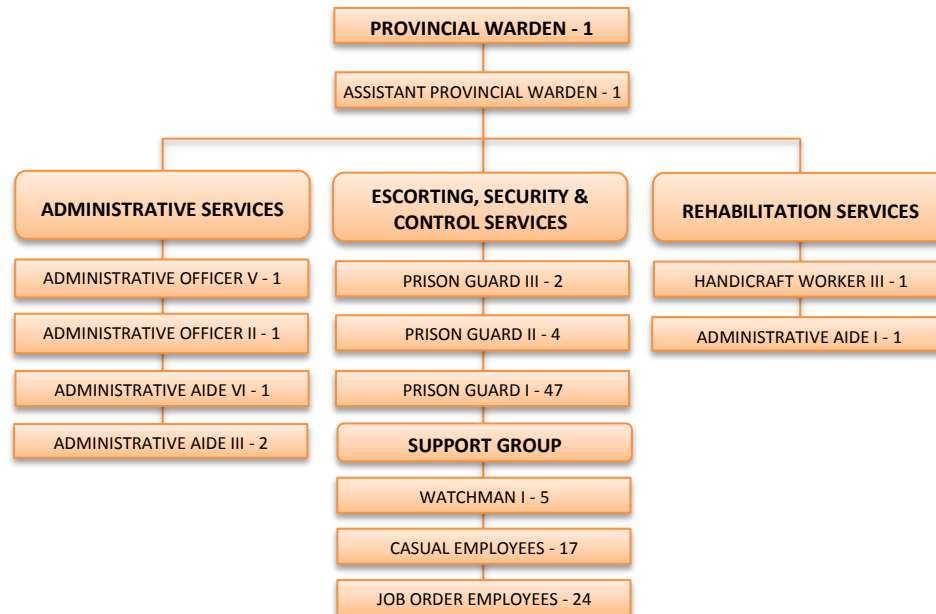


## FUNCTIONAL CHART

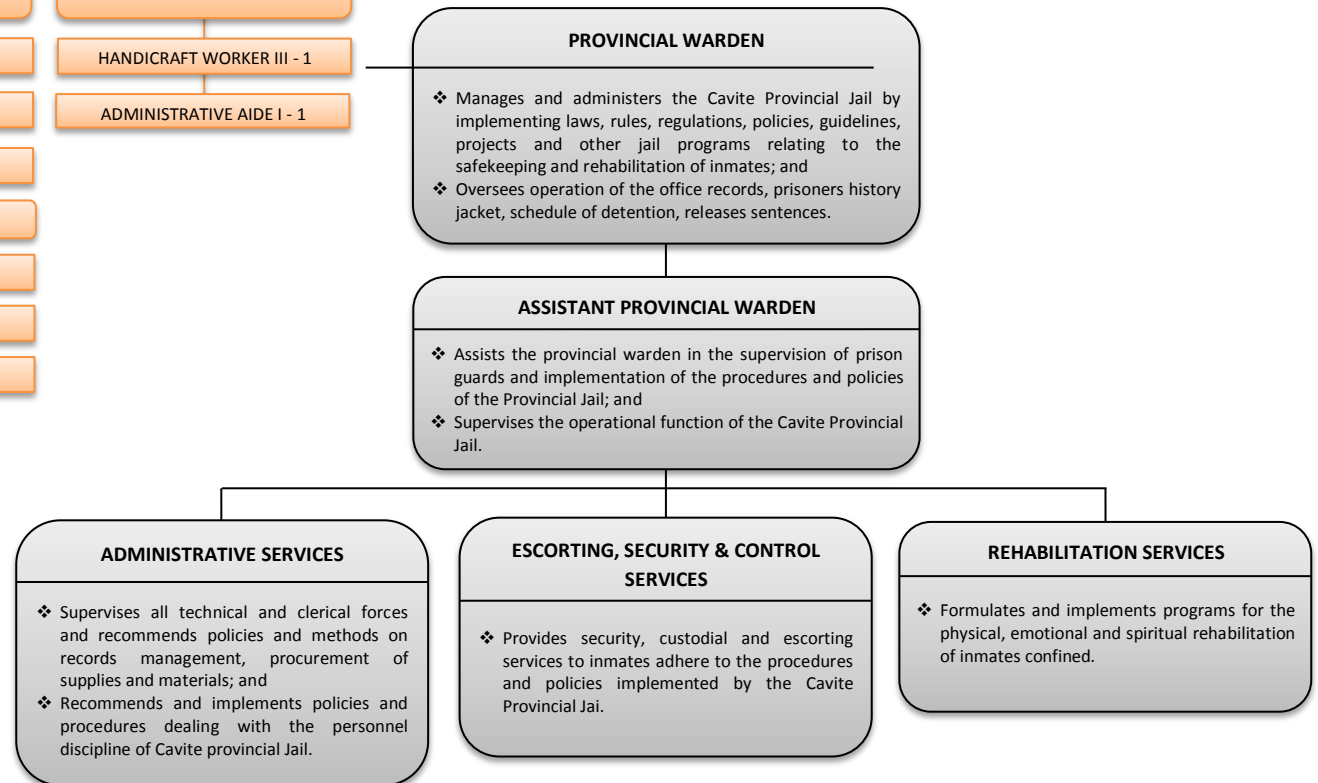


## PROVINCIAL JAIL

## ORGANIZATIONAL CHART

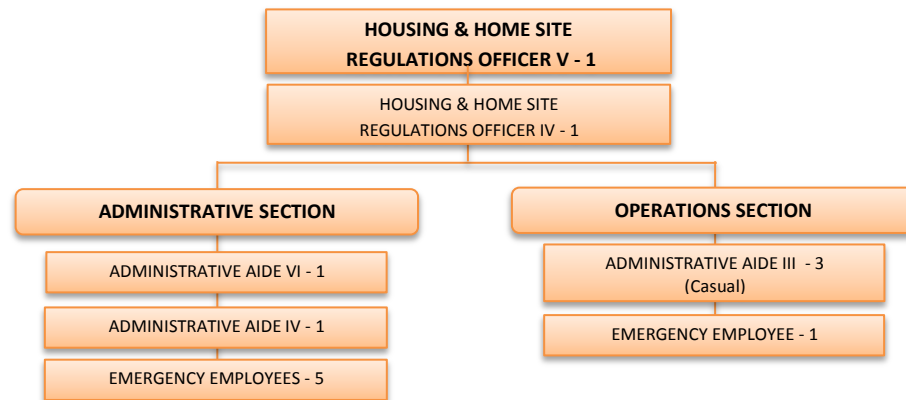


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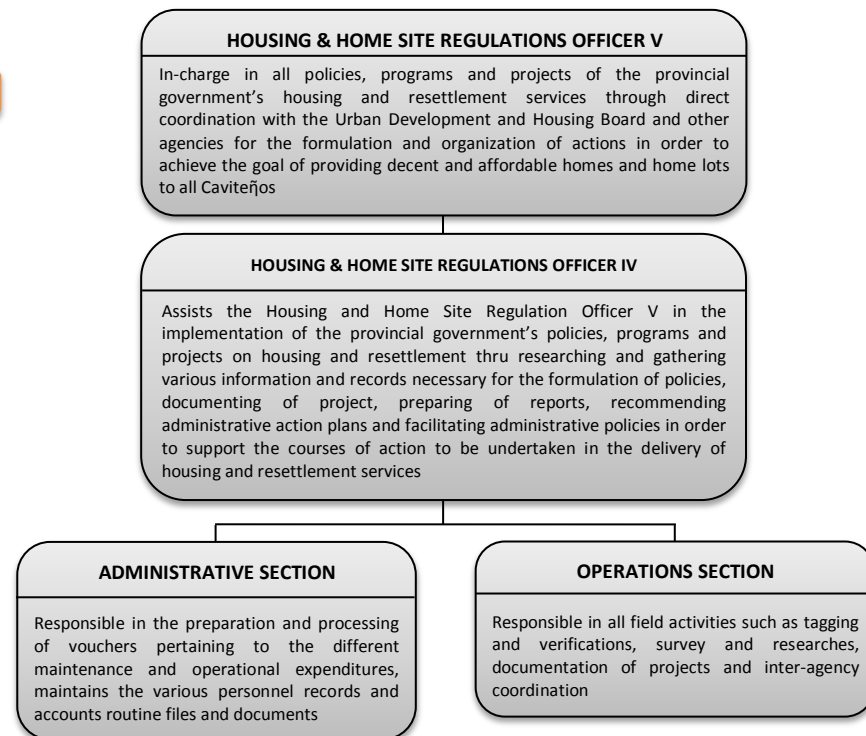


## PROVINCIAL HOUSING DEVELOPMENT AND MANAGEMENT OFFICE

## ORGANIZATIONAL CHART



## FUNCTIONAL CHART



## TOURISM DEVELOPMENT DIVISION

## ORGANIZATIONAL CHART



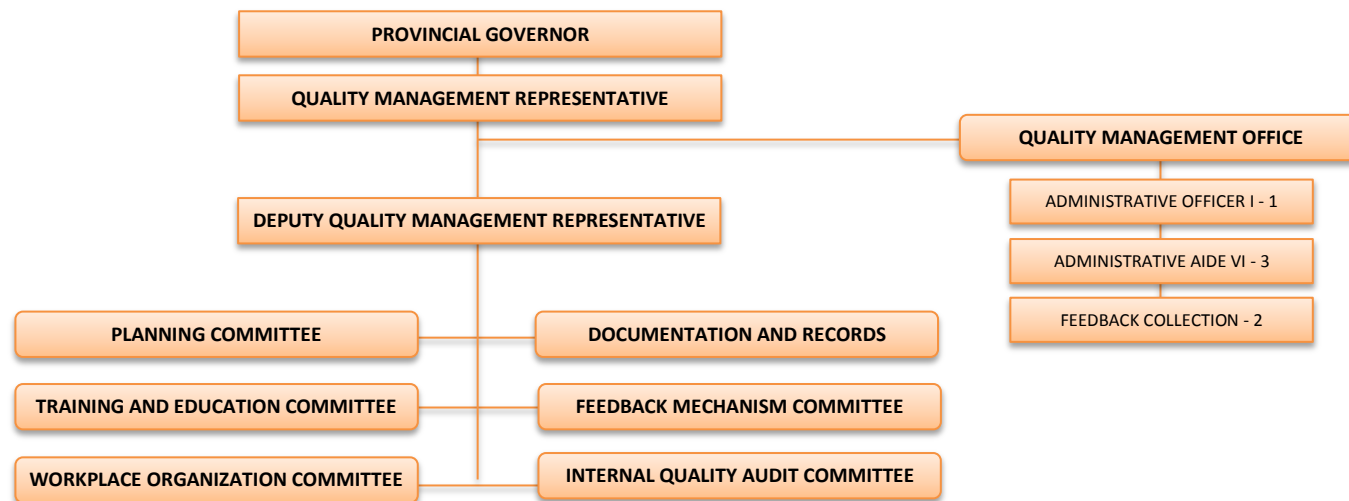
## FUNCTIONAL CHART

## TOURISM DEVELOPMENT DIVISION

- ❖ In charge of all tasks related to tourism development, planning and promotion;
- ❖ Acts as liaison office for the provincial government, the Provincial Tourism Council and the Department of Tourism;
- ❖ Regularly monitors the provincial tourism projects and activities and conducts studies and researches which are necessary to efficiently facilitate tourism developments in the province consistent with regional and national tourism plans.

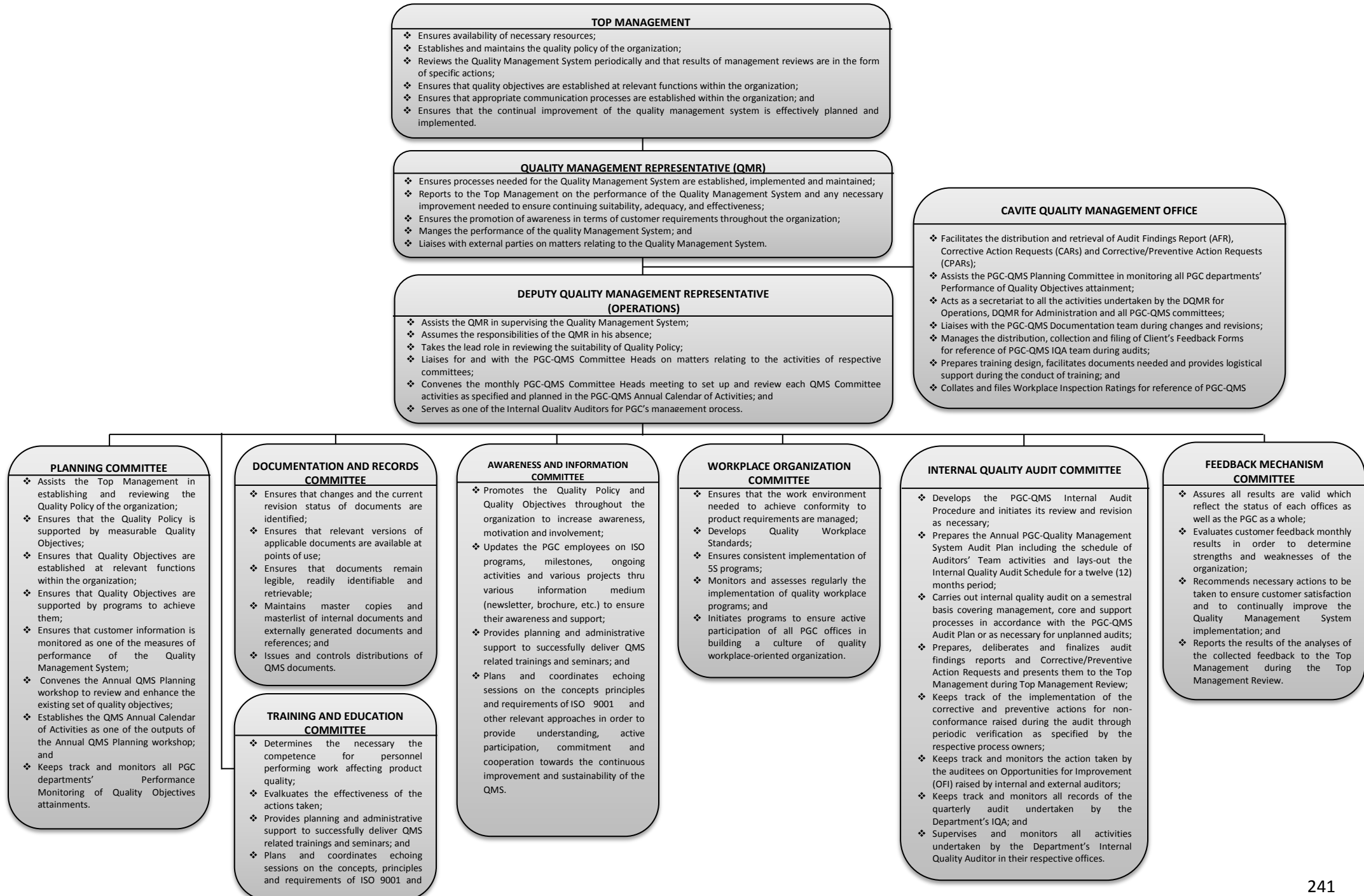
## CAVITE QUALITY MANAGEMENT OFFICE

## ORGANIZATIONAL CHART



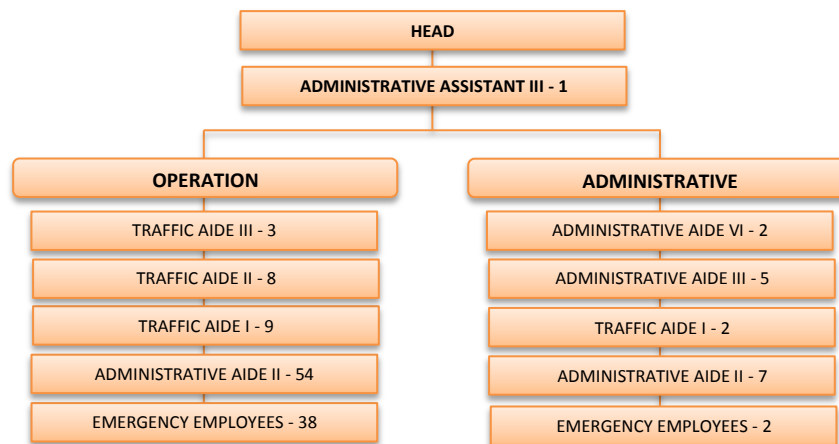


## FUNCTIONAL CHART



## ROAD SAFETY DIVISION

## ORGANIZATIONAL CHART



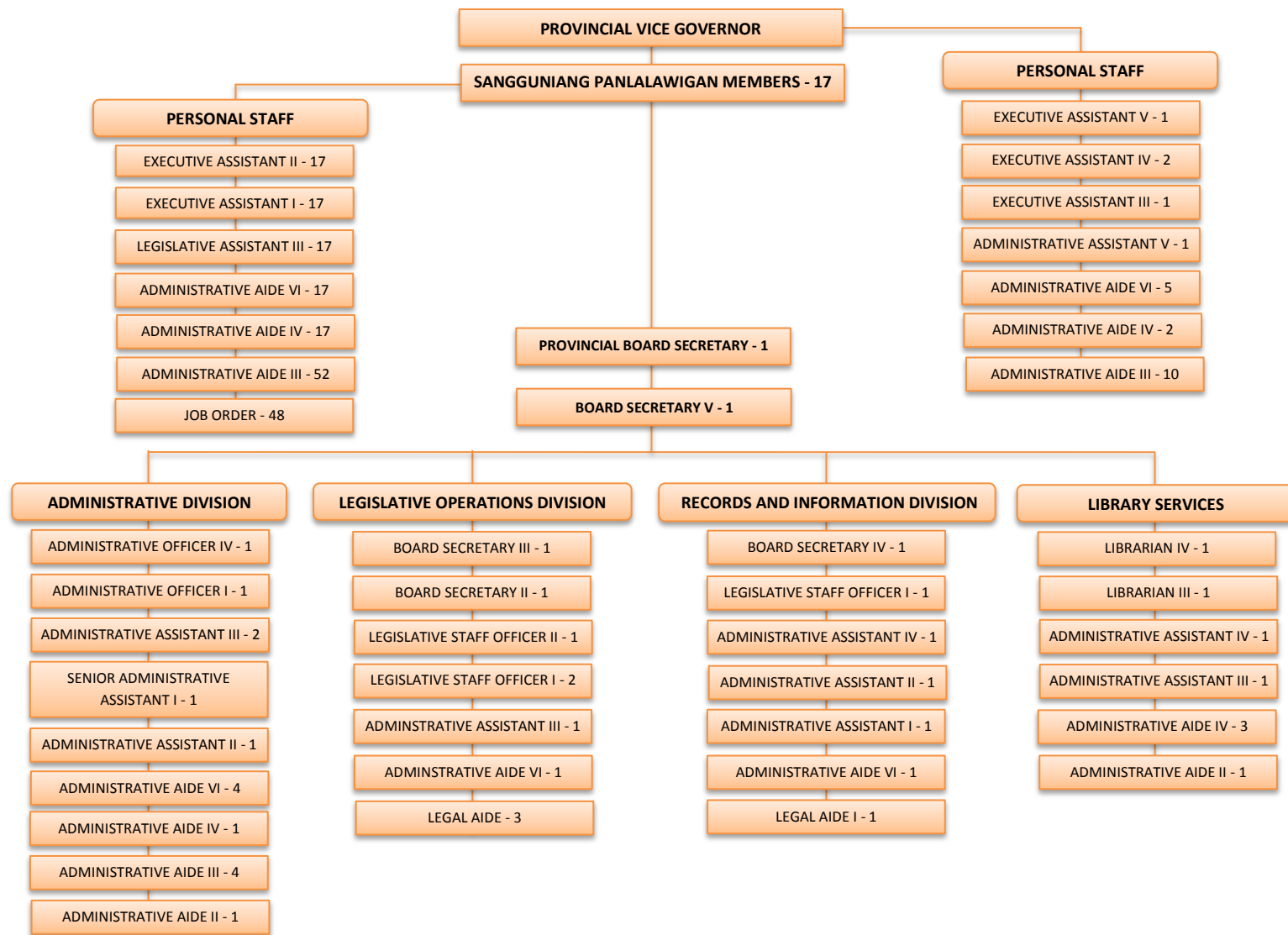
## FUNCTIONAL CHART

## ROAD SAFETY DIVISION

- ❖ Takes charge of the control and management of traffic in all provincial roads and major thoroughfares in the province;
- ❖ Assists motorists in distress and pedestrians crossing the street; and
- ❖ Apprehends undisciplined and erring drivers

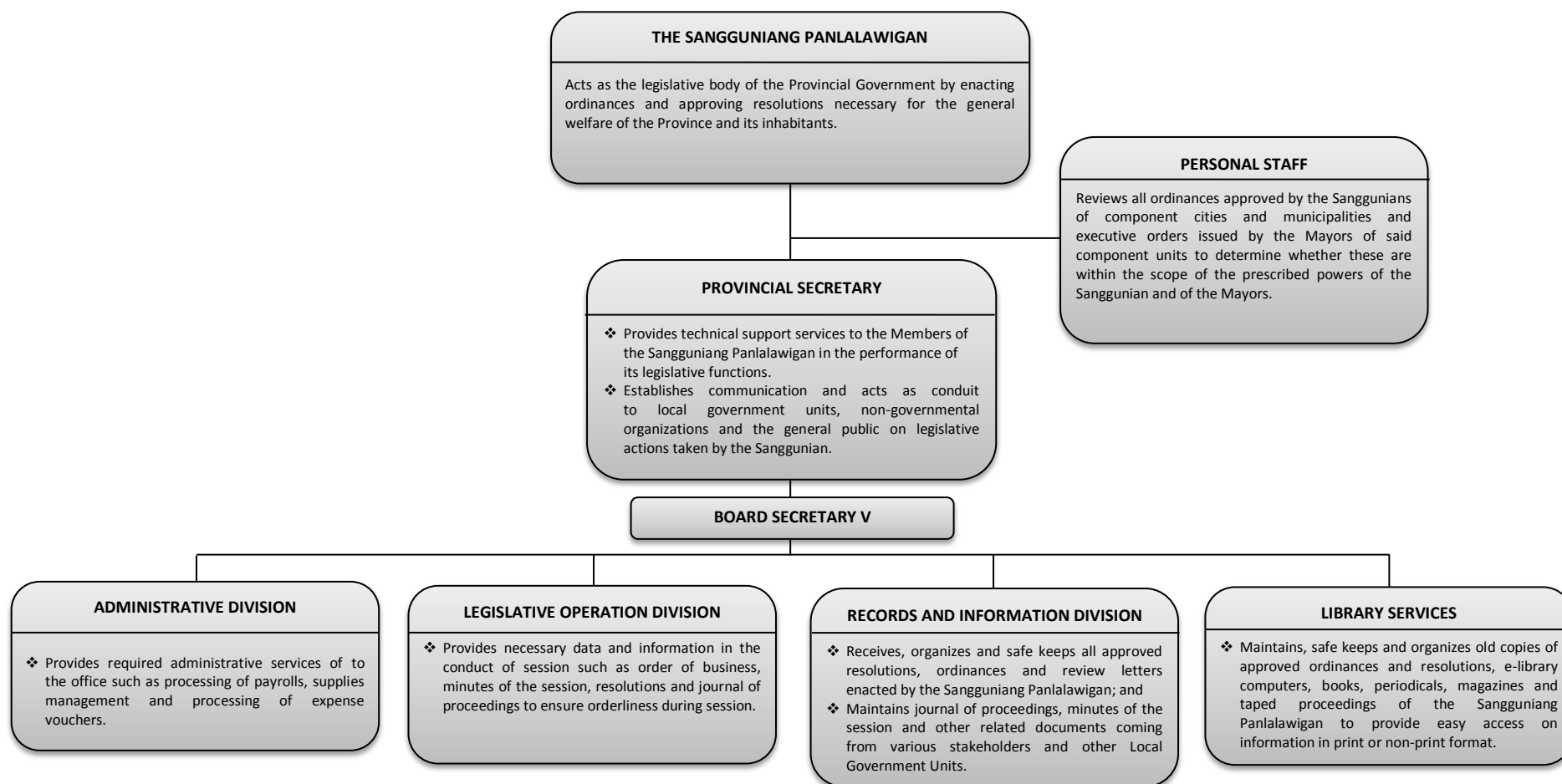
## OFFICE OF THE SANGGUNIANG PANLALAWIGAN

## ORGANIZATIONAL CHART



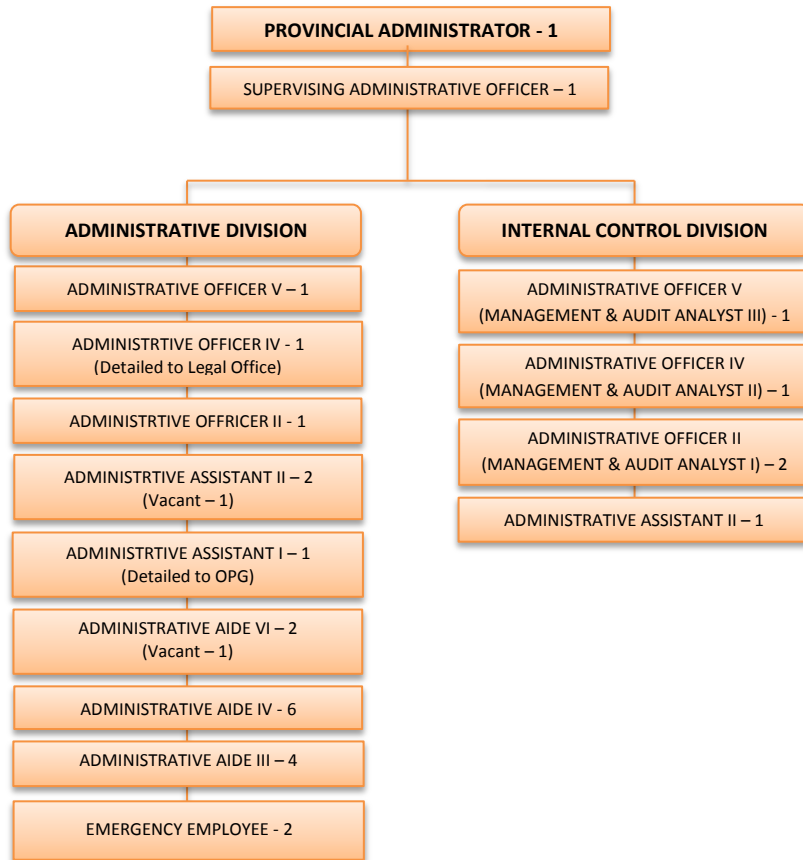
## OFFICE OF THE SANGGUNIANG PANLALAWIGAN

## FUNCTIONAL CHART



## OFFICE OF THE PROVINCIAL ADMINISTRATOR

## ORGANIZATIONAL CHART



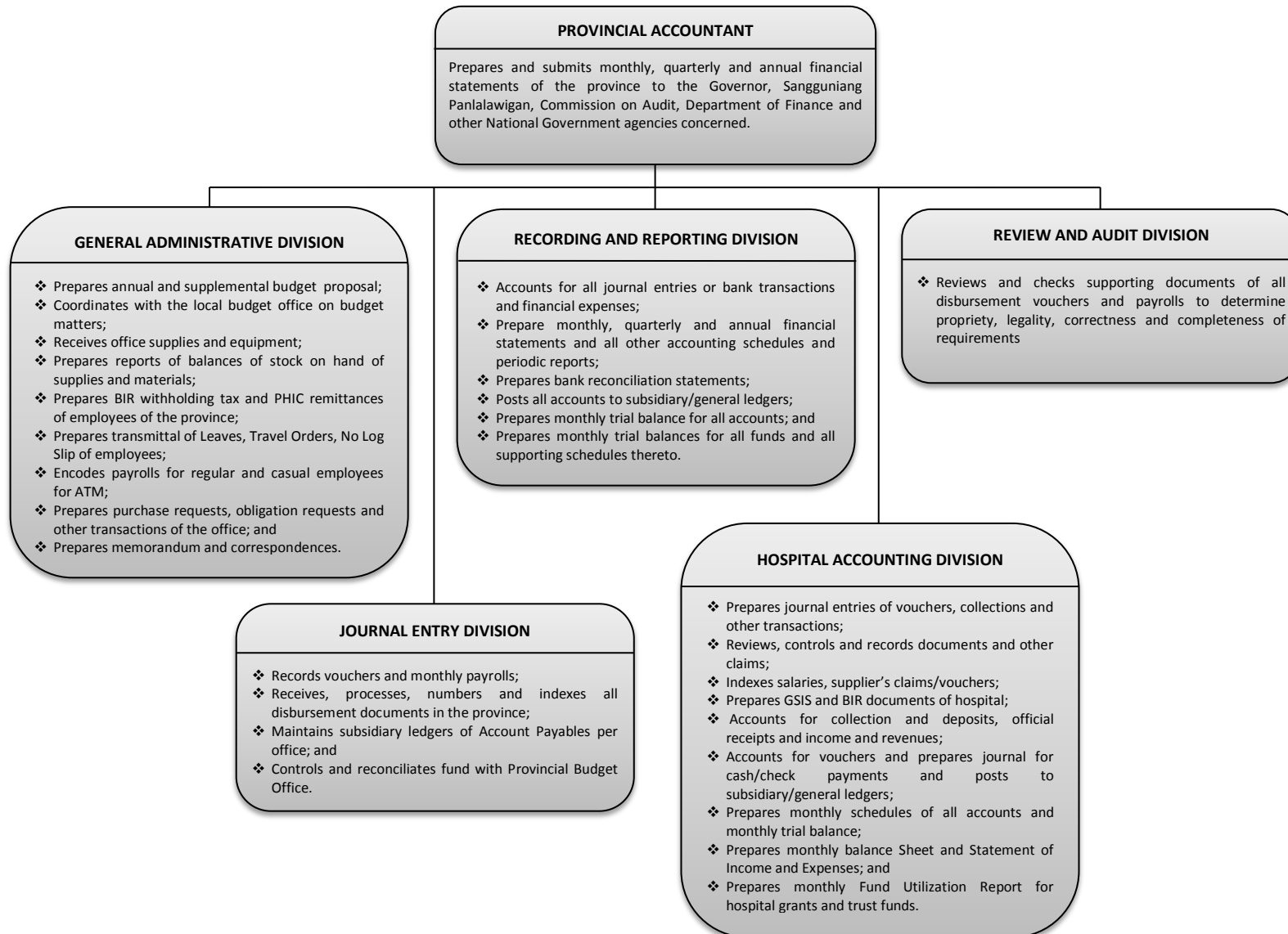
## FUNCTIONAL CHART



## ORGANIZATIONAL CHART

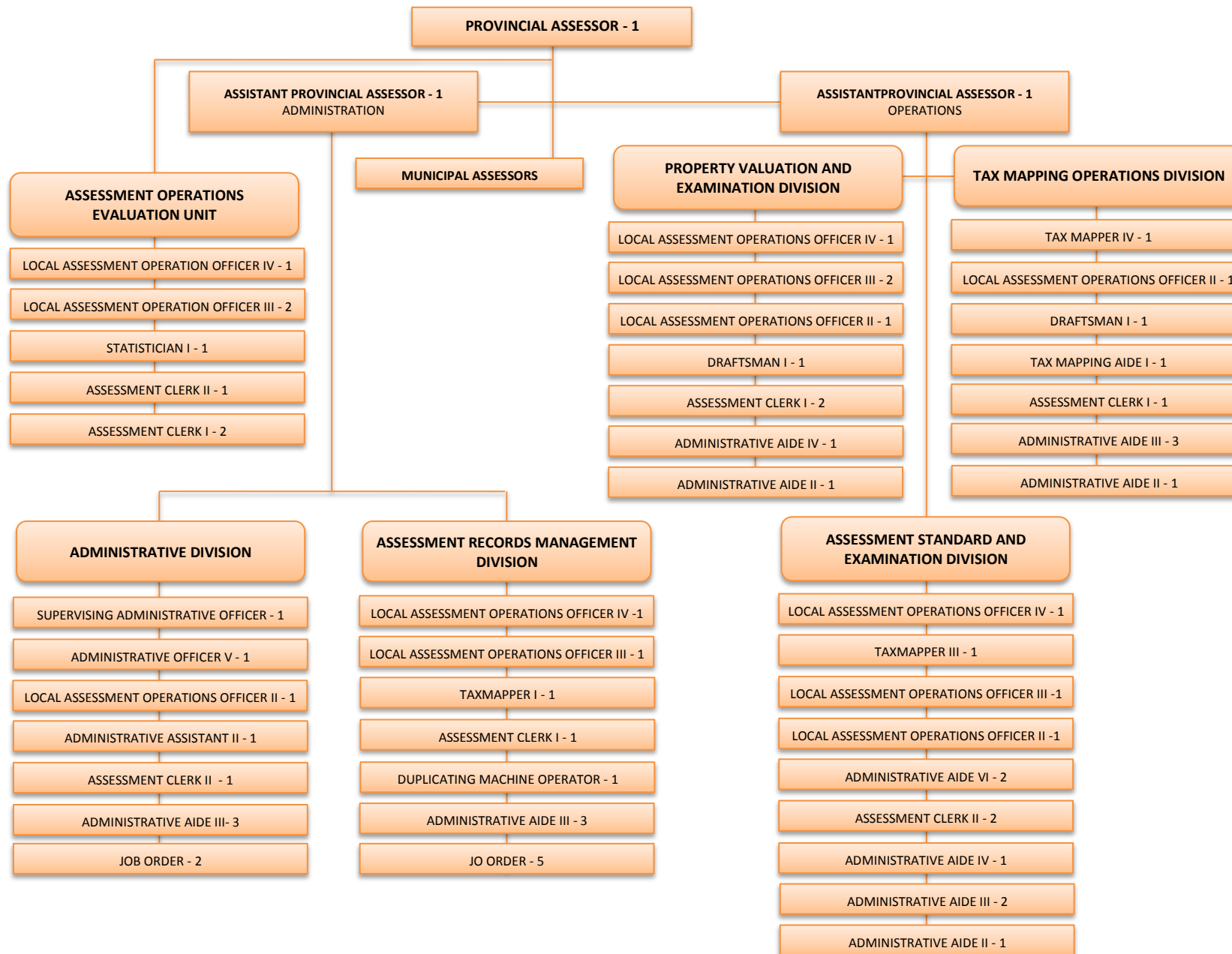


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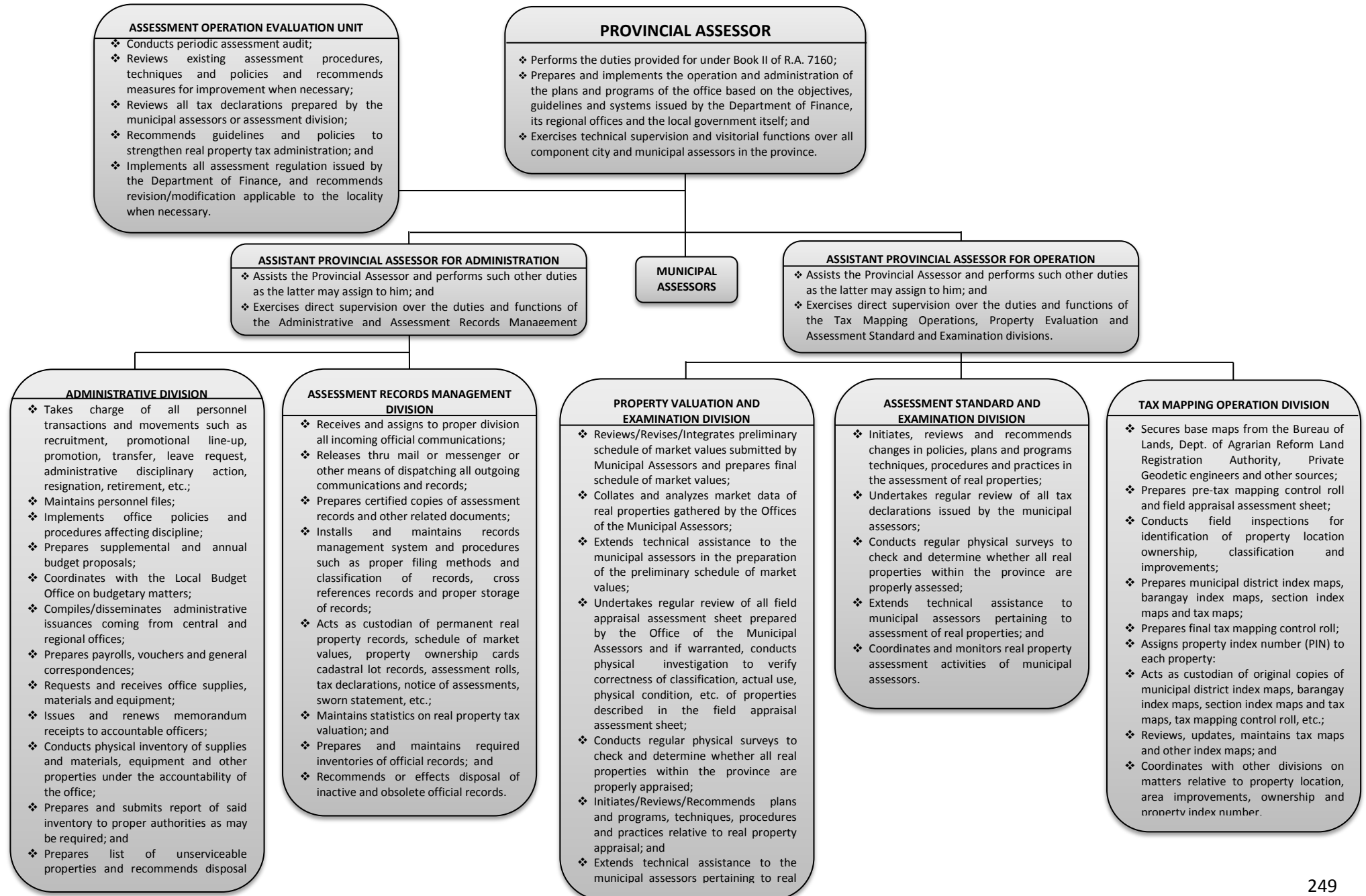
## PROVINCIAL ASSESSOR'S OFFICE

## ORGANIZATIONAL CHART



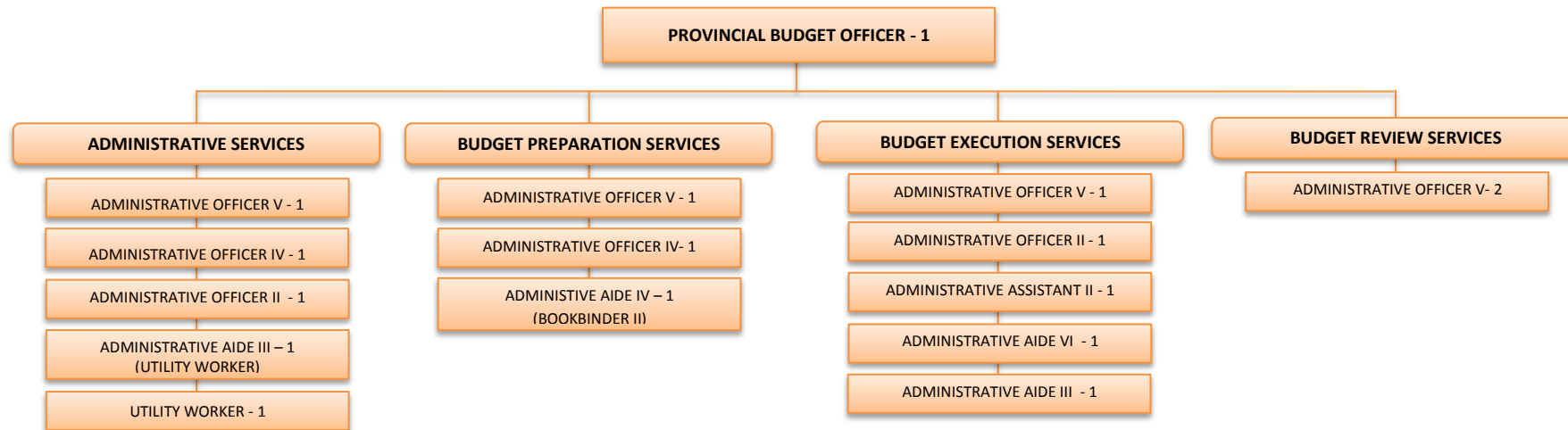


## FUNCTIONAL CHART

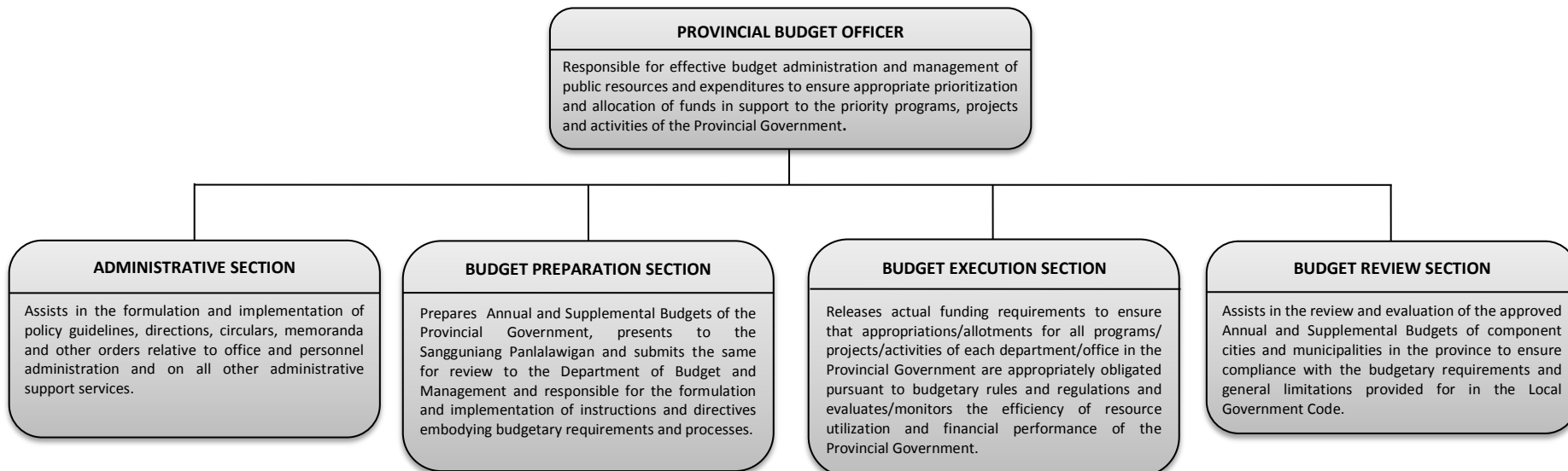


## PROVINCIAL BUDGET OFFICE

## ORGANIZATIONAL CHART

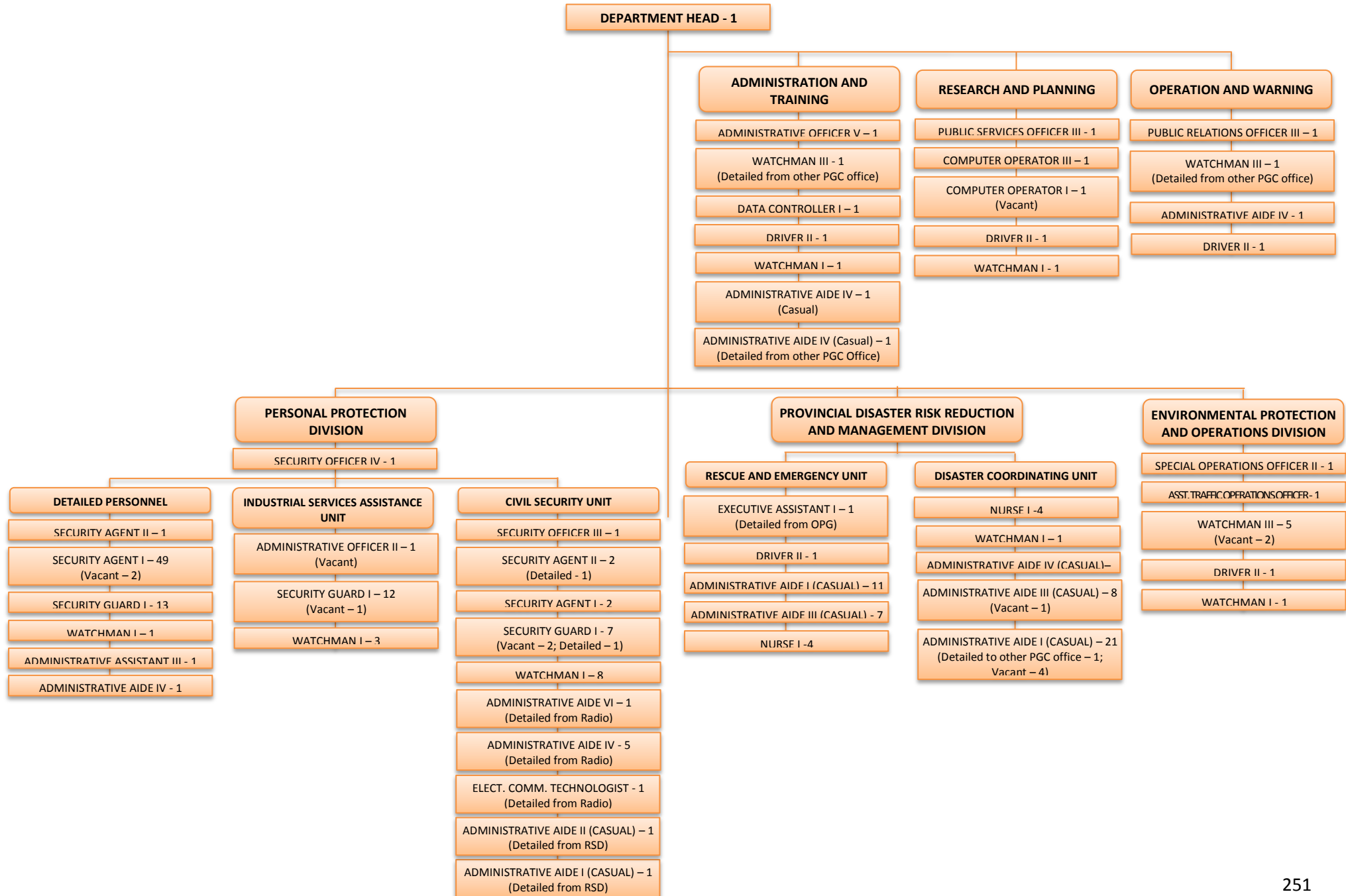


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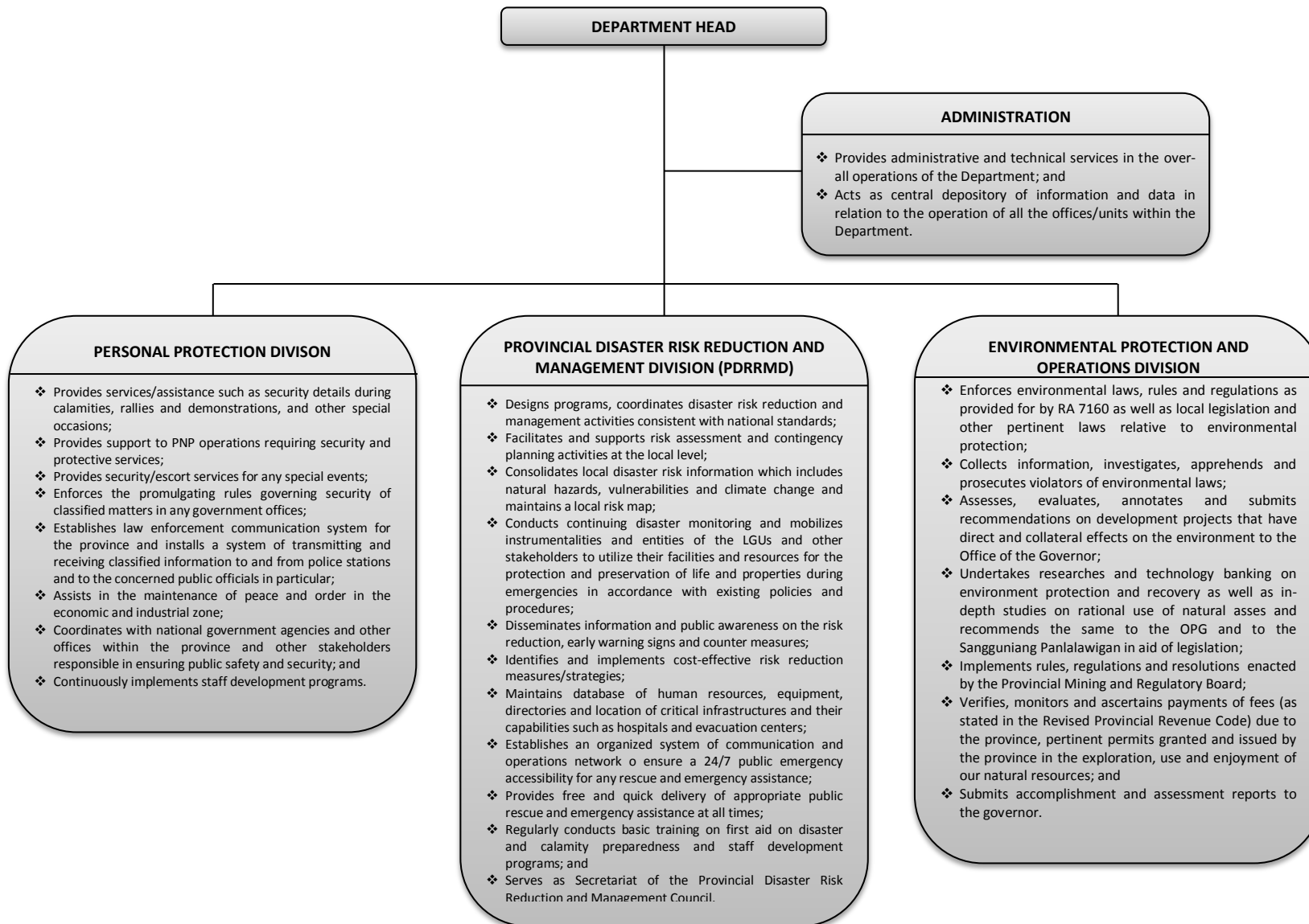


## CAVITE OFFICE OF PUBLIC SAFETY

## ORGANIZATIONAL CHART

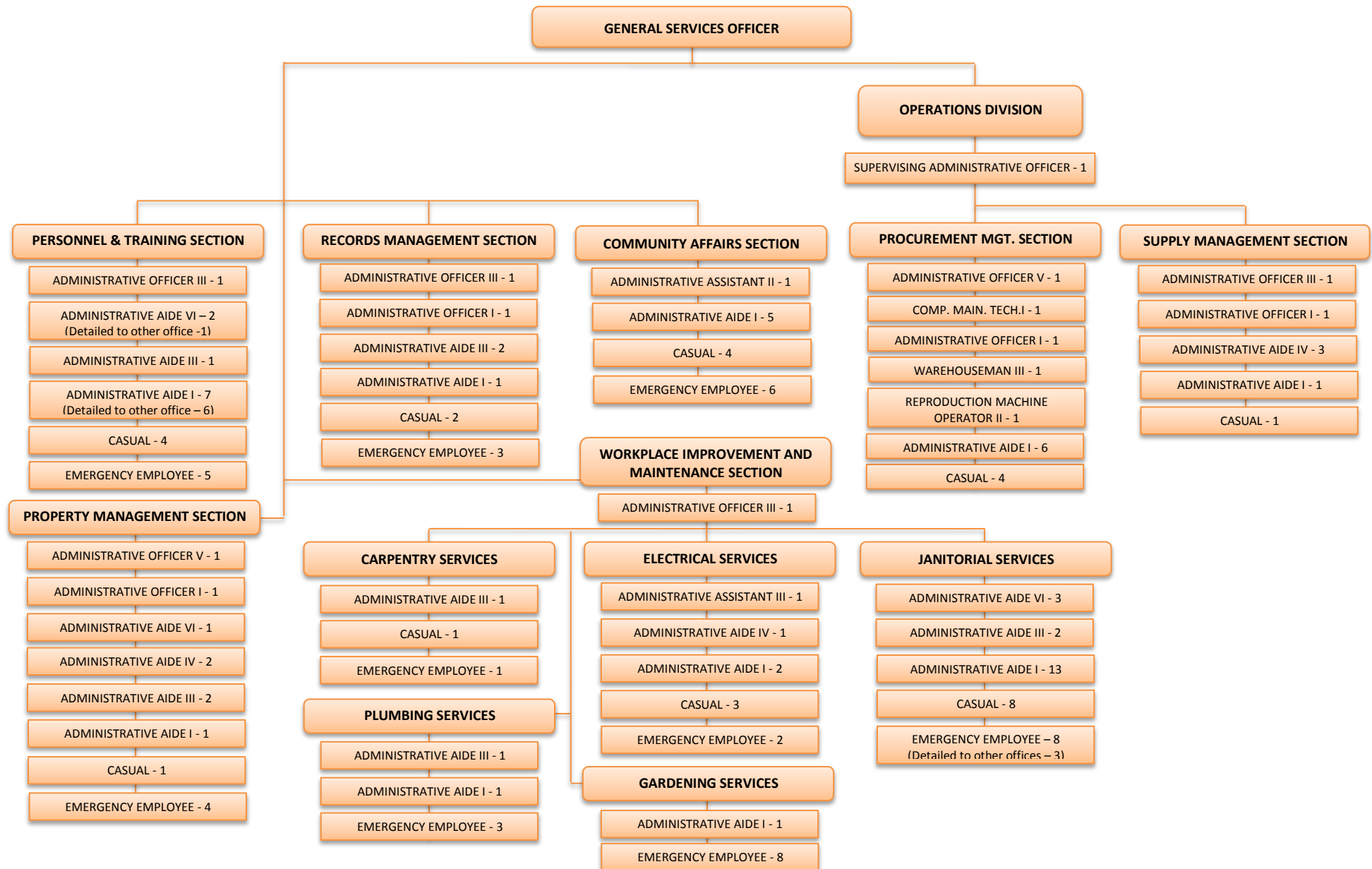


## FUNCTIONAL CHART

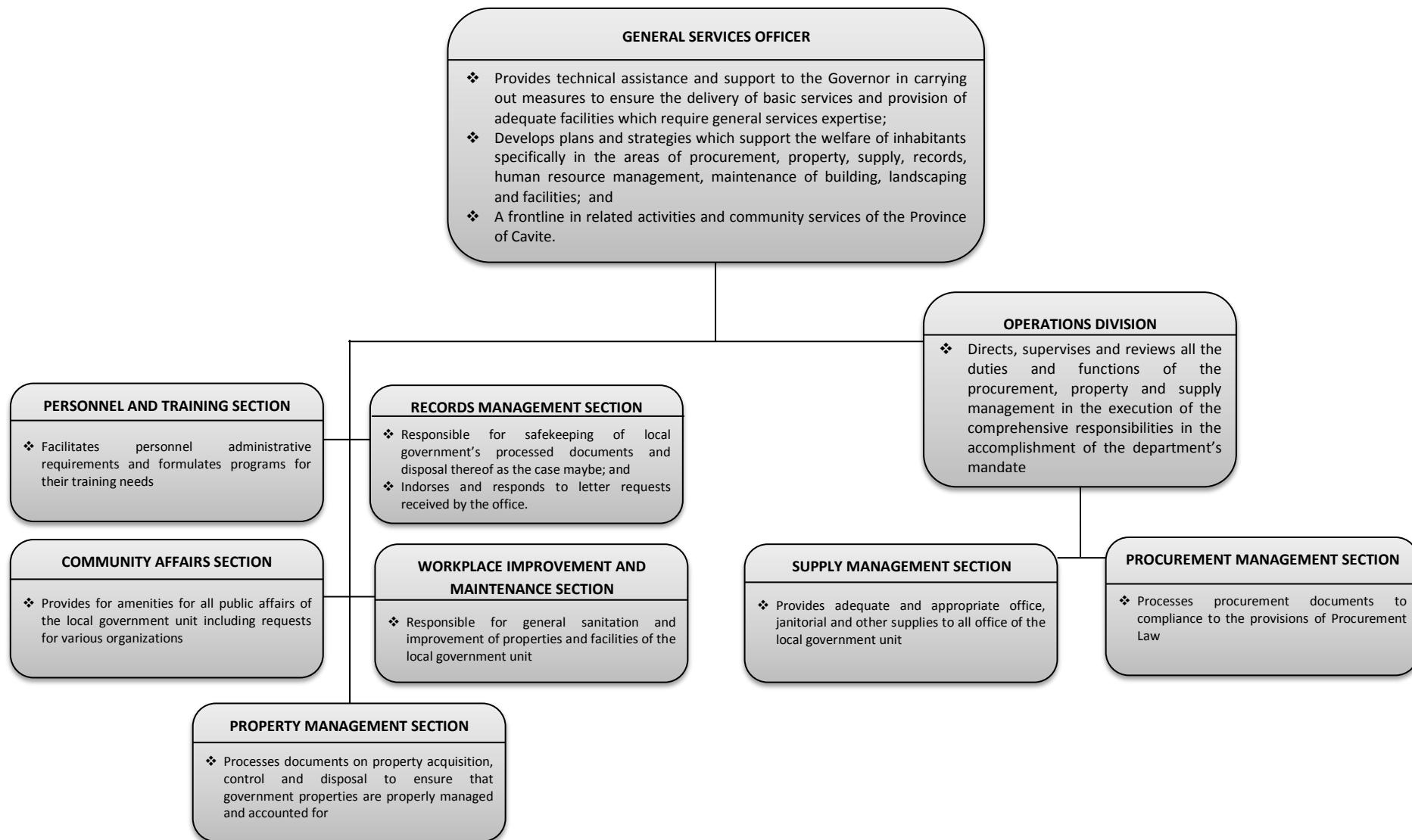


## GENERAL SERVICES OFFICE

## ORGANIZATIONAL CHART

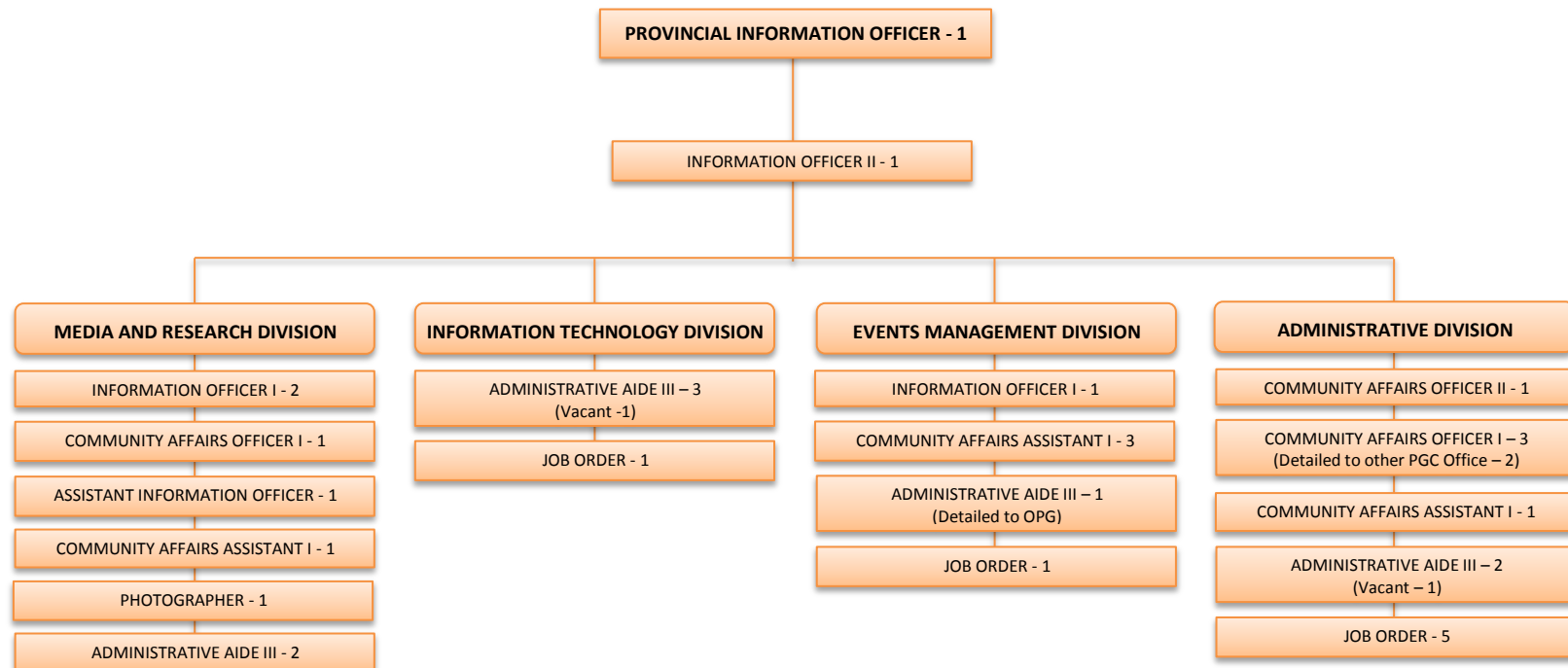


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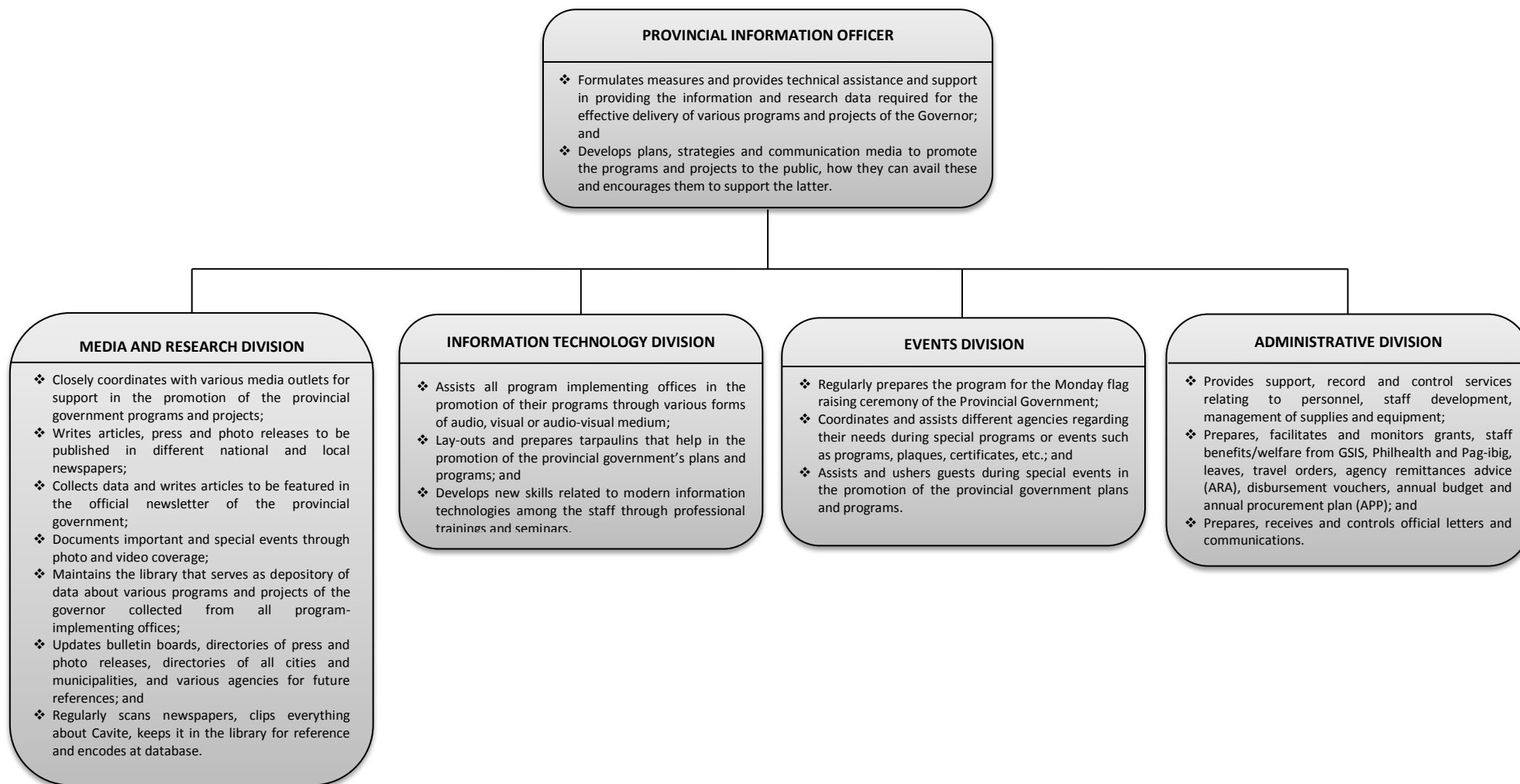


## PROVINCIAL INFORMATION AND COMMUNITY AFFAIRS DEPARTMENT

## ORGANIZATIONAL CHART



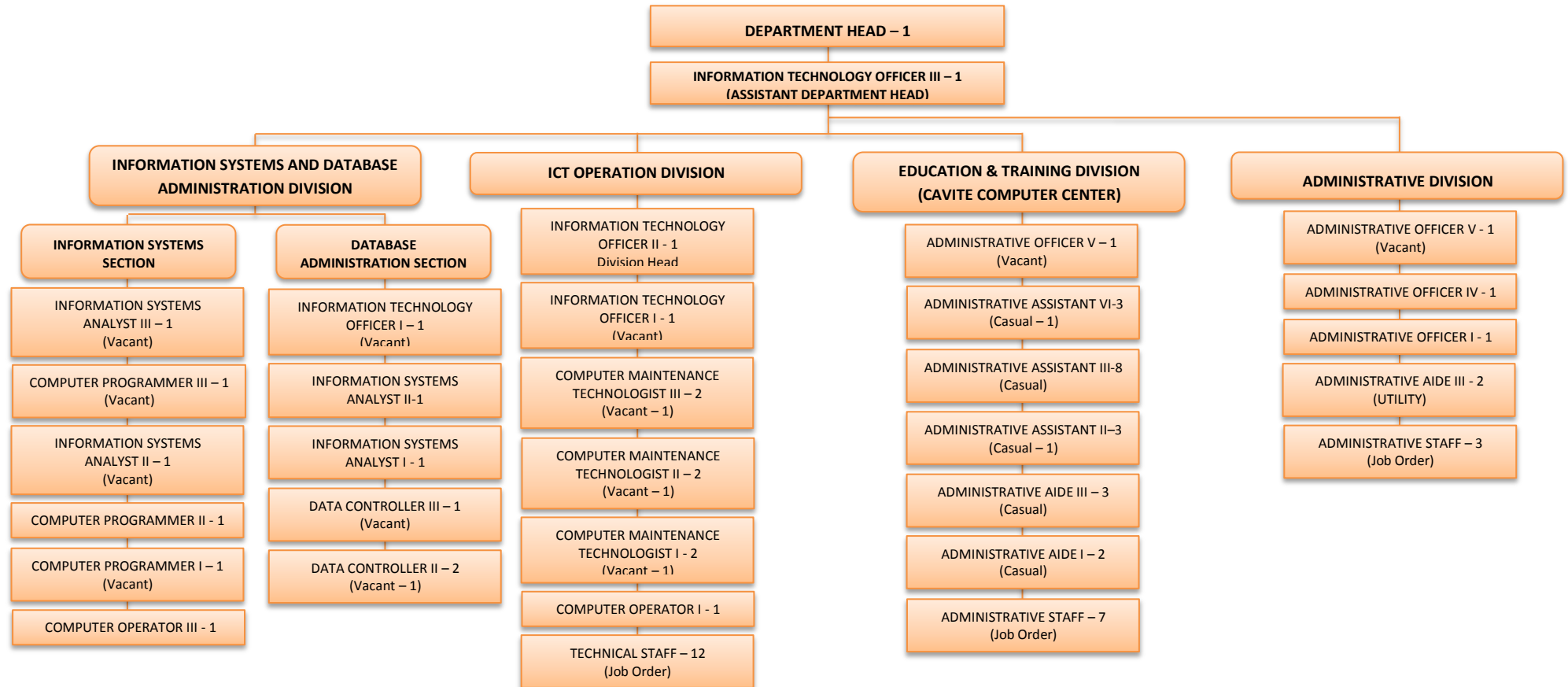
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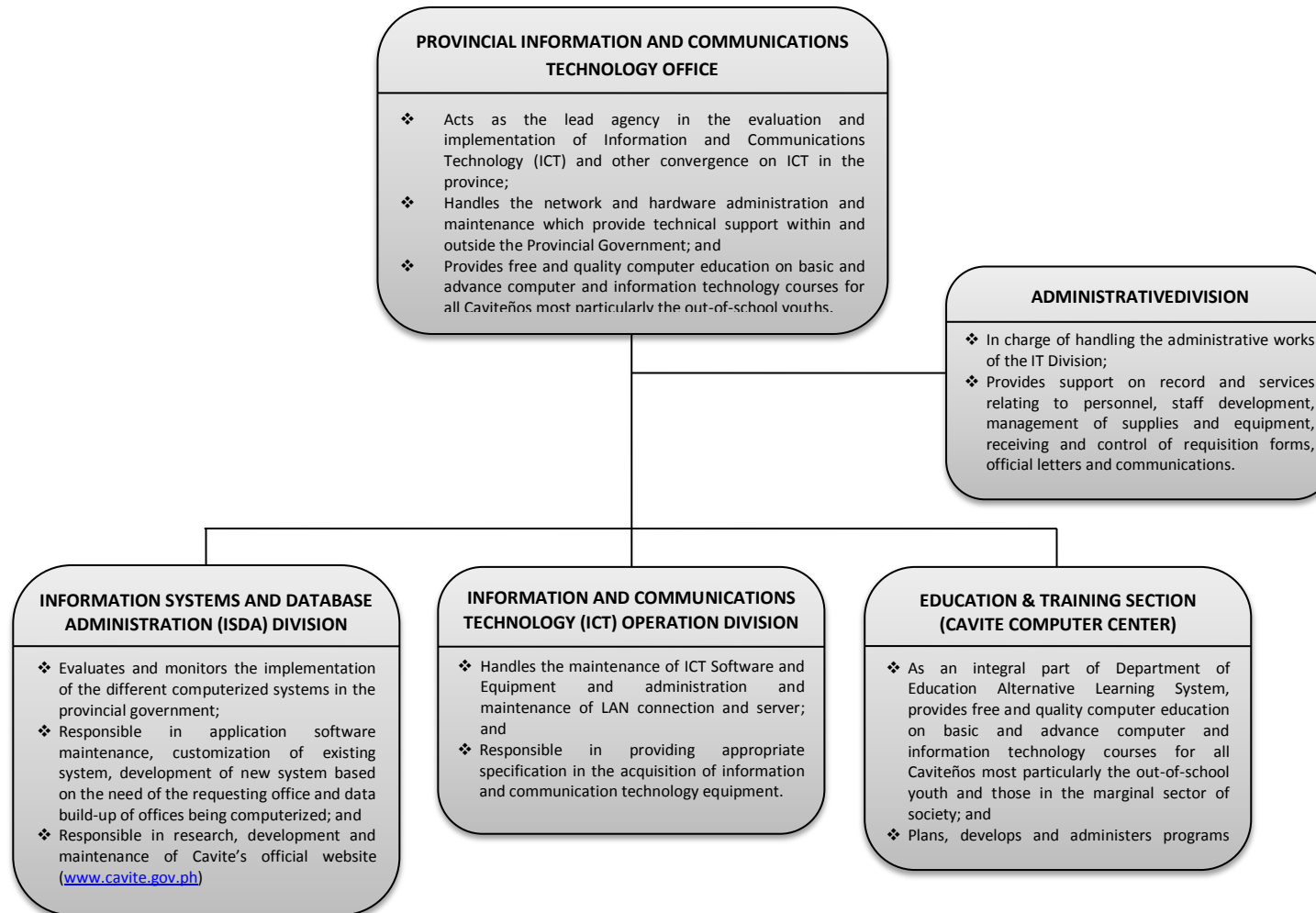


## PROVINCIAL INFORMATION AND COMMUNICATIONS TECHNOLOGY OFFICE

## ORGANIZATIONAL CHART



## FUNCTIONAL CHART



## PROVINCIAL LEGAL OFFICE

## ORGANIZATIONAL CHART



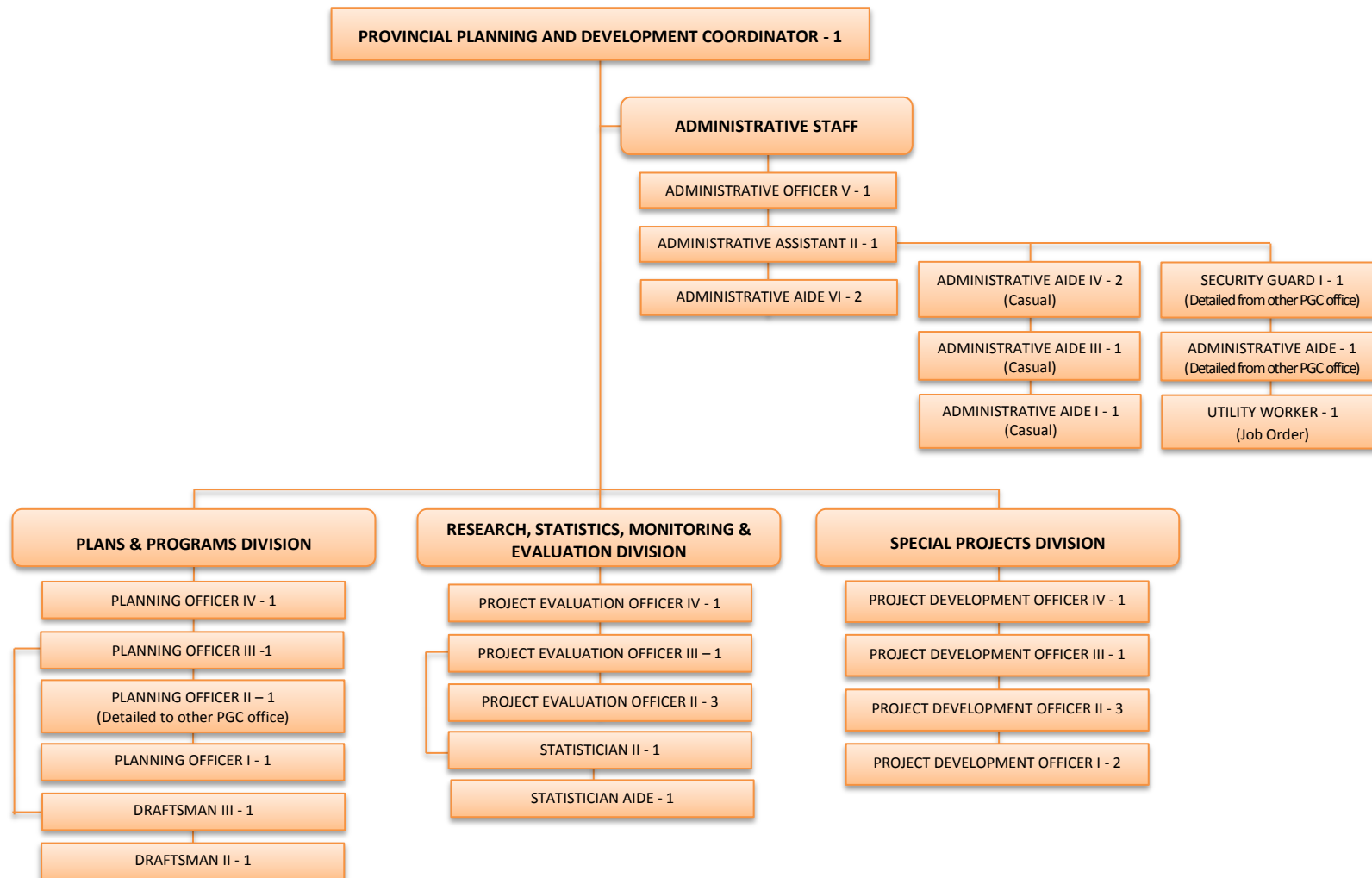
## FUNCTIONAL CHART

## PROVINCIAL LEGAL OFFICE

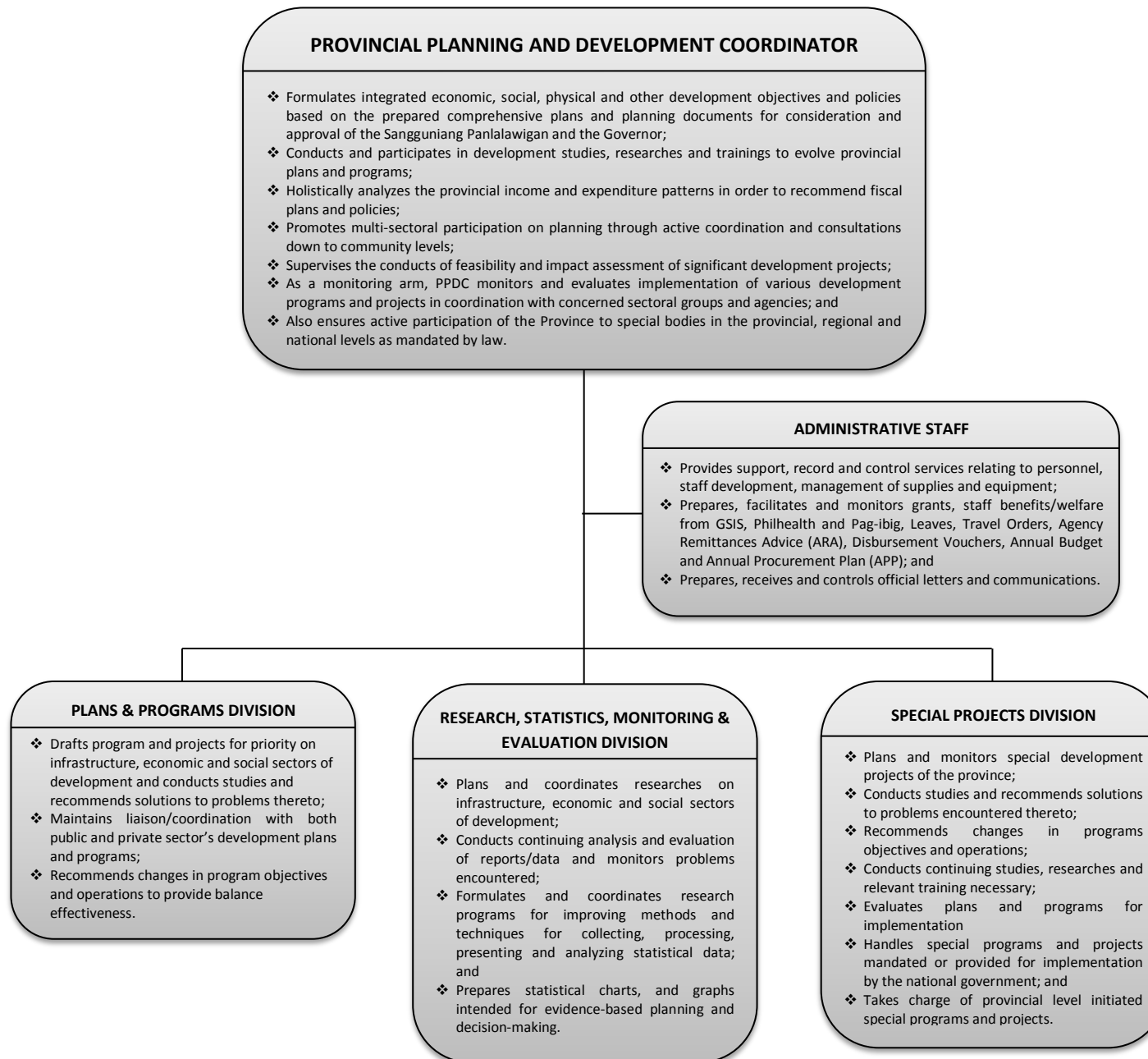
Gives legal opinion and/or dictum in all municipal resolution and ordinance as well as provincial resolution where there is doubt as to their validity and upon any questions in relation to the province by Provincial Governor, Sangguniang Panlalawigan or any heads of the provincial offices and agencies.

## PROVINCIAL PLANNING AND DEVELOPMENT OFFICE

## ORGANIZATIONAL CHART

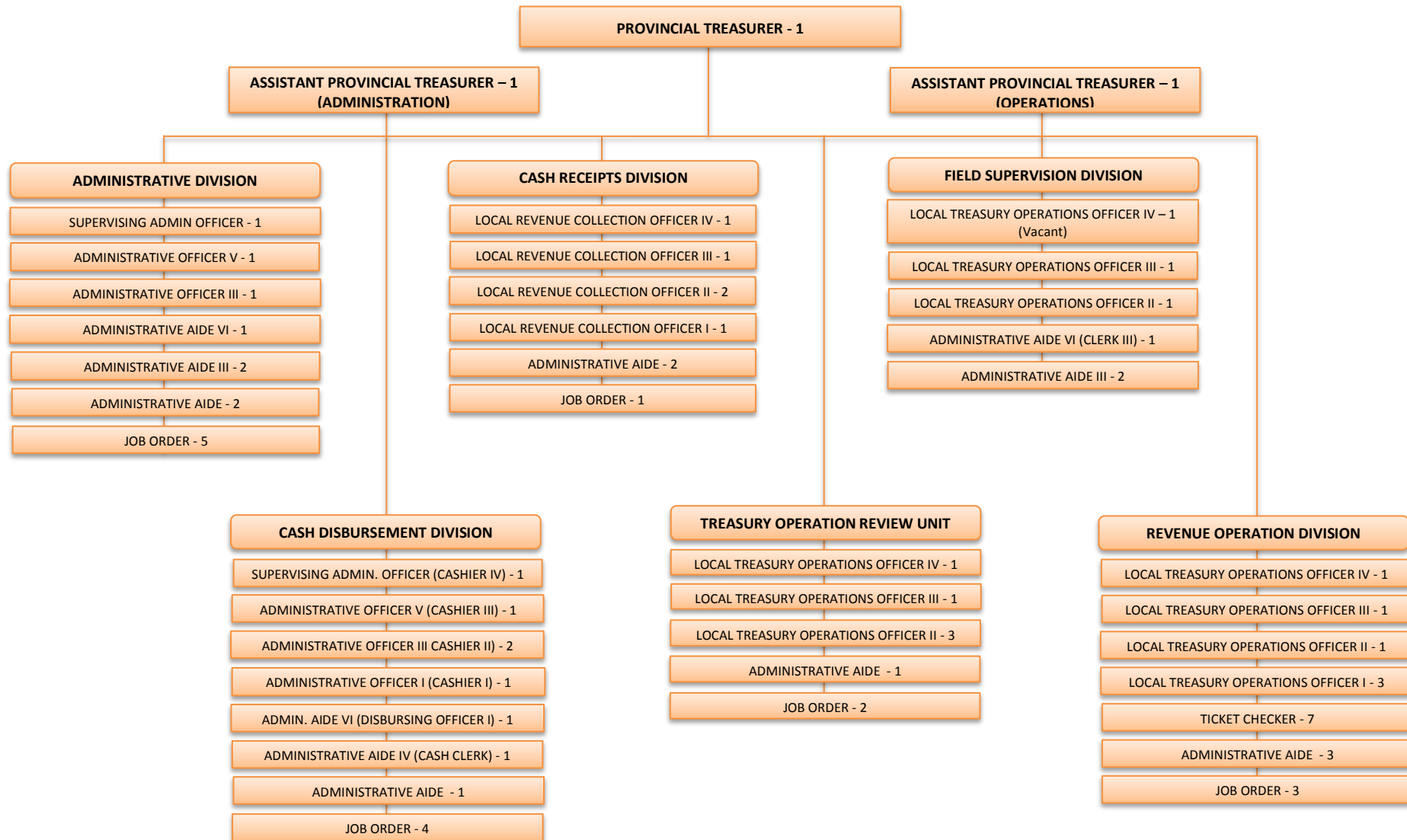


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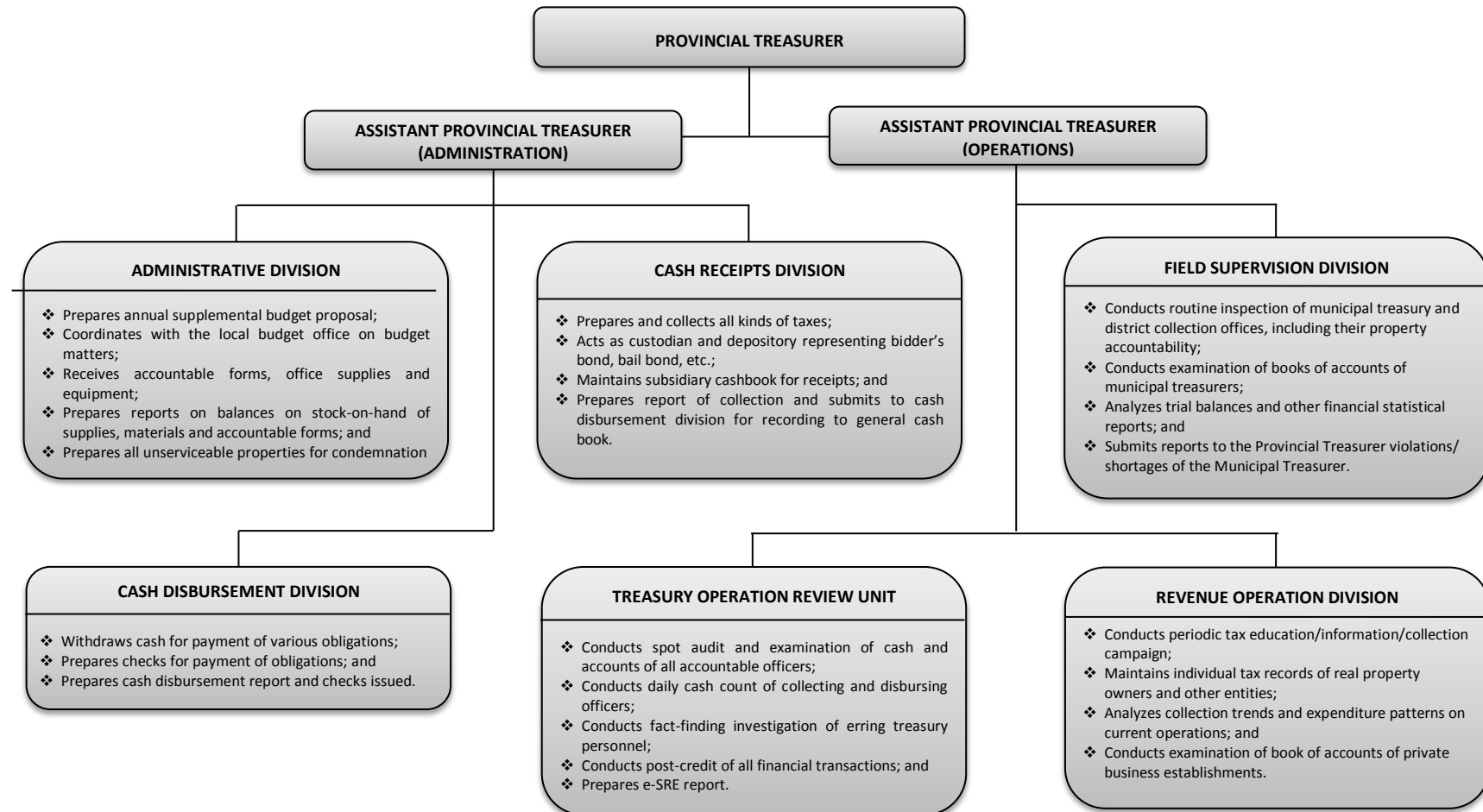


## PROVINCIAL TREASURER'S OFFICE

## ORGANIZATIONAL CHART

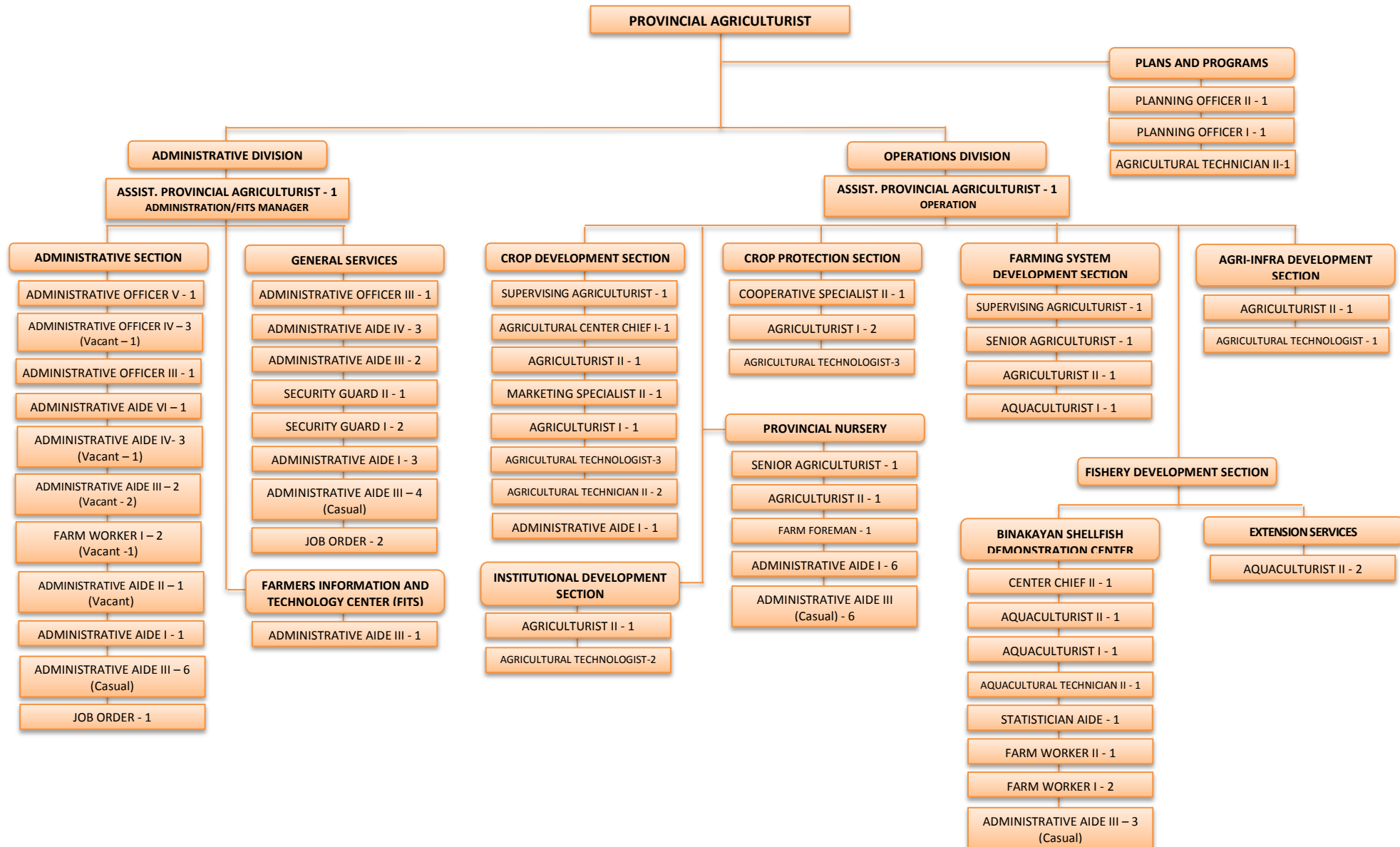


## FUNCTIONAL CHART



## OFFICE OF THE PROVINCIAL AGRICULTURIST

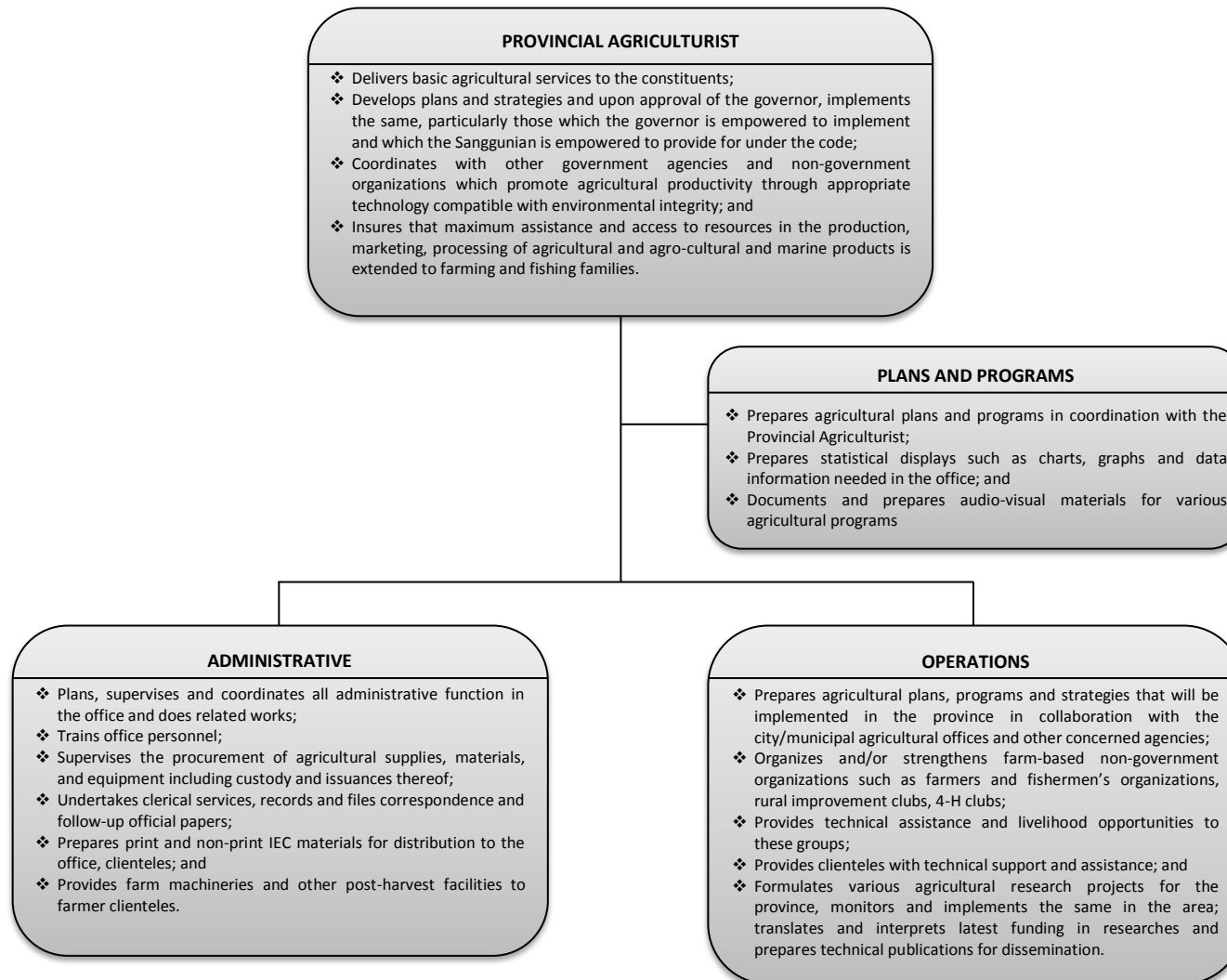
## ORGANIZATIONAL CHART





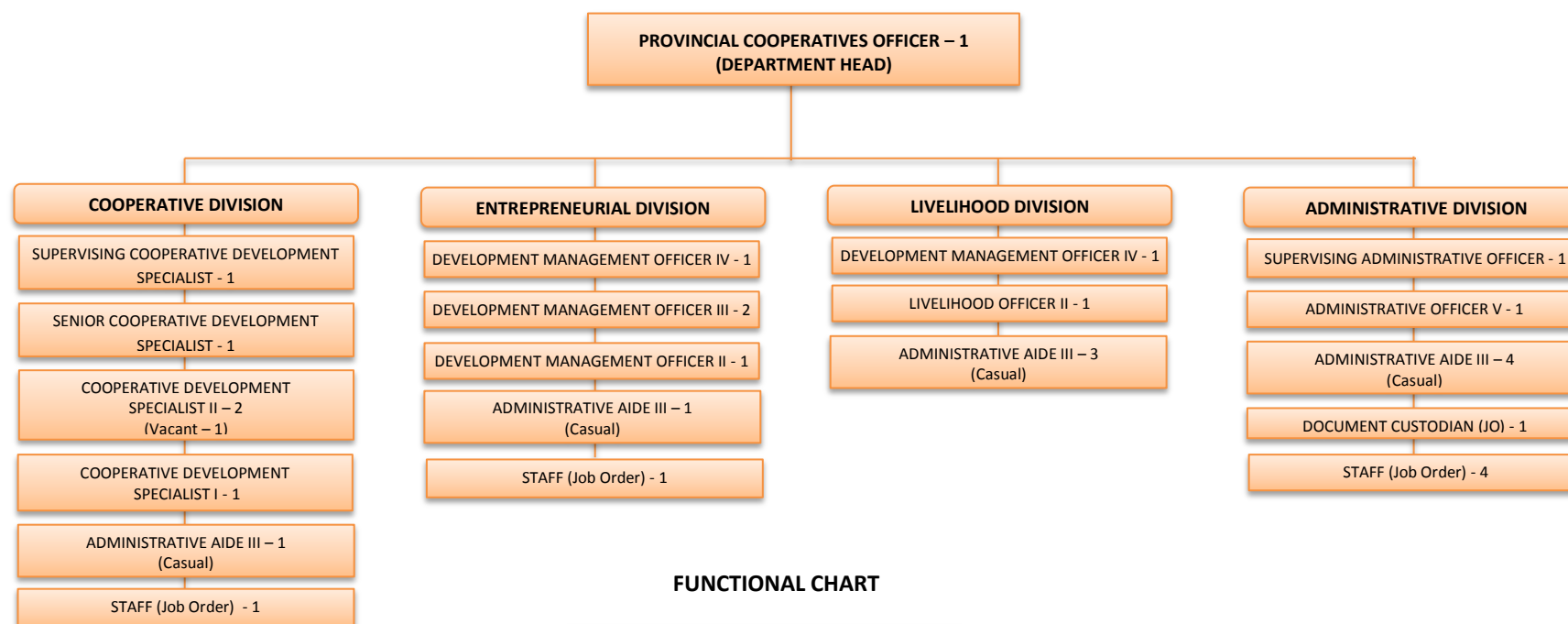
## OFFICE OF THE PROVINCIAL AGRICULTURIST

## FUNCTIONAL CHART

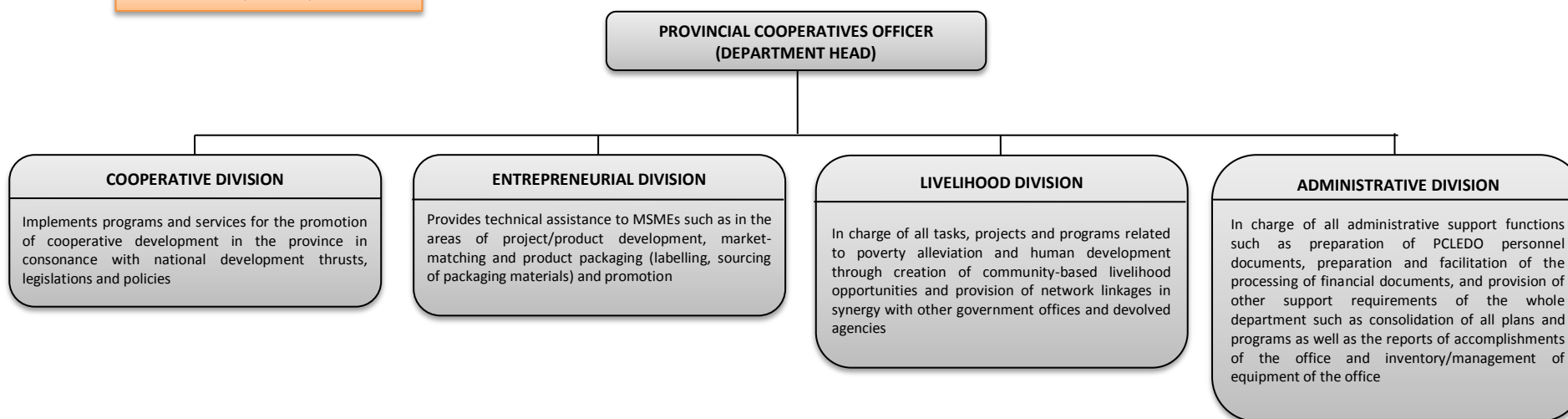


## PROVINCIAL COOPERATIVE, LIVELIHOOD &amp; ENTREPRENEURIAL DEVELOPMENT OFFICE

## ORGANIZATIONAL CHART

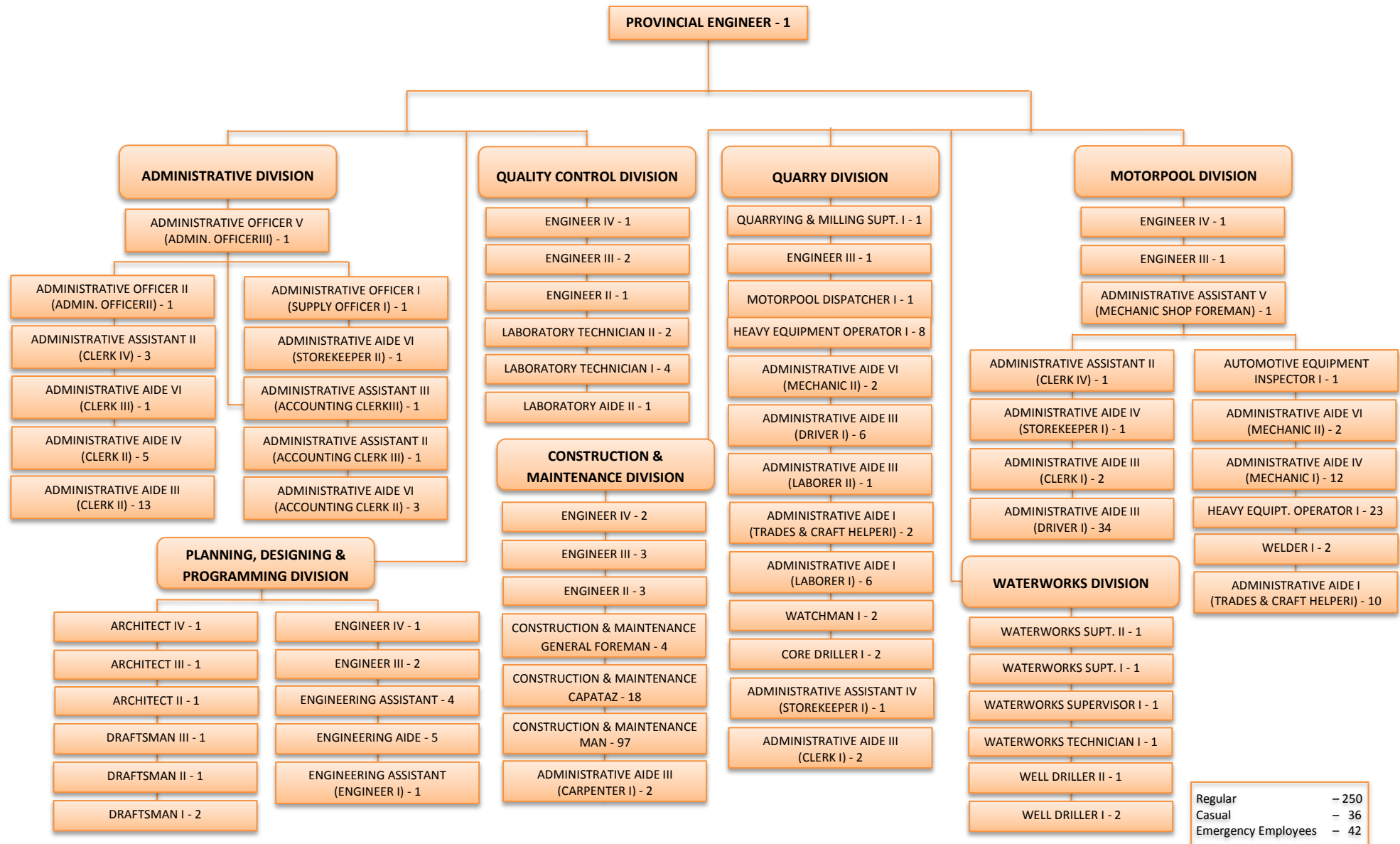


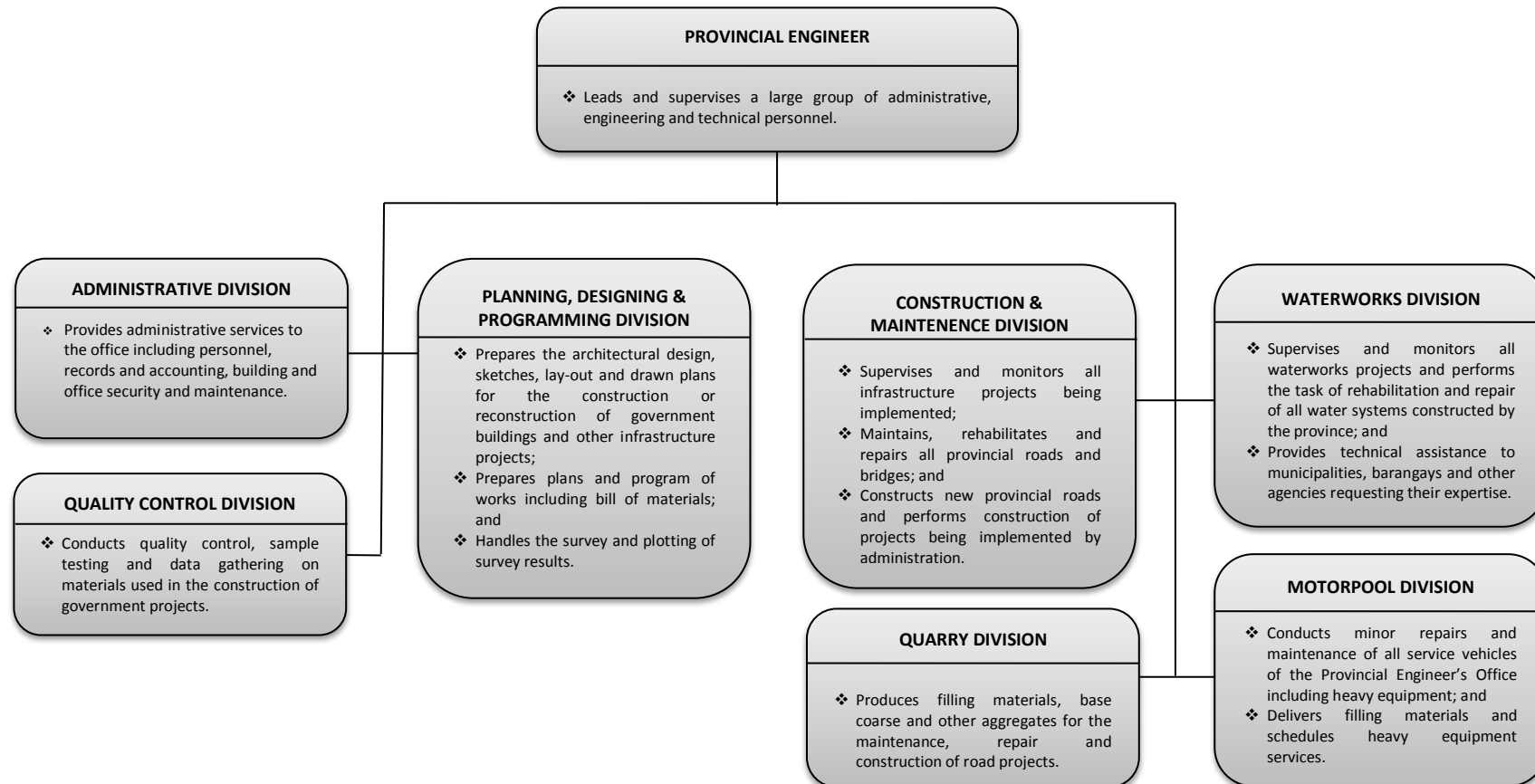
## FUNCTIONAL CHART



## PROVINCIAL ENGINEER'S OFFICE

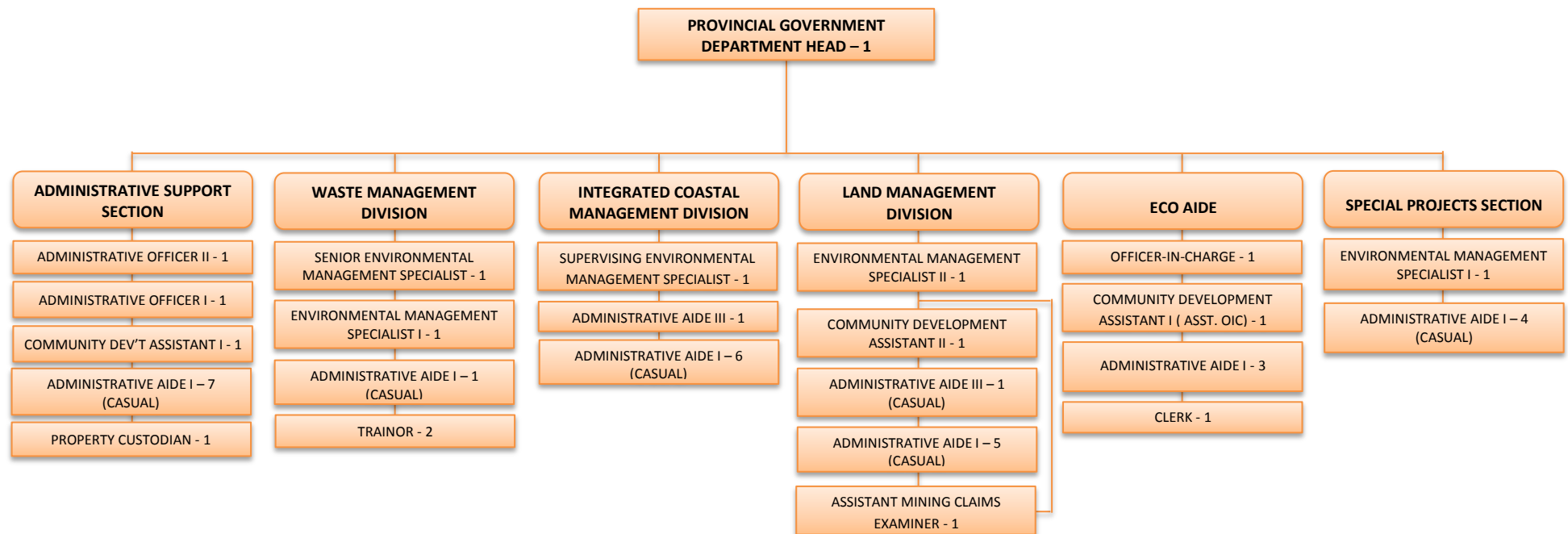
## ORGANIZATIONAL CHART



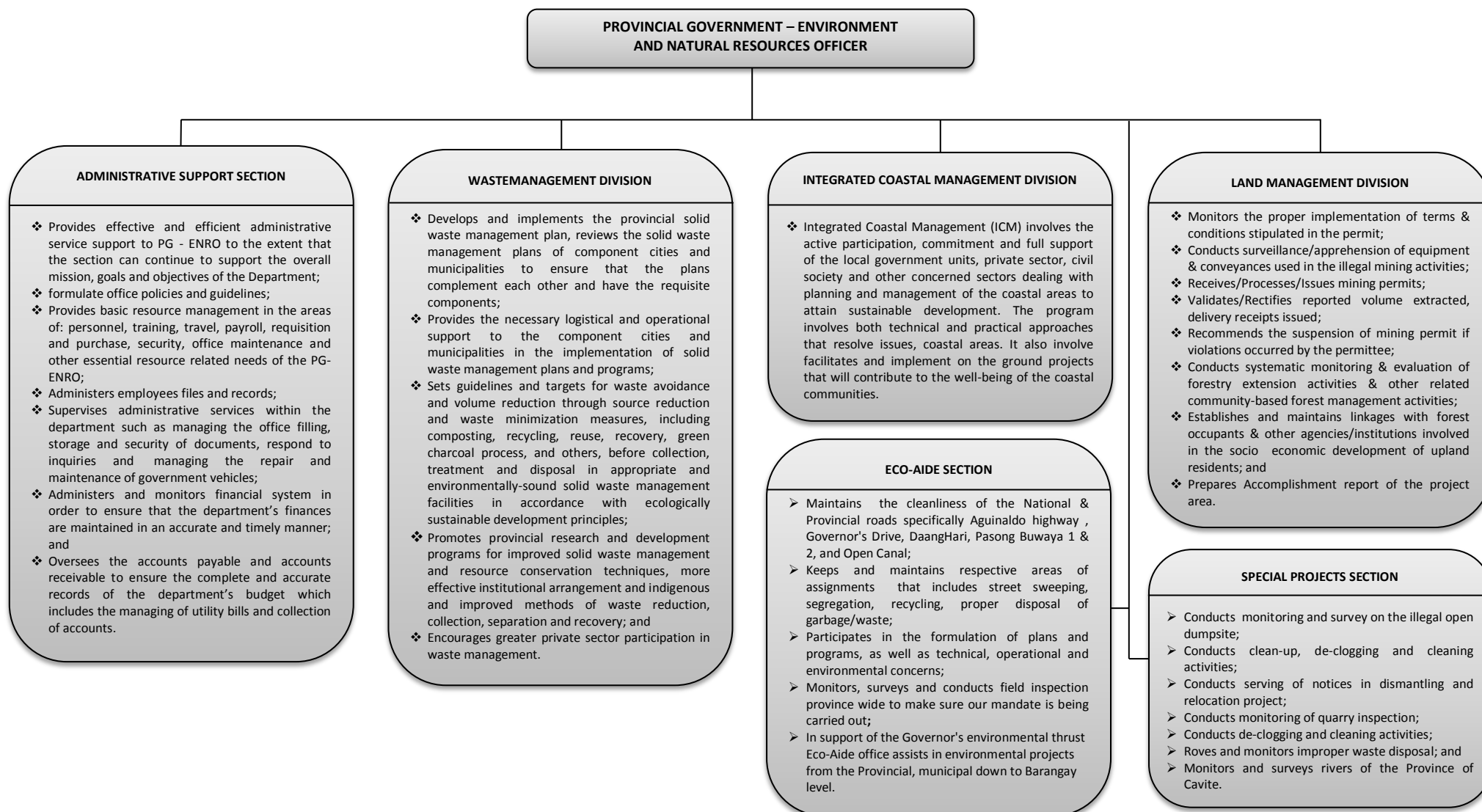
**FUNCTIONAL CHART**

## PROVINCIAL GOVERNMENT – ENVIRONMENT AND NATURAL RESOURCES OFFICE

## ORGANIZATIONAL CHART

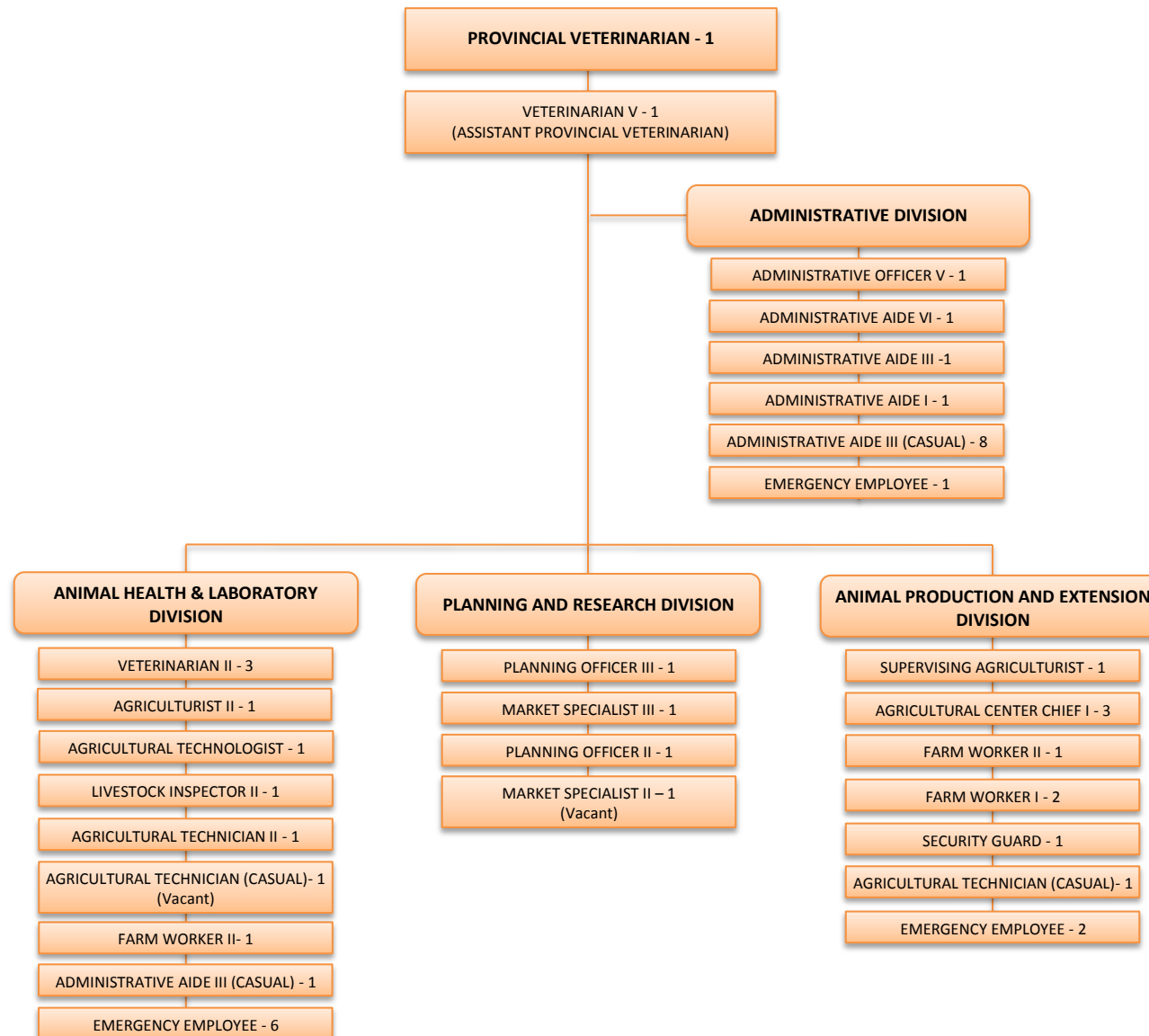


## FUNCTIONAL CHART

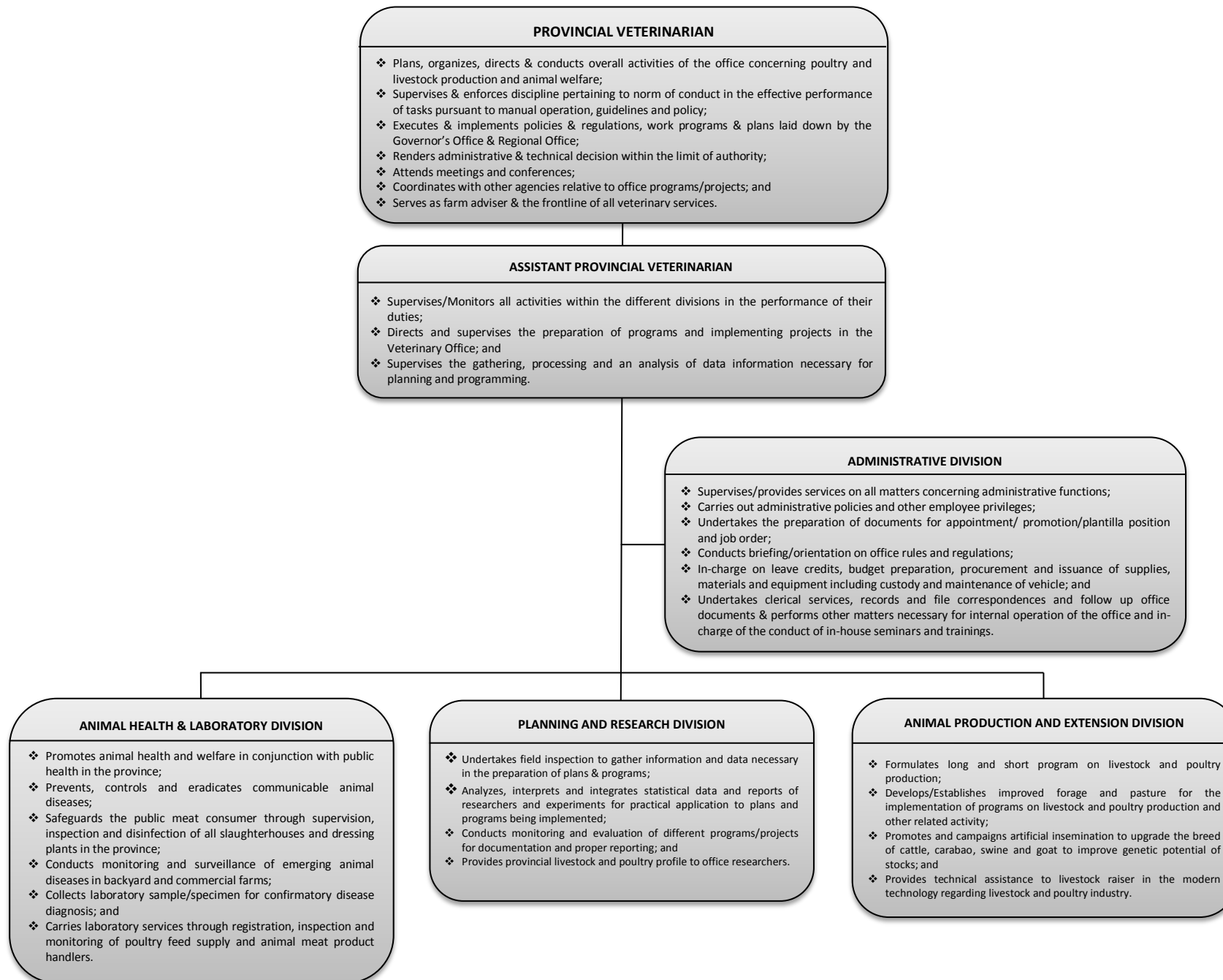


## OFFICE OF THE PROVINCIAL VETERINARIAN

## ORGANIZATIONAL CHART



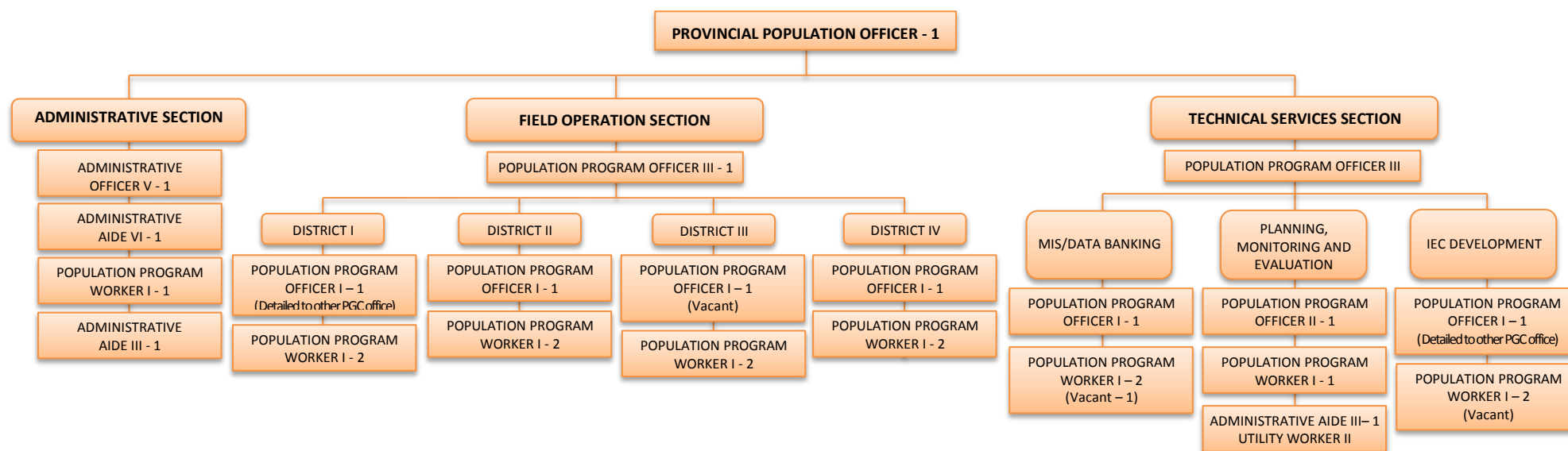
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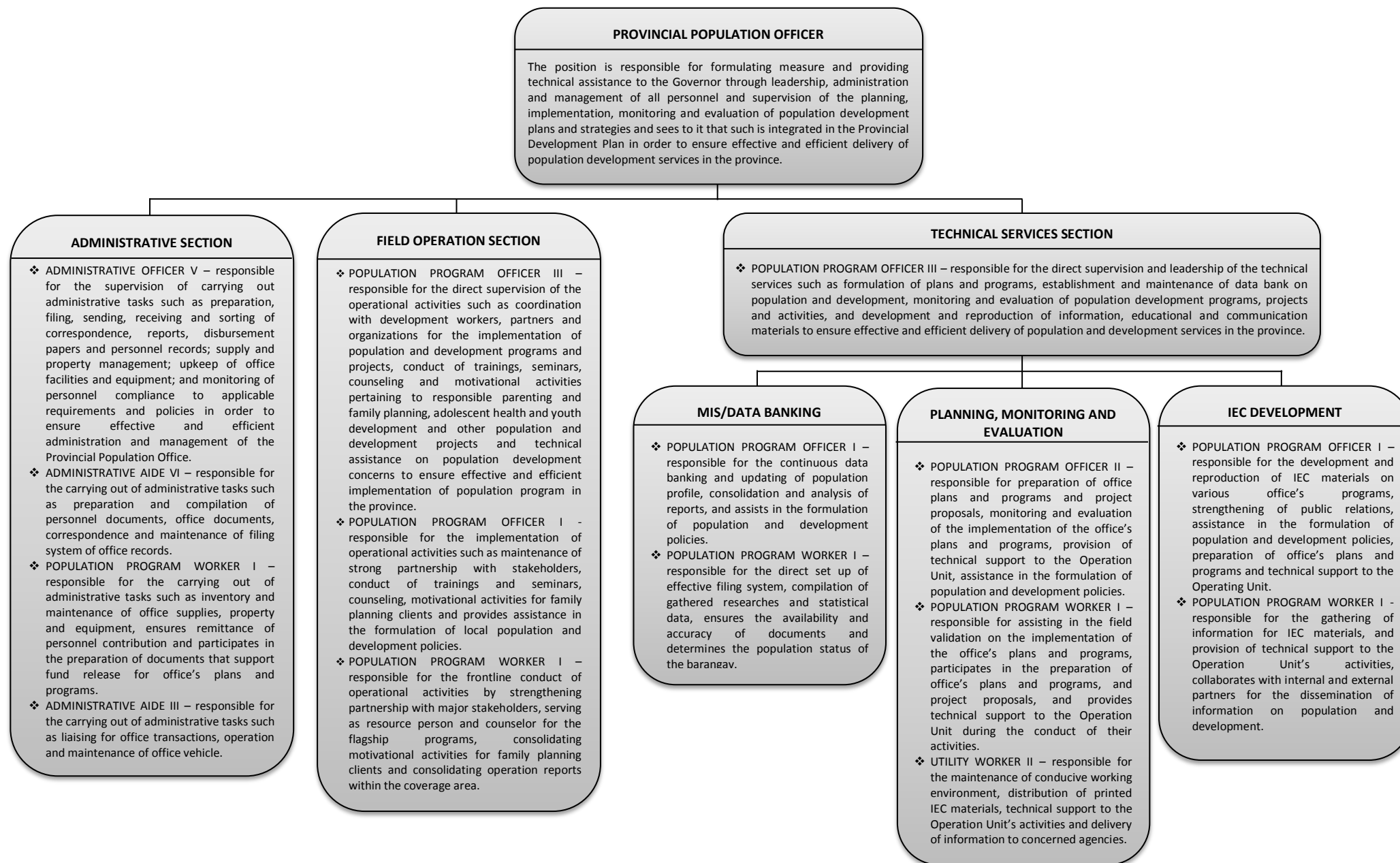


## PROVINCIAL POPULATION OFFICE

## ORGANIZATIONAL CHART

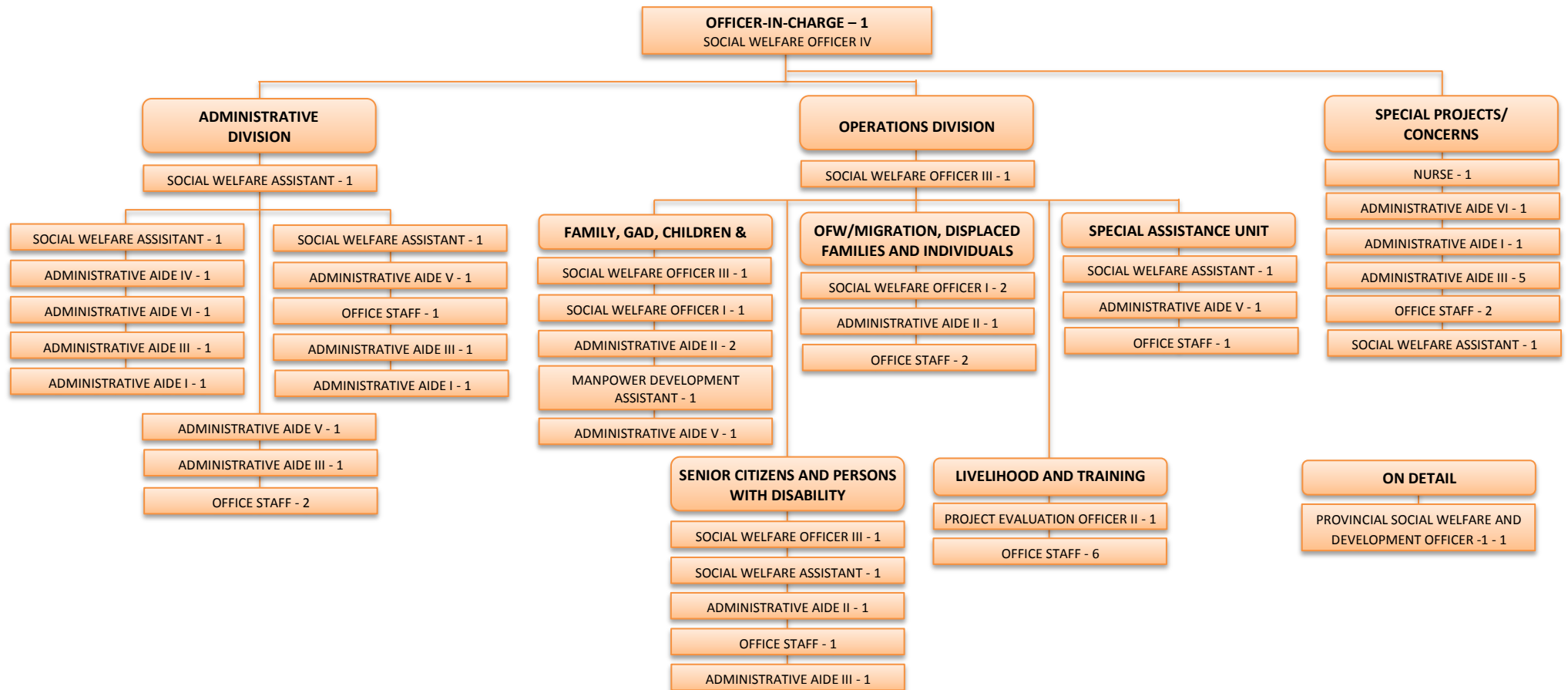


## FUNCTIONAL CHART

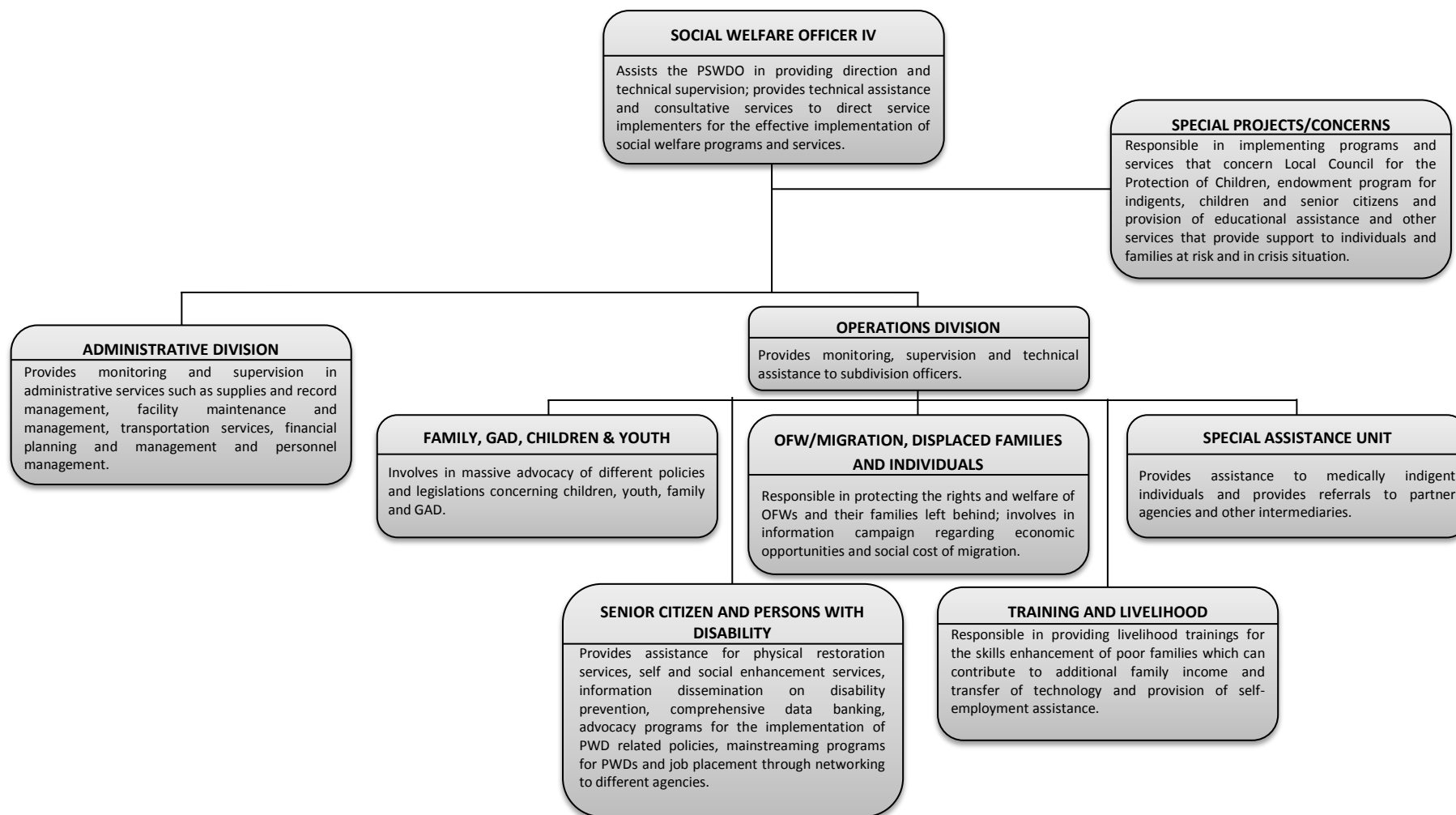


## PROVINCIAL SOCIAL WELFARE &amp; DEVELOPMENT OFFICE

## ORGANIZATIONAL CHART

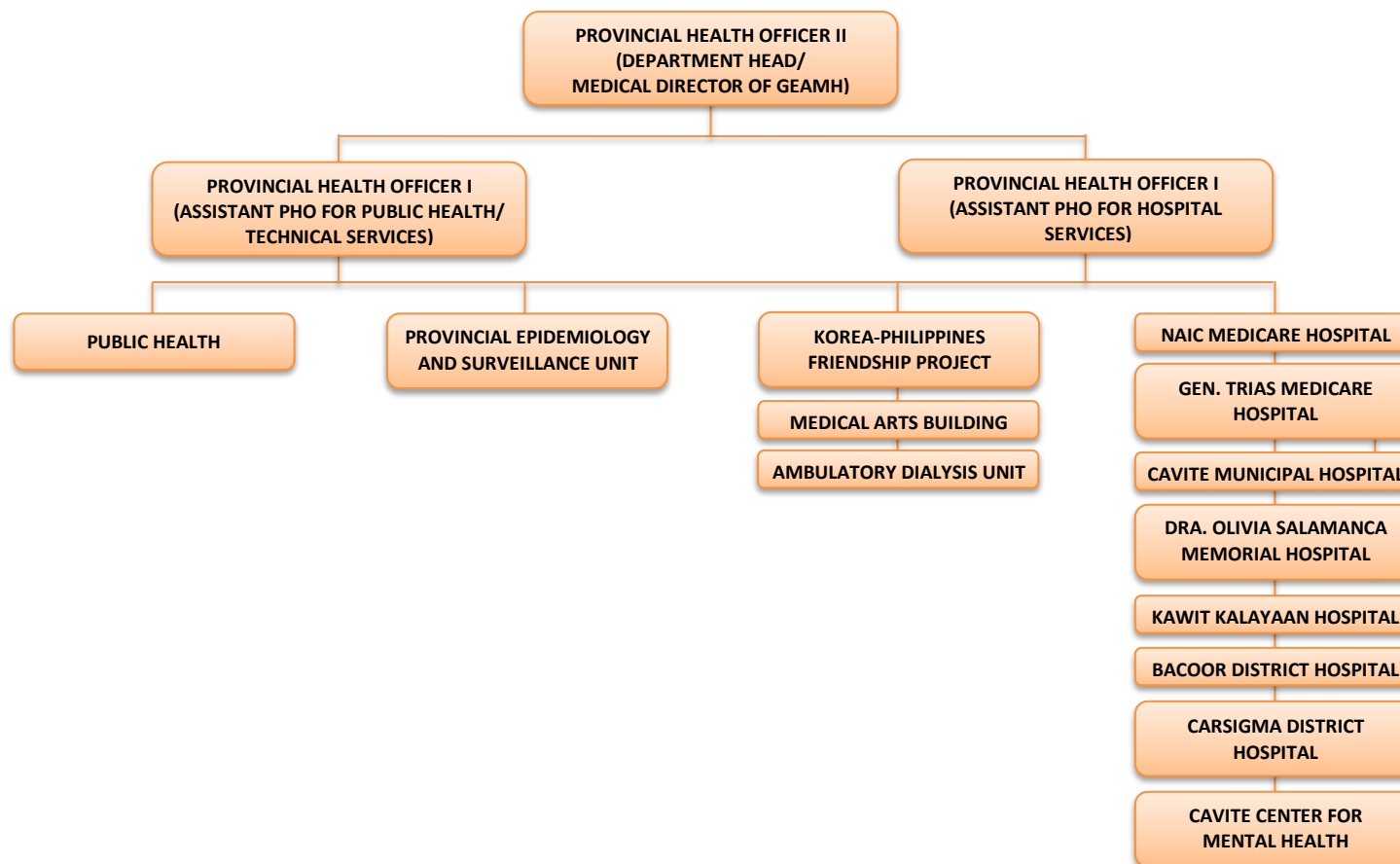


## FUNCTIONAL CHART



## PROVINCIAL HEALTH OFFICE

## ORGANIZATIONAL CHART



## FUNCTIONAL CHART

## PROVINCIAL HEALTH OFFICE (GEAMH/KPFH)

The Gen. Emilio Aguinaldo Memorial Hospital (GEAMH), is the provincial hospital of Cavite under the supervision of the Provincial Health Office and maintains a close relationship with the Department of Health. It is the only government tertiary, end referral hospital within the province. It aims to provide quality, safe and comprehensive healthcare services to the residents of Cavite and be a center of excellence in training, education and research in healthcare. It is dedicated to serve the health needs of the people of Cavite to the best of its ability, respecting life and striving for excellence. In a spirit of cooperation and partnership, this hospital is committed to compassionate and competent care for all.

The PHO I is the Head or act as Chief of the hospital. This office implements various plans, programs, policies and guidelines concerning the hospital operation. The major functions of this office are Planning, Organizing, Directing and Controlling. These functions entail the utilization and management of human, financial, physical and information resources to attain the organization's goals and quality health services in the hospital.

## ADMINISTRATIVE AND FINANCIAL SERVICES

This office directs and manages the activities and functions of administrative departments/sections and implements policies and guidelines for the delivery of effective and efficient support services. Administrative & Finance Service (AFS) is the major system in the hospital organizational structure:

It is composed of several units, subdivided into subsystem in accordance to its functional relationship as:

1. Internal Administrative Management
  - ❖ Human Resource Management
  - ❖ Procurement
  - ❖ Property and Supply
  - ❖ Central Information Management (Library)
2. Patient Support Service
  - ❖ Admitting & Information
  - ❖ Medical Records Section
  - ❖ Medical Social Service
  - ❖ Hospital Nutrition & Dietetics
  - ❖ Pharmacy
  - ❖ Transport
3. Finance Service Management
  - ❖ Billing & Claims Section
  - ❖ Cash Operations
4. General Services
  - ❖ Engineering & Facilities Management
  - ❖ Housekeeping
  - ❖ Linen and Laundry
  - ❖ Security Services

## MEDICAL AND ANCILLARY SERVICES

The main function of this department/service is to provide comprehensive treatment and clinical management of patients. This department comprises of the following units:

1. Clinical Services
  - ❖ Medicine
  - ❖ Surgery
  - ❖ OB-Gynecology
  - ❖ Pediatrics
  - ❖ Anesthesia
  - ❖ Out Patient Department
  - ❖ Operating Room
  - ❖ Delivery Room
  - ❖ Emergency Room
  - ❖ Specialized Care Areas (Medical/Surgical/Pediatric, Neonatal Intensive Care Units)
  - ❖ Special Services (Rehabilitation Medicine, Respiratory Medicine, Orthopedic, Urology, Neurology, Dialysis, Ophthalmology, Otorhinolaryngology (ENT))
2. Ancillary Services
  - ❖ Laboratory
  - ❖ Radiology
  - ❖ Dental
3. Allied Health Service
  - ❖ Pharmacy
  - ❖ Biomedical Equipment

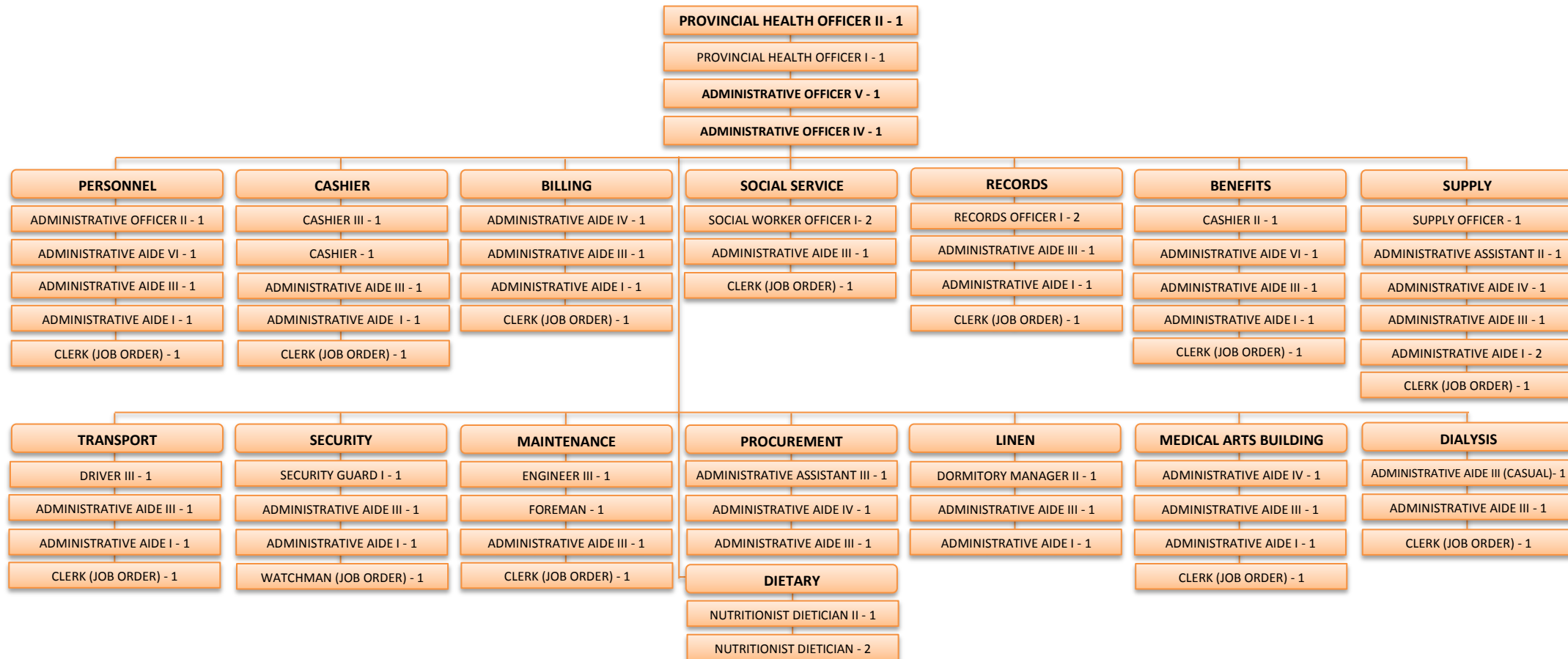
## NURSING SERVICES

The main function of this unit in the hospital is to provide comprehensive nursing care to patient. The Nursing Service is vital in all health care facilities; in the hospital nurses provide continuous quality direct and indirect nursing care. The Nursing Service comprises the following units:

- ❖ Medicine
- ❖ Surgery
- ❖ OB-Gynecology
- ❖ Pediatrics
- ❖ Central Supply & Sterilization
- ❖ Specialized Care Areas (Medical/Surgical/Pediatric, Neonatal Intensive Care Units)
- ❖ Special Services (Rehabilitation Medicine, Respiratory Medicine, Orthopedic, Urology, Neurology, Ophthalmology, Otorhinolaryngology)
- ❖ Out Patient Department
- ❖ Public Health Unit
- ❖ Operating Room
- ❖ Delivery Room
- ❖ Emergency Room
- ❖ Newborn Screening

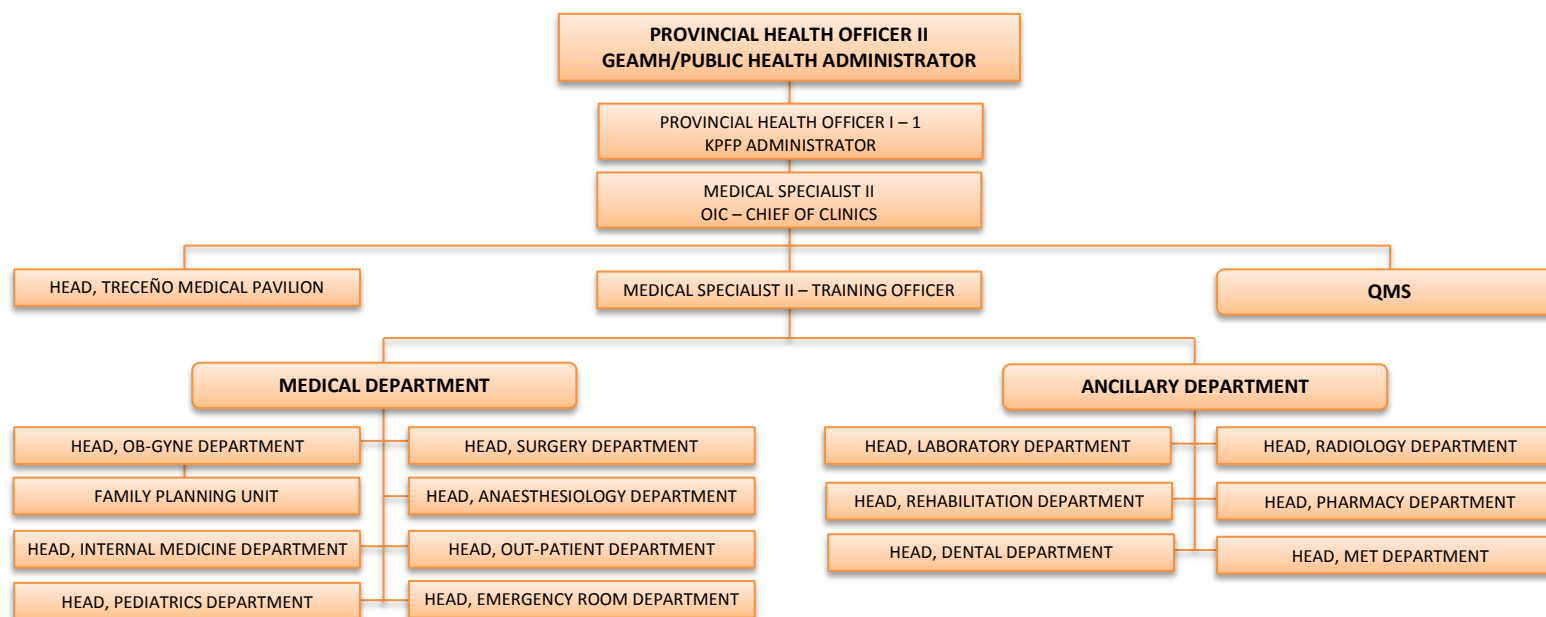
**GEN. EMILIO AGUINALDO MEMORIAL HOSPITAL  
KOREA-PHILIPPINES FRIENDSHIP HOSPITAL  
ADMINISTRATIVE DEPARTMENT**

**ORGANIZATIONAL CHART**



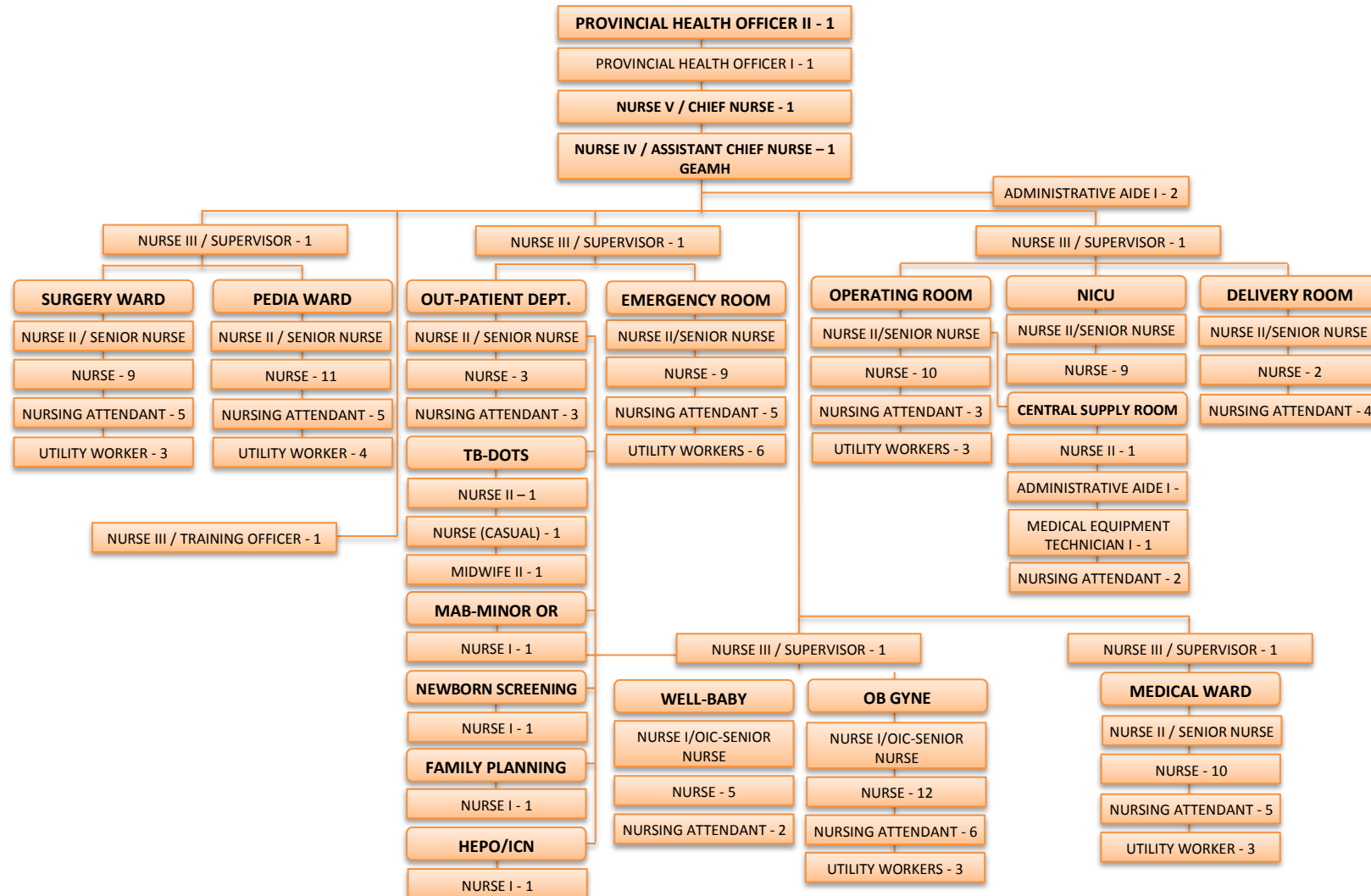
**GEN. EMILIO AGUINALDO MEMORIAL HOSPITAL  
KOREA-PHILIPPINES FRIENDSHIP PROJECT  
MEDICAL AND ANCILLARY DEPARTMENT**

**ORGANIZATIONAL CHART**

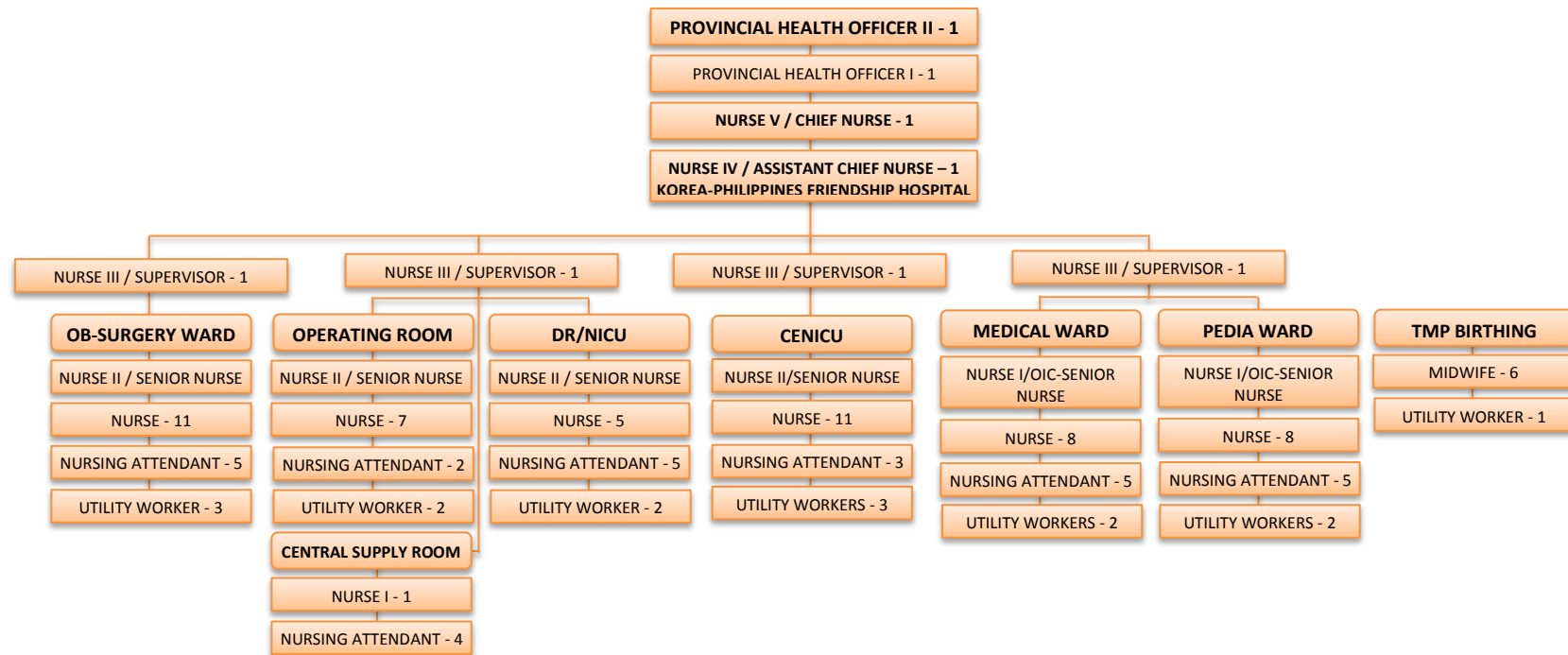




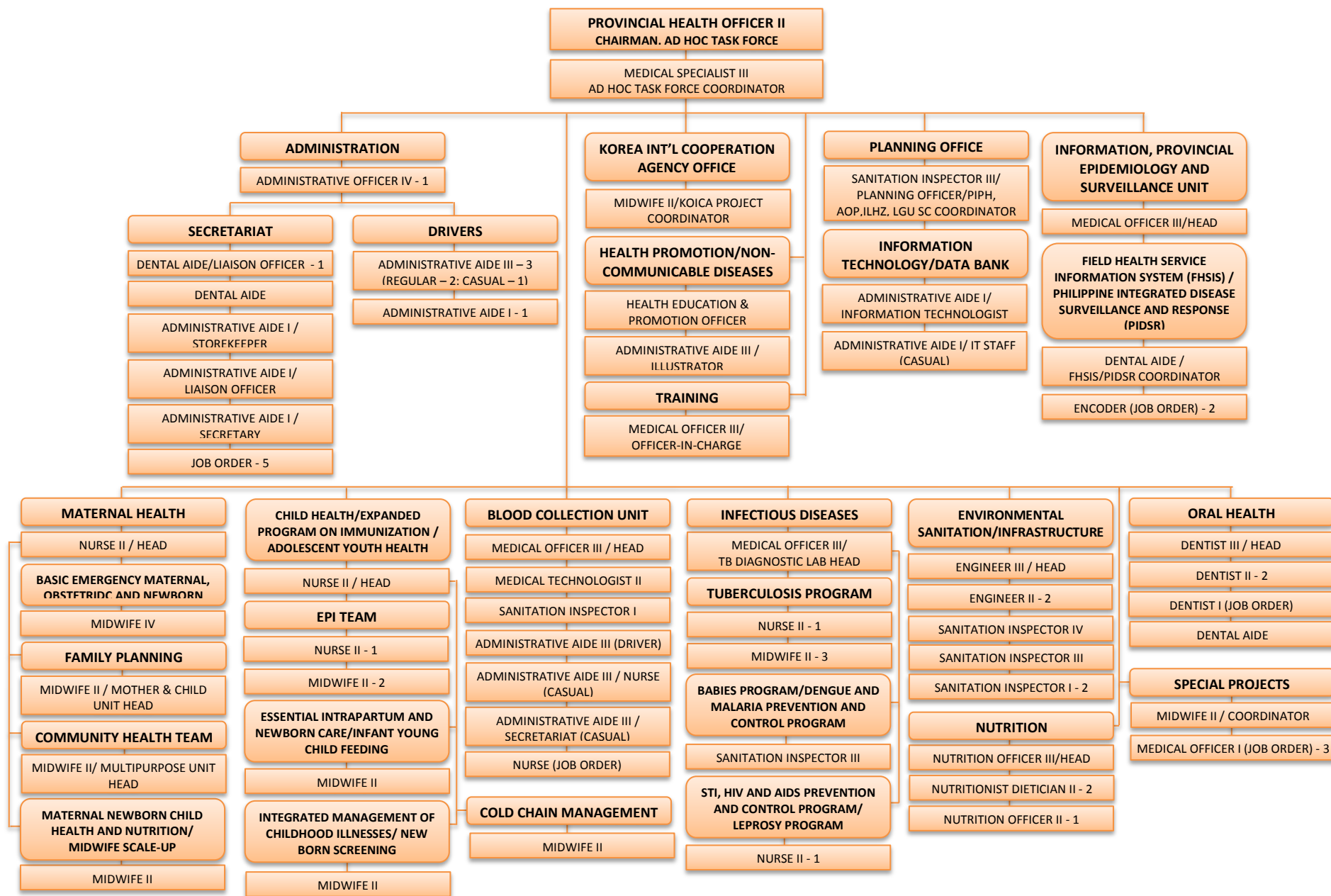
**GEN. EMILIO AGUINALDO MEMORIAL HOSPITAL  
KOREA-PHILIPPINES FRIENDSHIP HOSPITAL  
NURSING DEPARTMENT  
ORGANIZATIONAL CHART**



## ORGANIZATIONAL CHART

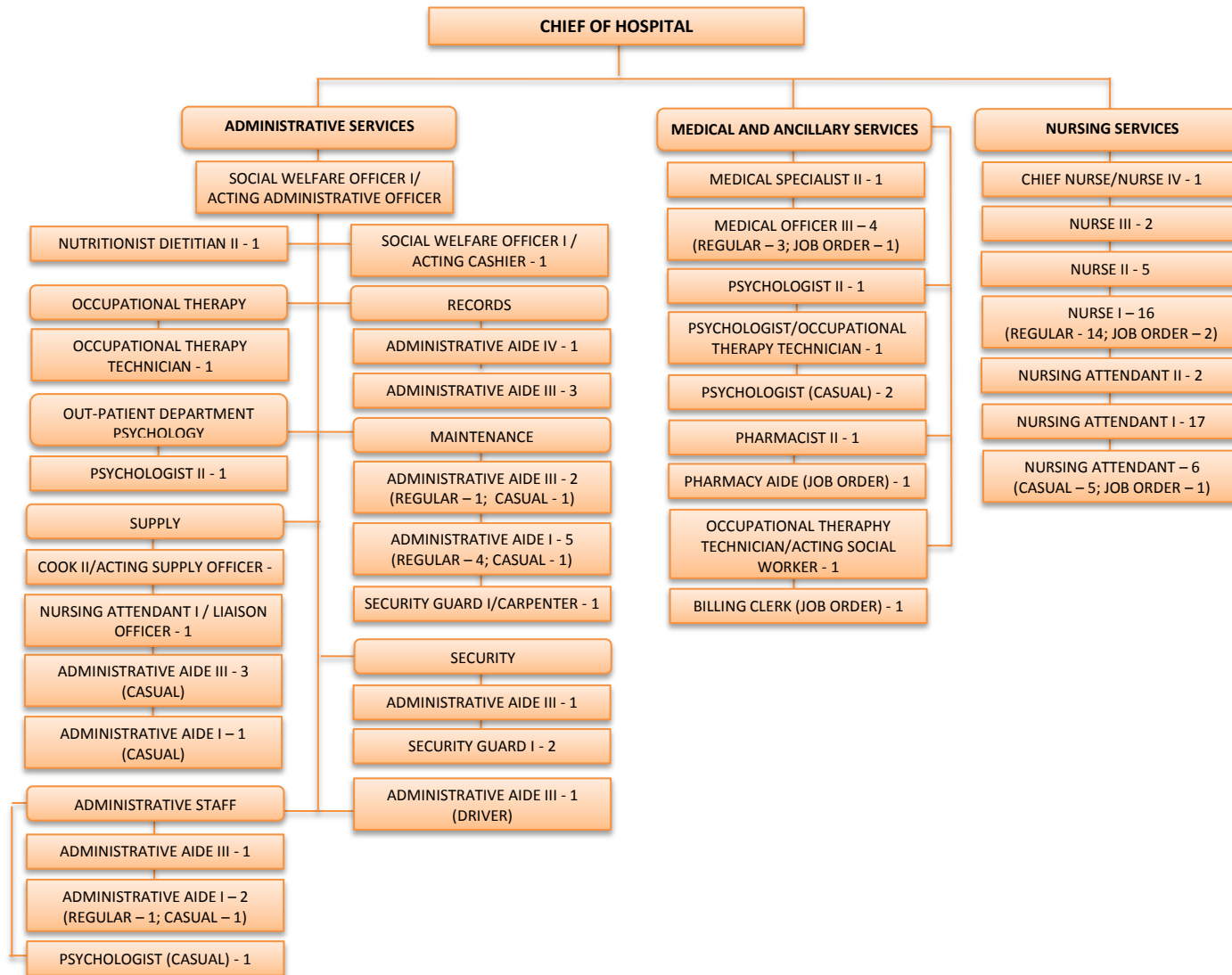


**PROVINCIAL HEALTH OFFICE  
CAVITE COLLABORATION CENTER FOR PUBLIC HEALTH  
ORGANIZATIONAL STRUCTURE**



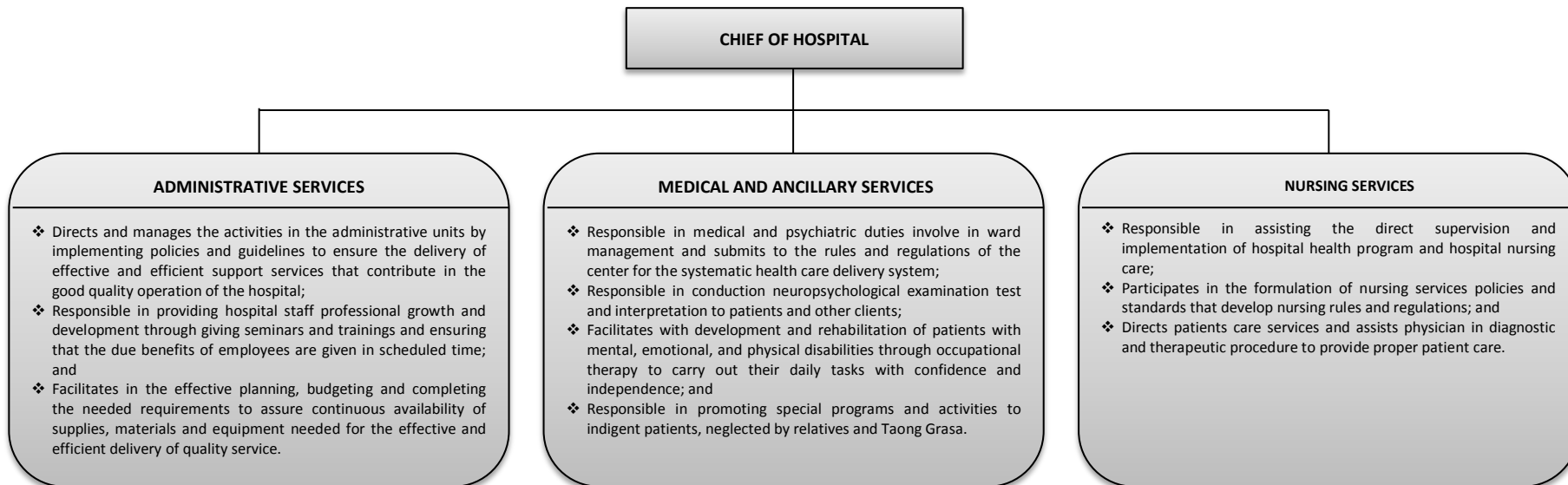
CAVITE CENTER FOR MENTAL HEALTH

## ORGANIZATIONAL CHART



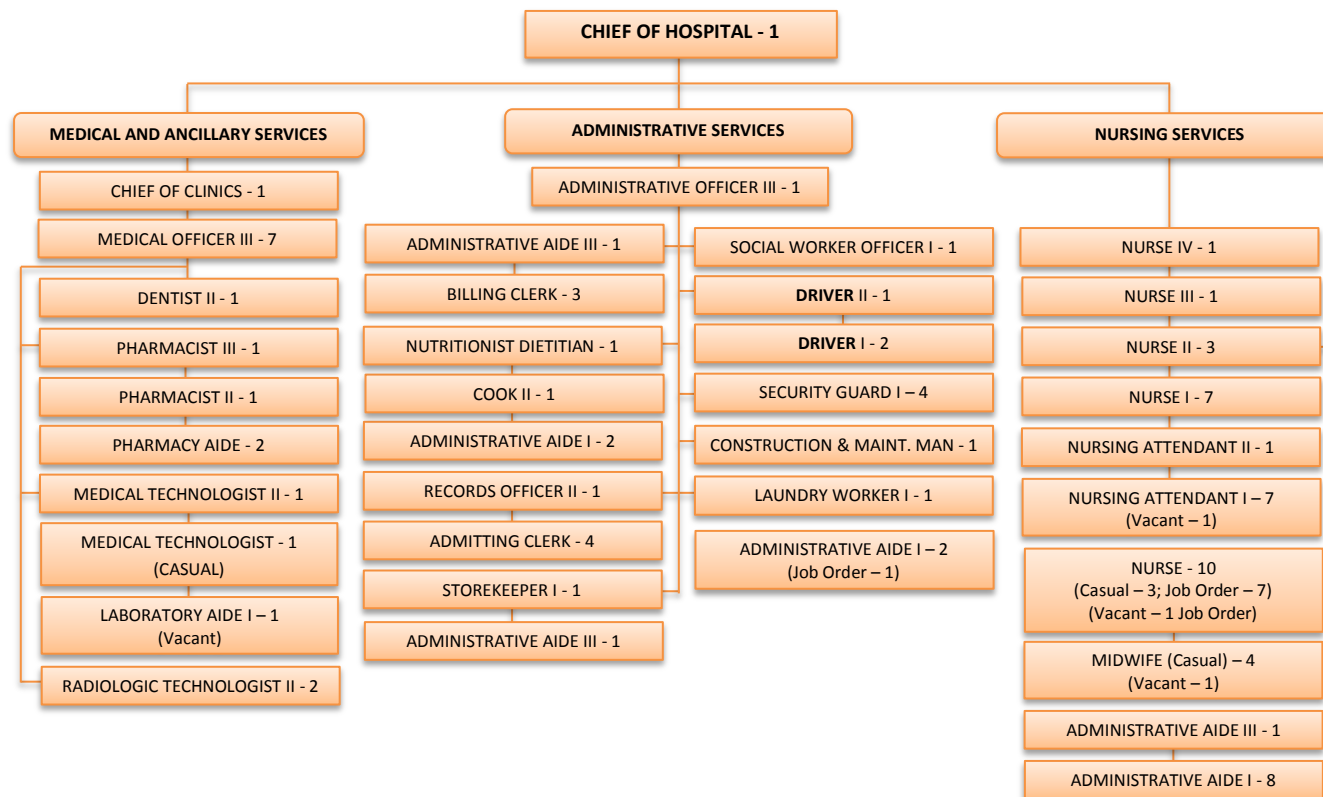
## CAVITE CENTER FOR MENTAL HEALTH

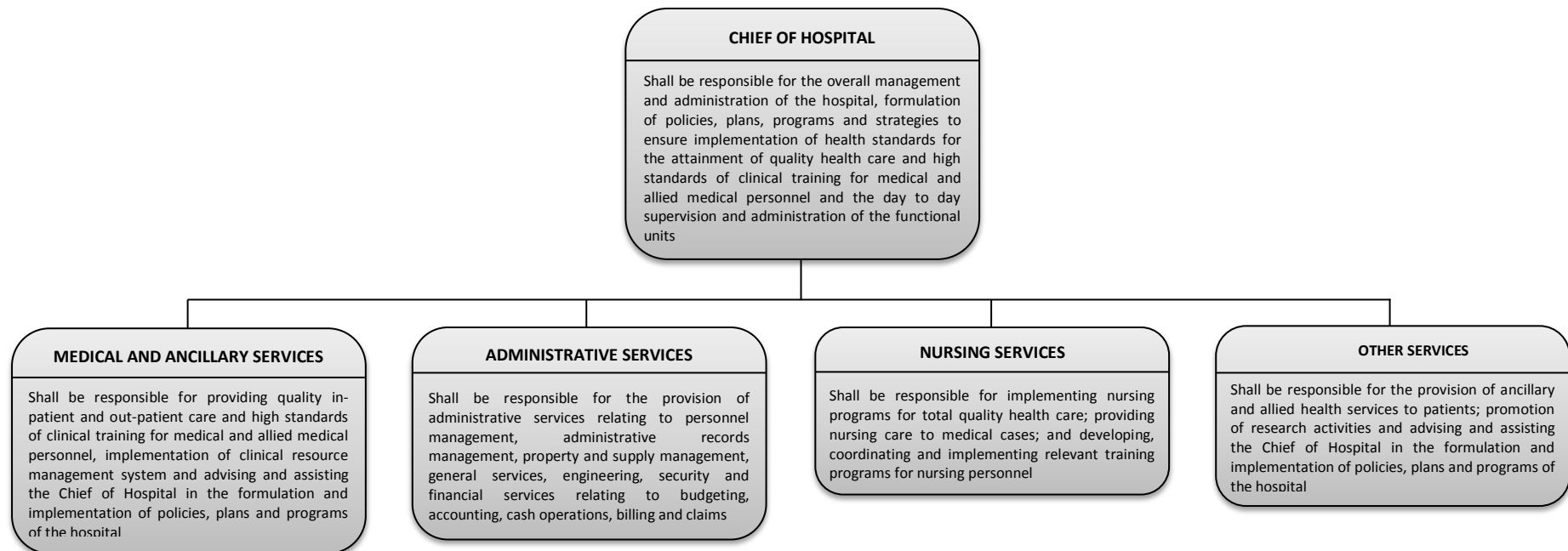
## FUNCTIONAL CHART



## DRA. OLIVIA SALAMANCA MEMORIAL HOSPITAL

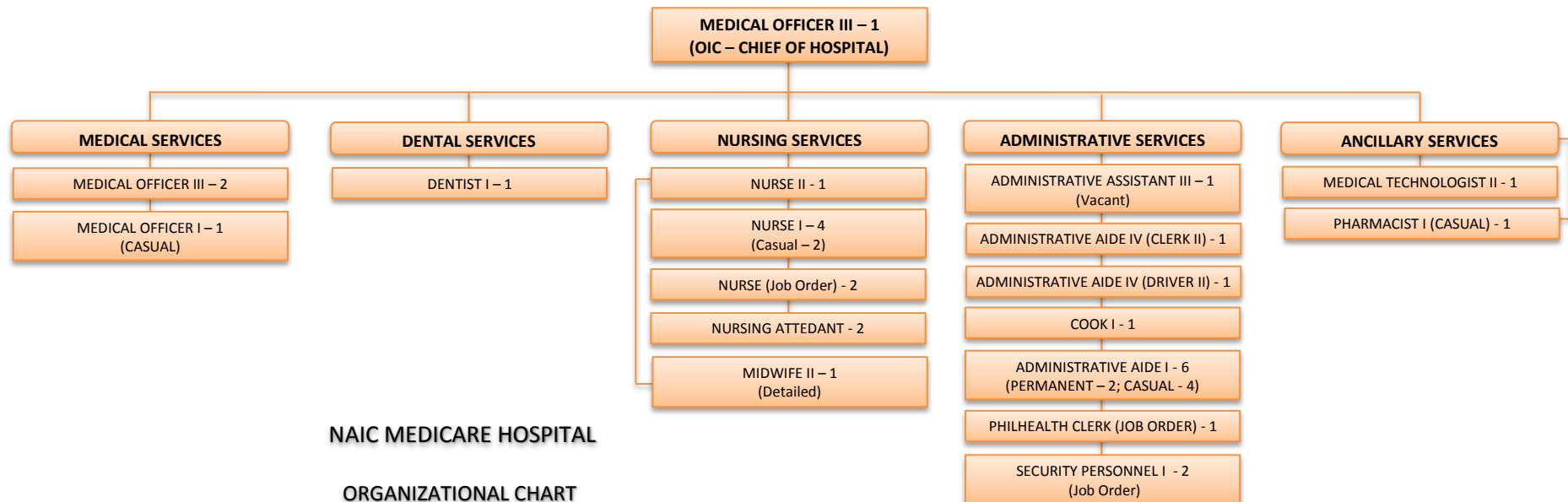
## ORGANIZATIONAL CHART



**DRA. OLIVIA SALAMANCA MEMORIAL HOSPITAL****FUNCTIONAL CHART**

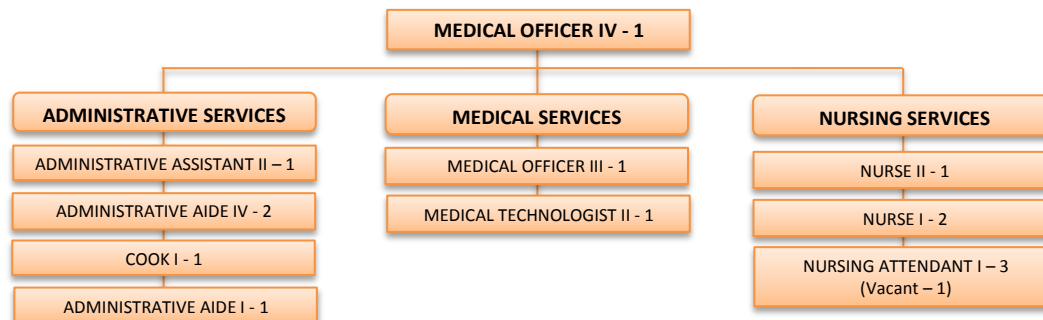
## GENERAL TRIAS MEDICARE HOSPITAL

## ORGANIZATIONAL CHART



## NAIC MEDICARE HOSPITAL

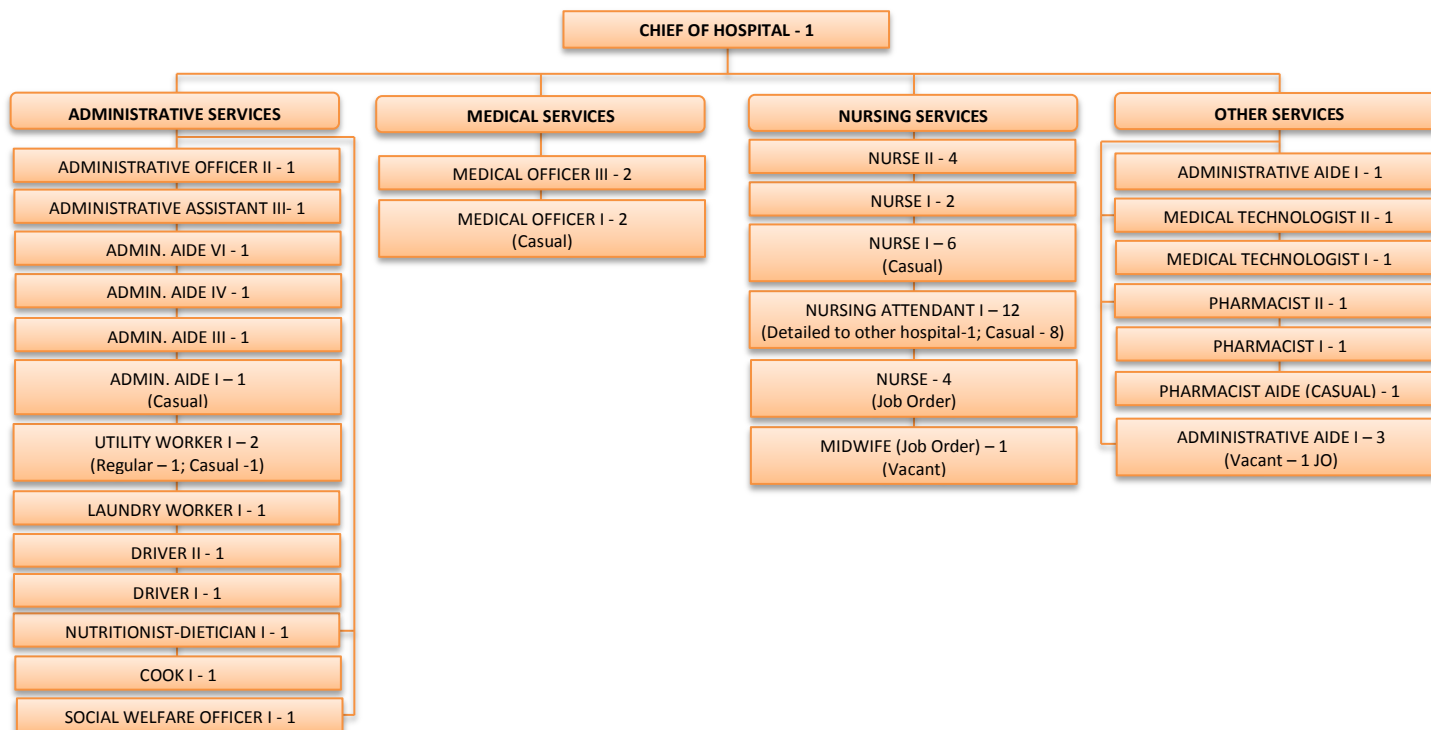
## ORGANIZATIONAL CHART

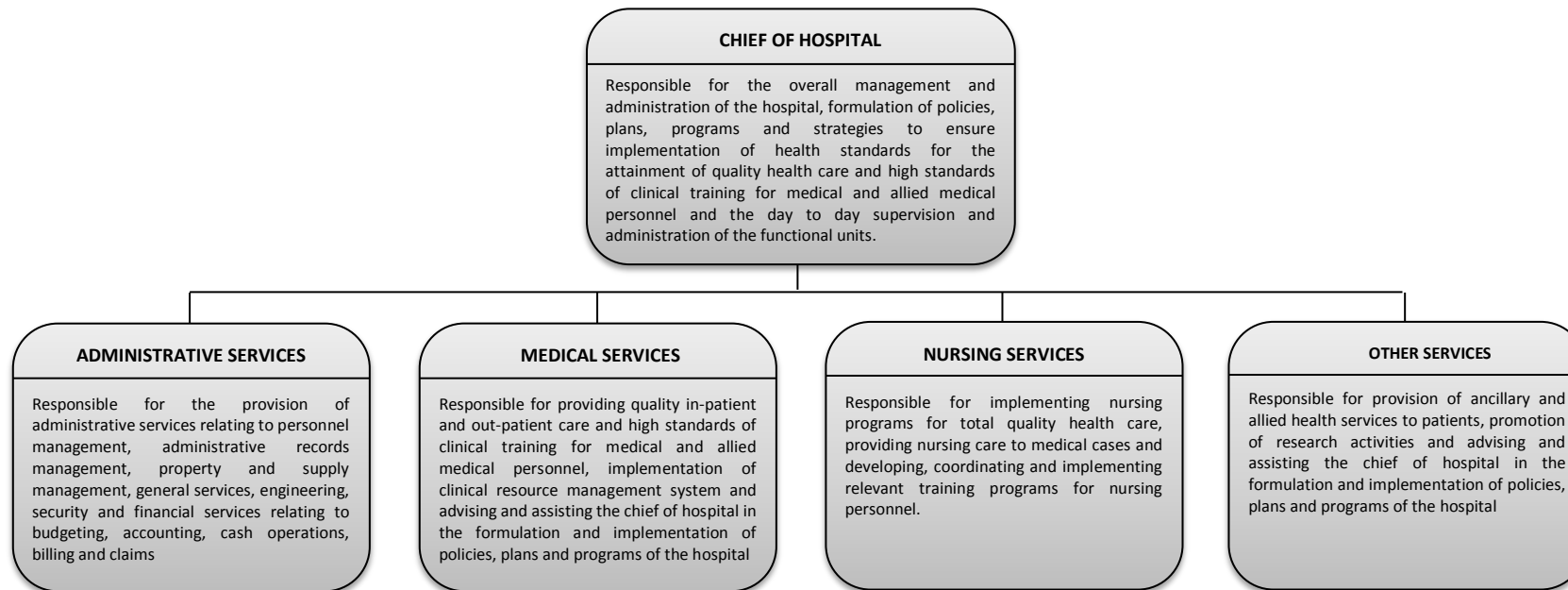




## CARSIGMA DISTRICT HOSPITAL

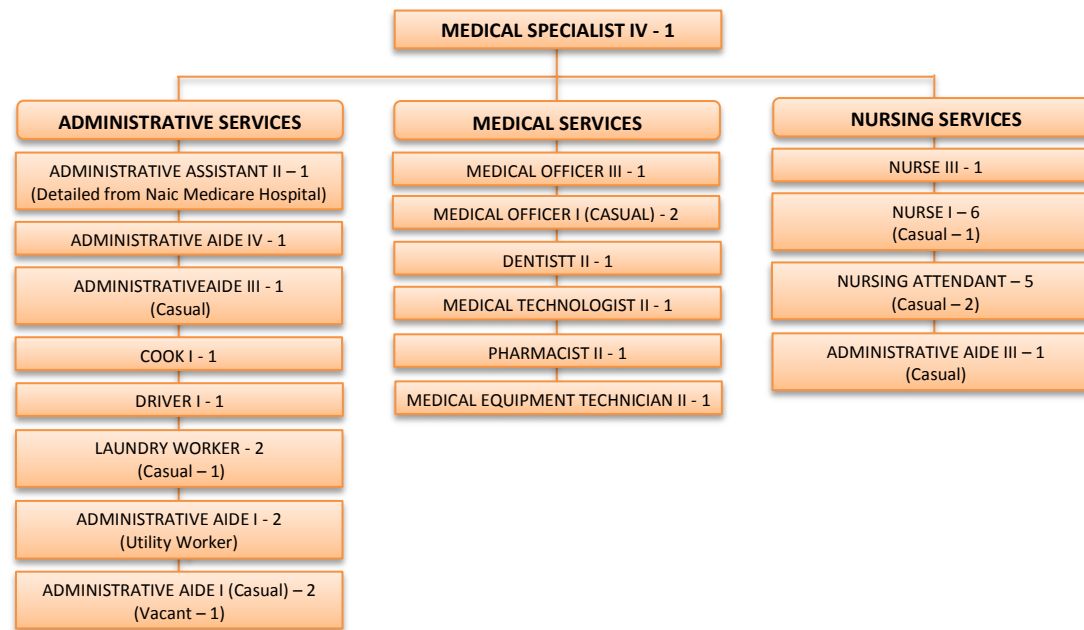
## ORGANIZATIONAL CHART



**CARSIGMA DISTRICT HOSPITAL****FUNCTIONAL CHART**

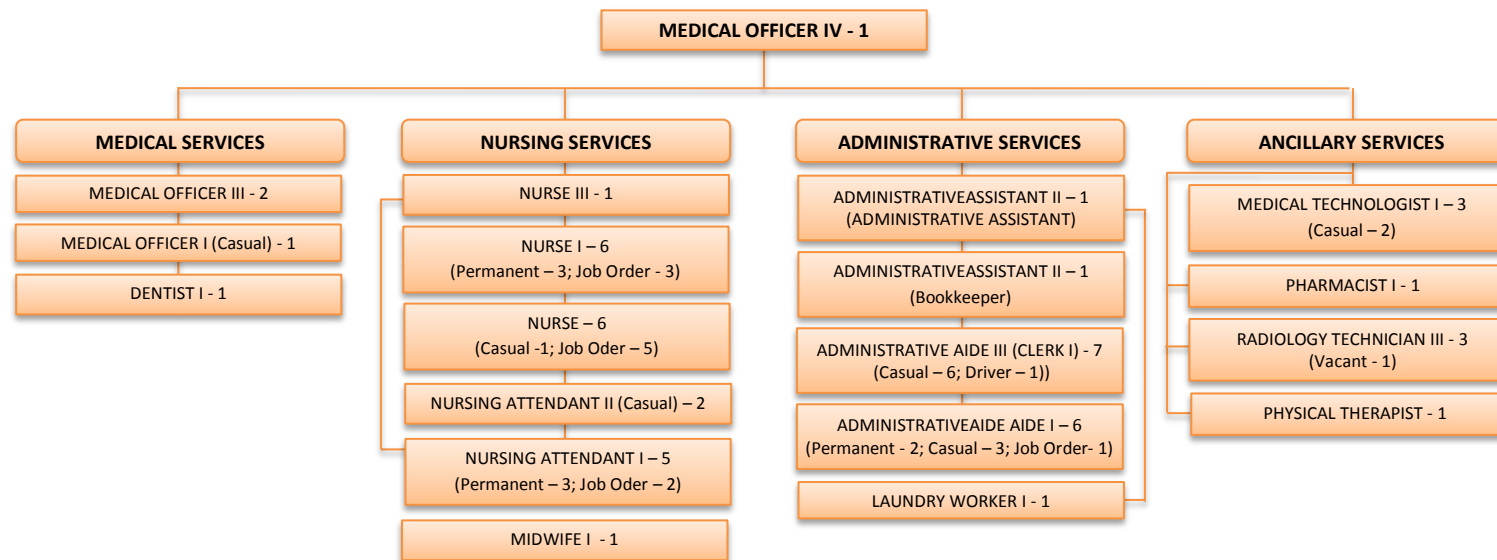
## CAVITE MUNICIPAL HOSPITAL

## ORGANIZATIONAL CHART



## KAWIT KALAYAAN HOSPITAL

## ORGANIZATIONAL CHART



## BACOR DISTRICT HOSPITAL

## ORGANIZATIONAL CHART

