

Republic of the Philippines  
PGO CAVITE  
Request for Publication of Vacant Positions

06 FEB 2019

To: CIVIL SERVICE COMMISSION (CSC)

This is to request the publication of the following vacant positions of PGO CAVITE in the CSC website:

  
LOURDES G. CAMERO  
(HRMO)

Date: February 4, 2019

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	ENVIRONMENTAL MGT. SPECIALIST I	PENR-12	11	20754	Bachelor's degree relevant to the job	None required	None required	2nd Level	n/a	PG-ENVIRONMENT AND NATURAL RESOURCES OFFICE
2	ADMIN. ASSISTANT III (Storekeeper III)	PEO-17	9	17975	Completion of 2 years studies in College	4 hrs of rel training	1 yr of rel exp	1st Level	n/a	OFFICE OF THE PROVINCIAL ENGINEER
3	ADMINISTRATIVE AIDE III (Driver I)	PEO-244	3	12466	Elementary School Graduate	None required	None required	Prof Driver's License MC 10 s.2013 CAT IV	n/a	OFFICE OF THE PROVINCIAL ENGINEER
4	ADMINISTRATIVE AIDE VI (Mechanic II)	PEO-250	6	14847	High School Graduate	None required	None required	MC 10 s.2013 CAT II	n/a	OFFICE OF THE PROVINCIAL ENGINEER
5	ADMIN. AIDE I (Crafts & Trades Helper)	PEO-269	1	11068	Must be able to read and write	None required	None required	MC 10 s.2013 CAT III	n/a	OFFICE OF THE PROVINCIAL ENGINEER
6	HEAVY EQUIPMENT OPERATOR I	PEO-289	4	13214	High School Grad/Completion of rel voc/trade course	None required	None required	Heavy Equipment Operator (MC 10 s.2013 CAT II)	n/a	OFFICE OF THE PROVINCIAL ENGINEER
7	DENTAL AIDE	GEAMH-232	4	13214	High School Graduate	None required	None required	MC 10 s.2013 CAT III	n/a	GENERAL EMLIO AGUINALDO MEMORIAL HOSPITAL
8	PRISON GUARD I	PG-139	5	14007	Completion of 2 years studies in College	None required	None required	1st Level	n/a	OFFICE OF THE PROVINCIAL GOVERNOR
9	PRISON GUARD I	PG-140	5	14007	Completion of 2 years studies in College	None required	None required	1st Level	n/a	OFFICE OF THE PROVINCIAL GOVERNOR

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than December 29, 2019.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph);
2. Performance rating in the last rating period (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in personally their application to:

ATTY. JESUS CRISPIN C. REMULLA  
Provincial Governor  
Provincial Capitol Building, Trece Martires City, Cavite  
[hrmo@cavite.gov.ph](mailto:hrmo@cavite.gov.ph)

EEOP STATEMENT

This office highly encourage all interested and qualified applicants, including physically challenged people, members of Indigenous Communities, and those from any Sexual Orientation and Gender Identities (SOGI).

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.