

Republic of the Philippines
PGO CAVITE
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the PGO CAVITE in the CSC website:

LOURDES G. CAMERO
HRMO

Date: October 19, 2018

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	ADMINISTRATIVE AIDE III (Clerk I)	ACCTG-24	3	11914	Completion of 2 years studies in College	None required	None required	1st Level	n/a	OFFICE OF THE PROVINCIAL ACCOUNTING AND INTERNAL AUDIT SERVICES
2	SECURITY GUARD I	COPS-75	3	11914	High School Graduate	None required	None required	Security Guard License (MC 10, s.2013-Cat.IV)	n/a	PROVINCIAL GOVERNMENT-CAVITE OFFICE OF PUBLIC SAFETY
3	SECURITY GUARD I	COPS-76	3	11914	High School Graduate	None required	None required	Security Guard License (MC 10, s.2013-Cat.IV)	n/a	PROVINCIAL GOVERNMENT-CAVITE OFFICE OF PUBLIC SAFETY
4	SECURITY GUARD I	COPS-82	3	11914	High School Graduate	None required	None required	Security Guard License (MC 10, s.2013-Cat.IV)	n/a	PROVINCIAL GOVERNMENT-CAVITE OFFICE OF PUBLIC SAFETY
5	SECURITY GUARD I	COPS-83	3	11914	High School Graduate	None required	None required	Security Guard License (MC 10, s.2013-Cat.IV)	n/a	PROVINCIAL GOVERNMENT-CAVITE OFFICE OF PUBLIC SAFETY
6	WATCHMAN I	COPS-91	2	11200	Elementary School Graduate	None required	None required	MC 10 s.2013 CAT III	n/a	PROVINCIAL GOVERNMENT-CAVITE OFFICE OF PUBLIC SAFETY
7	WATCHMAN I	COPS-92	2	11200	Elementary School Graduate	None required	None required	MC 10 s.2013 CAT III	n/a	PROVINCIAL GOVERNMENT-CAVITE OFFICE OF PUBLIC SAFETY
8	SECURITY GUARD I	COPS-104	3	11914	High School Graduate	None required	None required	Security Guard License (MC 10, s.2013-Cat.IV)	n/a	PROVINCIAL GOVERNMENT-CAVITE OFFICE OF PUBLIC SAFETY
9	SECURITY GUARD I	COPS-107	3	11914	High School Graduate	None required	None required	Security Guard License (MC 10, s.2013-Cat.IV)	n/a	PROVINCIAL GOVERNMENT-CAVITE OFFICE OF PUBLIC SAFETY
10	SECURITY GUARD I	COPS-108	3	11914	High School Graduate	None required	None required	Security Guard License (MC 10, s.2013-Cat.IV)	n/a	PROVINCIAL GOVERNMENT-CAVITE OFFICE OF PUBLIC SAFETY
11	SECURITY GUARD I	COPS-120	3	11914	High School Graduate	None required	None required	Security Guard License (MC 10, s.2013-Cat.IV)	n/a	PROVINCIAL GOVERNMENT-CAVITE OFFICE OF PUBLIC SAFETY
12	SECURITY GUARD I	COPS-123	3	11914	High School Graduate	None required	None required	Security Guard License (MC 10, s.2013-Cat.IV)	n/a	PROVINCIAL GOVERNMENT-CAVITE OFFICE OF PUBLIC SAFETY
13	SECURITY GUARD I	COPS-124	3	11914	High School Graduate	None required	None required	Security Guard License (MC 10, s.2013-Cat.IV)	n/a	PROVINCIAL GOVERNMENT-CAVITE OFFICE OF PUBLIC SAFETY
14	SPECIAL OPERATIONS OFFICER II	COPS-125	14	26494	Bachelor's degree	4 hrs of rel training	1 yr of rel exp	2nd Level	n/a	PROVINCIAL GOVERNMENT-CAVITE OFFICE OF PUBLIC SAFETY
15	NURSE I	COPS-128	11	20179	Bachelor of Science in Nursing	None required	None required	RA 1080	n/a	PROVINCIAL GOVERNMENT-CAVITE OFFICE OF PUBLIC SAFETY
16	SPECIAL OPERATIONS OFFICER II	COPS-130	14	26494	Bachelor's degree	4 hrs of rel training	1 yr of rel exp	2nd Level	n/a	PROVINCIAL GOVERNMENT-CAVITE OFFICE OF PUBLIC SAFETY
17	STATISTICIAN II	PPDO-10	15	29010	Bachelor's degree relevant to the job	4 hrs of rel training	1 yr of rel exp	2nd Level	n/a	OFFICE OF THE PROVINCIAL PLANNING AND DEVELOPMENT
18	ADMIN. OFFICER III (Supply Officer II)	GSO-10	14	26494	Bachelor's degree	4 hrs of rel training	1 yr of rel exp	2nd Level	n/a	GENERAL SERVICES OFFICE
19	ADMIN. OFFICER III (Supply Officer II)	PTO-11	14	26494	Bachelor's degree	4 hrs of rel training	1 yr of rel exp	2nd Level	n/a	OFFICE OF THE PROVINCIAL TREASURER
20	LOCAL REVENUE COLLECTION OFFICER III	PTO-16	18	38085	Bachelor's degree	8 hrs of rel training	2 yrs of rel exp	2nd Level	n/a	OFFICE OF THE PROVINCIAL TREASURER
21	ADMINISTRATIVE AIDE IV (Cash Clerk I)	PTO-26	4	12674	Completion of 2 years studies in College	None required	None required	1st Level	n/a	OFFICE OF THE PROVINCIAL TREASURER
22	POPULATION PROGRAM WORKER I	PPO-19	5	13481	Completion of 2 years studies in College	None required	None required	1st Level	n/a	OFFICE OF THE PROVINCIAL POPULATION
23	POPULATION PROGRAM WORKER I	PPO-20	5	13481	Completion of 2 years studies in College	None required	None required	1st Level	n/a	OFFICE OF THE PROVINCIAL POPULATION
24	POPULATION PROGRAM WORKER I	PPO-23	5	13481	Completion of 2 years studies in College	None required	None required	1st Level	n/a	OFFICE OF THE PROVINCIAL POPULATION
25	ADMINISTRATIVE AIDE VI (Clerk III)	PPO-26	6	14340	Completion of 2 years studies in College	None required	None required	1st Level	n/a	OFFICE OF THE PROVINCIAL POPULATION
26	NURSING ATTENDANT I	CCMH-51	4	12674	Elementary School Graduate	None required	None required	MC 10 s.2013 CAT III	n/a	CAVITE CENTER FOR MENTAL HEALTH

27	NURSING ATTENDANT I	CCMH-54	4	12674	Elementary School Graduate	None required	None required	MC 10 s.2013 CAT III	n/a	CAVITE CENTER FOR MENTAL HEALTH
28	COOK I	CCMH-71	3	11914	Elementary School Graduate	None required	None required	MC 10 s.2013 CAT III	n/a	CAVITE CENTER FOR MENTAL HEALTH
29	COOK I	CCMH-72	3	11914	Elementary School Graduate	None required	None required	MC 10 s.2013 CAT III	n/a	CAVITE CENTER FOR MENTAL HEALTH
30	COOK I	CCMH-74	3	11914	Elementary School Graduate	None required	None required	MC 10 s.2013 CAT III	n/a	CAVITE CENTER FOR MENTAL HEALTH
31	ADMINISTRATIVE OFFICER III (RECORDS OFFICER II)	DOSMH-4	14	26494	Bachelor's degree	4 hrs of rel training	1 yr of rel exp	2nd Level	n/a	DRA. OLIVIA SALAMANCA MEMORIAL HOSPITAL
32	ADMINISTRATIVE AIDE III (CLERK I)	DOSMH-7	3	11914	Completion of 2 years studies in College	None required	None required	1st Level	n/a	DRA. OLIVIA SALAMANCA MEMORIAL HOSPITAL
33	ADMIN. AIDE III (Driver I)	DOSMH-10	3	11914	Elementary School Graduate	None required	None required	Prof Driver's License MC 10 s.2013 CAT IV	n/a	DRA. OLIVIA SALAMANCA MEMORIAL HOSPITAL
34	SECURITY GUARD I	DOSMH-12	3	11914	High School Graduate	None required	None required	Security Guard License (MC 10, s.2013-Cat.IV)	n/a	DRA. OLIVIA SALAMANCA MEMORIAL HOSPITAL
35	ADMINISTRATIVE AIDE I (UTILITY WORKER I)	DOSMH-17	1	10510	Must be able to read and write	None required	None required	MC 10 s.2013 CAT III	n/a	DRA. OLIVIA SALAMANCA MEMORIAL HOSPITAL
36	NURSING ATTENDANT I	DOSMH-56	4	12674	Elementary School Graduate	None required	None required	MC 10 s.2013 CAT III	n/a	DRA. OLIVIA SALAMANCA MEMORIAL HOSPITAL
37	RADIOLOGIC TECHNOLOGIST II	DOSMH-66	15	29010	Bachelor's degree in Radiologic Technology	None required	None required	RA 1080	n/a	DRA. OLIVIA SALAMANCA MEMORIAL HOSPITAL
38	ADMIN. OFFICER II (ADMINISTRATIVE OFFICER I)	KPFH-2	11	20179	Bachelor's degree	None required	None required	2nd Level	n/a	KOREA-PHILIPPINES FRIENDSHIP HOSPITAL
39	ADMIN. AIDE IV (Clerk II)	KPFH-3	4	12674	Completion of 2 years studies in College	None required	None required	1st Level	n/a	KOREA-PHILIPPINES FRIENDSHIP HOSPITAL
40	MEDICAL SPECIALIST III (Part Time)	KPFH-15	24	36649.5	Doctor of Medicine	8 hrs of rel training	2 yrs of rel exp	RA 1080	n/a	KOREA-PHILIPPINES FRIENDSHIP HOSPITAL
41	MEDICAL SPECIALIST III (Part Time)	KPFH-18	24	36649.5	Doctor of Medicine	8 hrs of rel training	2 yrs of rel exp	RA 1080	n/a	KOREA-PHILIPPINES FRIENDSHIP HOSPITAL
42	MEDICAL SPECIALIST I	KPFH-26	22	58717	Doctor of Medicine	4 hrs of rel training	1 yr of rel exp	RA 1080	n/a	KOREA-PHILIPPINES FRIENDSHIP HOSPITAL
43	MEDICAL OFFICER III	KPFH-33	21	52554	Doctor of Medicine	None required	None required	RA 1080	n/a	KOREA-PHILIPPINES FRIENDSHIP HOSPITAL
44	ADMIN. AIDE III (Utility Worker II)	PH-17	3	11914	Must be able to read and write	None required	None required	MC 10 s.2013 CAT III	n/a	OFFICE OF THE PROVINCIAL HEALTH
45	ADMINISTRATIVE AIDE III (Driver I)	PH-89	3	11914	Elementary School Graduate	None required	None required	Prof Driver's License MC 10 s.2013 CAT IV	n/a	OFFICE OF THE PROVINCIAL HEALTH
46	COMMUNITY AFFAIRS ASSISTANT I	PIO-17	5	13481	Completion of 2 years studies in College	None required	None required	1st Level	n/a	OFFICE OF THE PROVINCIAL INFORMATION
47	COMMUNITY AFFAIRS ASSISTANT I	PIO-19	5	13481	Completion of 2 years studies in College	None required	None required	1st Level	n/a	OFFICE OF THE PROVINCIAL INFORMATION
48	ADMINISTRATIVE AIDE III (Clerk I)	PIO-20	3	11914	Completion of 2 years studies in College	None required	None required	1st Level	n/a	OFFICE OF THE PROVINCIAL INFORMATION
49	ADMINISTRATIVE AIDE III (Clerk I)	PIO-21	3	11914	Completion of 2 years studies in College	None required	None required	1st Level	n/a	OFFICE OF THE PROVINCIAL INFORMATION
50	PROVL GOV'T DEPT HEAD (PROVINCIAL VETERINARIAN)	VET-1	26	92108	Doctor of Veterinary Medicine	None	3 yrs exp in the practice of vet medicine	RA 1080	n/a	OFFICE OF THE PROVINCIAL VETERINARIAN
51	MARKET SPECIALIST II	VET-8	15	29010	Bachelor's degree	4 hrs of rel training	1 yr of rel exp	2nd Level	n/a	OFFICE OF THE PROVINCIAL VETERINARIAN
52	ADMIN. AIDE VI (Audio-Visual Aids Technician I)	VG-13	6	14340	High School Grad/Completion of rel voc/trade course	None required	None required	MC 10 s.2013 CAT III	n/a	OFFICE OF THE PROVINCIAL VICE GOVERNOR
53	ADMINISTRATIVE AIDE VI (Clerk III)	PAD-13	6	14340	Completion of 2 years studies in College	None required	None required	1st Level	n/a	OFFICE OF THE PROVINCIAL ADMINISTRATOR
54	INFORMATION SYSTEMS ANALYST III	PICTO-8	19	42099	Bachelor's degree relevant to the job	8 hrs of rel training	2 yrs of rel exp	2nd Level	n/a	PROVINCIAL INFORMATION AND COMMUNICATION TECHNOLOGY OFFICE
55	INFORMATION TECHNOLOGY OFFICER I	PICTO-15	19	42099	Bachelor's degree relevant to the job	8 hrs of rel training	2 yrs of rel exp	2nd Level	n/a	PROVINCIAL INFORMATION AND COMMUNICATION TECHNOLOGY OFFICE
56	INFORMATION SYSTEMS ANALYST II	PICTO-16	16	31765	Bachelor's degree relevant to the job	4 hrs of rel training	1 yr of rel exp	2nd Level	n/a	PROVINCIAL INFORMATION AND COMMUNICATION TECHNOLOGY OFFICE
57	INFORMATION SYSTEMS ANALYST I	PICTO-17	12	22149	Bachelor's degree relevant to the job	4 hrs of rel training	1 yr of rel exp	2nd Level	n/a	PROVINCIAL INFORMATION AND COMMUNICATION TECHNOLOGY OFFICE
58	ADMINISTRATIVE ASST. II (Data Controller II)	PICTO-20	8	16282	Completion of 2 yrs stud in College/High School Grad w/ rel voc/trade	4 hrs of rel training	1 yr of rel exp	1st Level	n/a	PROVINCIAL INFORMATION AND COMMUNICATION TECHNOLOGY OFFICE
59	INFORMATION TECHNOLOGY OFFICER I	PICTO-22	19	42099	Bachelor's degree relevant to the job	8 hrs of rel training	2 yrs of rel exp	2nd Level	n/a	PROVINCIAL INFORMATION AND COMMUNICATION TECHNOLOGY OFFICE
60	COMPUTER MAINTENANCE TECHNOLOGIST II	PICTO-26	15	29010	Bachelor's degree relevant to the job	4 hrs of rel training	1 yr of rel exp	2nd Level	n/a	PROVINCIAL INFORMATION AND COMMUNICATION TECHNOLOGY OFFICE
61	CONSTRUCTION & MAINTENANCE MAN	PEO-83	2	11200	Elementary School Graduate	None required	None required	MC 10 s.2013 CAT III	n/a	OFFICE OF THE PROVINCIAL ENGINEER
62	CONSTRUCTION & MAINTENANCE MAN	PEO-99	2	11200	Elementary School Graduate	None required	None required	MC 10 s.2013 CAT III	n/a	OFFICE OF THE PROVINCIAL ENGINEER
63	CONSTRUCTION & MAINTENANCE MAN	PEO-132	2	11200	Elementary School Graduate	None required	None required	MC 10 s.2013 CAT III	n/a	OFFICE OF THE PROVINCIAL ENGINEER
64	CONSTRUCTION & MAINTENANCE MAN	PEO-136	2	11200	Elementary School Graduate	None required	None required	MC 10 s.2013 CAT III	n/a	OFFICE OF THE PROVINCIAL ENGINEER

65	HEAVY EQUIPMENT OPERATOR I	PEO-200	4	12674	High School Grad/Completion of rel voc/trade course	None required	None required	Heavy Equipment Operator (MC 10 s.2013 CAT II)	n/a	OFFICE OF THE PROVINCIAL ENGINEER
66	HEAVY EQUIPMENT OPERATOR I	PEO-206	4	12674	High School Grad/Completion of rel voc/trade course	None required	None required	Heavy Equipment Operator (MC 10 s.2013 CAT II)	n/a	OFFICE OF THE PROVINCIAL ENGINEER
67	HEAVY EQUIPMENT OPERATOR I	PEO-207	4	12674	High School Grad/Completion of rel voc/trade course	None required	None required	Heavy Equipment Operator (MC 10 s.2013 CAT II)	n/a	OFFICE OF THE PROVINCIAL ENGINEER
68	ADMINISTRATIVE AIDE III (Driver I)	PEO-238	3	11914	Elementary School Graduate	None required	None required	Prof Driver's License MC 10 s.2013 CAT IV	n/a	OFFICE OF THE PROVINCIAL ENGINEER
69	ADMINISTRATIVE AIDE III (Driver I)	PEO-247	3	11914	Elementary School Graduate	None required	None required	Prof Driver's License MC 10 s.2013 CAT IV	n/a	OFFICE OF THE PROVINCIAL ENGINEER
70	ADMINISTRATIVE AIDE IV (Mechanic I)	PEO-256	4	12674	High School Grad/Completion of rel voc/trade course	None required	None required	Mechanic I (MC 10 s.2013 CAT II)	n/a	OFFICE OF THE PROVINCIAL ENGINEER
71	ADMIN. AIDE I (Crafts & Trades Helper)	PEO-268	1	10510	Must be able to read and write	None required	None required	MC 10 s.2013 CAT III	n/a	OFFICE OF THE PROVINCIAL ENGINEER
72	ENGINEER IV	PEO-277	22	58717	Bachelor's degree in Engineering relevant to the job	16 hrs of rel training	3 yrs of rel exp	RA 1080	n/a	OFFICE OF THE PROVINCIAL ENGINEER
73	ADMINISTRATIVE AIDE III (Driver I)	PEO-296	3	11914	Elementary School Graduate	None required	None required	Prof Driver's License MC 10 s.2013 CAT IV	n/a	OFFICE OF THE PROVINCIAL ENGINEER
74	ADMINISTRATIVE ASSISTANT III (Comm. Equip't Optr III)	PG-41	9	17473	Completion of 2 yrs stud in College/High School Grad w/ rel voc/trade	4 hrs of rel training	1 yr of rel exp	Comm. Equip. Optr. (MC 10 s.2013-Cat.II)	n/a	OFFICE OF THE PROVINCIAL GOVERNOR
75	ADMINISTRATIVE AIDE III (Clerk I)	PG-49	3	11914	Completion of 2 years studies in College	None required	None required	1st Level	n/a	OFFICE OF THE PROVINCIAL GOVERNOR
76	ADMINISTRATIVE AIDE IV (Human Resource Mgt. Aide)	PG-78	4	12674	Completion of 2 years studies in College	None required	None required	1st Level	n/a	OFFICE OF THE PROVINCIAL GOVERNOR
77	PROVINCIAL WARDEN	PG-84	22	58717	Bachelor's degree	16 hrs of rel training	3 yrs of rel exp	2nd Level	n/a	OFFICE OF THE PROVINCIAL GOVERNOR
78	ASSISTANT PROVINCIAL WARDEN	PG-85	18	38085	Bachelor's degree	8 hrs of rel training	2 yrs of rel exp	2nd Level	n/a	OFFICE OF THE PROVINCIAL GOVERNOR
79	PRISON GUARD I	PG-114	5	13481	Completion of 2 years studies in College	None required	None required	1st Level	n/a	OFFICE OF THE PROVINCIAL GOVERNOR
80	PRISON GUARD I	PG-117	5	13481	Completion of 2 years studies in College	None required	None required	1st Level	n/a	OFFICE OF THE PROVINCIAL GOVERNOR
81	PRISON GUARD I	PG-118	5	13481	Completion of 2 years studies in College	None required	None required	1st Level	n/a	OFFICE OF THE PROVINCIAL GOVERNOR
82	PRISON GUARD I	PG-122	5	13481	Completion of 2 years studies in College	None required	None required	1st Level	n/a	OFFICE OF THE PROVINCIAL GOVERNOR
83	PRISON GUARD I	PG-124	5	13481	Completion of 2 years studies in College	None required	None required	1st Level	n/a	OFFICE OF THE PROVINCIAL GOVERNOR
84	ADMINISTRATIVE OFFICER I	PG-151	10	18718	Bachelor's degree	None required	None required	2nd Level	n/a	OFFICE OF THE PROVINCIAL GOVERNOR
85	SPECIAL OPERATIONS OFFICER IV	PG-155	22	58717	Bachelor's degree	16 hrs of rel training	3 yrs of rel exp	2nd Level	n/a	OFFICE OF THE PROVINCIAL GOVERNOR
86	SPECIAL OPERATIONS OFFICER II	PG-156	14	26494	Bachelor's degree	4 hrs of rel training	1 yr of rel exp	2nd Level	n/a	OFFICE OF THE PROVINCIAL GOVERNOR
87	ADMINISTRATIVE AIDE IV (Clerk II)	PG-162	4	12674	Completion of 2 years studies in College	None required	None required	1st Level	n/a	OFFICE OF THE PROVINCIAL GOVERNOR
88	INTERNAL AUDITOR IV	PG-165	22	58717	Bachelor's degree relevant to the job	16 hrs of rel training	3 yrs of rel exp	2nd Level	n/a	OFFICE OF THE PROVINCIAL GOVERNOR
89	INTERNAL AUDITOR III	PG-166	18	38085	Bachelor's degree relevant to the job	8 hrs of rel training	2 yrs of rel exp	2nd Level	n/a	OFFICE OF THE PROVINCIAL GOVERNOR
90	LEGAL ASSISTANT I	LSO-10	10	18718	Bachelor's degree	None required	None required	2nd Level	n/a	OFFICE OF THE PROVINCIAL LEGAL
91	MEDICAL SPECIALIST III (Part Time)	KPFH-19	24	36649.5	Doctor of Medicine	8 hrs of rel training	2 yrs of rel exp	RA 1080	n/a	KOREA-PHILIPPINES FRIENDSHIP HOSPITAL

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than December 29, 2018.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating **in the last rating period** (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

ATTY. JESUS CRISPIN C. REMULLA
 Provincial Governor
Provincial Capitol Building, Trece Martires City, Cavite
hmo@cavite.gov.ph

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.