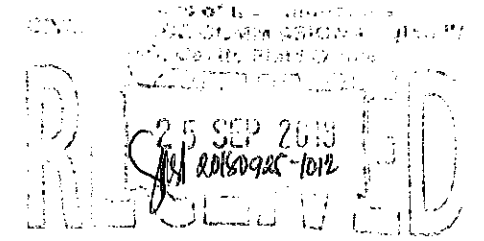


Republic of the Philippines
PGO CAVITE
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

This is to request the publication of the following vacant positions of PGO CAVITE in the CSC website:



ATTY. JESUS CRISPIN C. REMULLA

(Head of Agency)

Date: September 24, 2018

No.	Position Title	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	ADMIN. AIDE VI (Storekeeper II)	GEAMH-9	6	14340	Completion of 2 years studies in College	None required	None required	1st Level	n/a	GENERAL EMILIO AGUINALDO MEMORIAL HOSPITAL
2	LOCAL LEGISLATIVE STAFF ASST. III	PS-85	10	18000	Completion of 2 years studies in College	8 hrs of rel. trainings	2 yrs of rel. experience	1st Level	n/a	OFFICE OF THE PROVINCIAL SANGGUNIANG
3	PHARMACIST I	KKH-5	11	20179	Bachelor's degree in Pharmacy	None required	None required	RA 1080	n/a	KAWIT KALAYAAN HOSPITAL
4	NURSING ATTENDANT I	KKH-14	4	12674	Elementary School Graduate	None required	None required	MC 10 s.2013 CAT III	n/a	KAWIT KALAYAAN HOSPITAL
5	COOK I	KKH-16	3	11914	Elementary School Graduate	None required	None required	MC 10 s.2013 CAT III	n/a	KAWIT KALAYAAN HOSPITAL
6	ASSESSMENT CLERK	PAS-8	4	12674	Completion of 2 years studies in College	None required	None required	1st Level	n/a	OFFICE OF THE PROVINCIAL ASSESSOR
7	LOCAL ASSESSMENT. OPERATION OFFICER II	PAS-34	15	29010	Bachelor's degree	4 hrs of rel. training	1 yr of rel. experience	2nd Level	n/a	OFFICE OF THE PROVINCIAL ASSESSOR
8	ENVIRONMENTAL MGT. SPECIALIST I	PENR-13	11	20179	Bachelor's degree relevant to the job	None required	None required	2nd Level	n/a	PG-ENVIRONMENT AND NATURAL RESOURCES OFFICE
9	CONSTRUCTION & MAINTENANCE CAPATAZ	PEO-56	5	13481	Elementary School Graduate	None required	None required	MC 10 s.2013 CAT III	n/a	OFFICE OF THE PROVINCIAL ENGINEER
10	HEAVY EQUIPMENT OPERATOR I	PEO-289	4	12674	High School Grad or Completion of rel. voc/trade course	None required	None required	Heavy Equipment Operator (MC 10 s.2013 CAT II)	n/a	OFFICE OF THE PROVINCIAL ENGINEER
11	SUPERVISING ADMINISTRATIVE OFFICER	PEO-311	22	58717	Bachelor's degree	16 hrs of rel. training	3 yrs of rel. experience	2nd Level	n/a	OFFICE OF THE PROVINCIAL ENGINEER
12	ATTORNEY III	LSO-14	21	52554	Bachelor of Laws	4 hrs of rel. training	1 yr of rel. experience	RA 1080	n/a	OFFICE OF THE PROVINCIAL LEGAL
13	ATTORNEY I	LSO-16	16	31765	Bachelor of Laws	None required	None required	RA 1080	n/a	OFFICE OF THE PROVINCIAL LEGAL
14	LOCAL TREASURY OPERATION OFFICER II	PTO-6	15	29010	Bachelor's degree	4 hrs of rel. training	1 yr of rel. experience	2nd Level	n/a	OFFICE OF THE PROVINCIAL TREASURER
15	LOCAL TREASURY OPERATION OFFICER II	PTO-7	15	29010	Bachelor's degree	4 hrs of rel. training	1 yr of rel. experience	2nd Level	n/a	OFFICE OF THE PROVINCIAL TREASURER
16	ADMINISTRATIVE OFFICER III (Cashier II)	PTO-22	14	26494	Bachelor's degree	4 hrs of rel. training	1 yr of rel. experience	2nd Level	n/a	OFFICE OF THE PROVINCIAL TREASURER
17	LOCAL TREASURY OPERATION OFFICER I	PTO-31	11	20179	Bachelor's degree	None required	None required	2nd Level	n/a	OFFICE OF THE PROVINCIAL TREASURER

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than December 29, 2018.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the present position for one (1) year (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

ATTY. JESUS CRISPIN C. REMULLA

Provincial Governor

Provincial Capitol Building, Trece Martires City, Cavite

hrmo@cavite.gov.ph

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.

