

Greetings!

The Civil Service Commission Regional Office IV is pleased to announce the following training programs for the 1st Quarter of 2019:

PROGRAM	DATE/VENUE	DEADLINE OF CONFIRMATION	TRAINING FEE
<u>Policies and Procedures of Appointments (ORA-OHRA)</u>	JAN 29-31, 2019/ CSCROIV Training Room	January 22, 2019	P 6,000.00
<u>Seminar Workshop on Administrative Justice (SWAJ)</u>	FEB 13-15, 2019/ CSCROIV Training Room	February 1, 2019	P 6,000.00
<u>Values Orientation Workshop (VOW)</u>	FEB 26-28, 2019/ CSCROIV Training Room	February 15, 2019	P 6,000.00
<u>SDP Course I</u>	MAR 13-14, 2019/ CSCROIV Training Room	March 1, 2019	P 4,000.00
<u>Gender Sensitivity Training (GST)</u>	15-Mar-19/ CSCROIV Training Room	March 2, 2019	P 2,000.00
<u>26th RCHRMP Conference</u>	MAR 26-28, 2019/ CSCROIV Training Room	March 15, 2019	P 6,900.00
<u>Basic Customer Service Skills (BCSS)</u>	APR 10-12, 2019/ CSCROIV Training Room	April 1, 2019	P 6,000.00
<u>Public Service Ethics and Accountability (PSEA)</u>	APR 25-26, 2019/ CSCROIV Training Room	April 15, 2019	P 4,000.00

The training fee is inclusive of lunch and two snacks, training materials and will also cover other administrative expenses.

We invite you, your Human Resource Management Practitioners and other employees whose functions are related to Human Resource Management and Development to this training.

You may visit CSC RO IV's Training Calendar for 2019 and register online using this link: <https://tinyurl.com/2019CSCRO4TrainingCalendar>

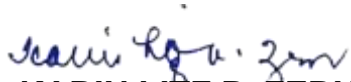
Kindly see the bank details below for the payment of registration fee.

Account Name: CSC Region 4 Training Fund

Account Number: 0232112107

LBP Branch: LBP West Avenue Branch

Very truly yours,



KARIN LITZ P. ZERNA

DIRECTOR IV