

Republic of the Philippines
PGO CAVITE
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

This is to request the publication of the following vacant positions of PGO CAVITE in the CSC website:

LOURDES G. CAMERO
(HRMO)

Date: February 13, 2019

| No. | Position Title (Parenthetical Title, if applicable) | Plantilla Item No. | Salary/ Job/ Pay Grade | Monthly Salary | Qualification Standards | | | | | Place of Assignment |
|-----|---|--------------------|------------------------|----------------|--|-------------------------|---------------------------------|---|----------------------------|--|
| | | | | | Education | Training | Experience | Eligibility | Competency (if applicable) | |
| 1 | ADMINISTRATIVE AIDE III (Driver I) | DOSMH-8 | 3 | 12466 | Elementary School Graduate | None required | None required | Prof Driver's License MC 10 s.2013 CAT IV | n/a | Dra. Olivia Salamanca Memorial Hospital |
| 2 | NURSING ATTENDANT I | DOSMH-55 | 4 | 13214 | Elementary School Graduate | None required | None required | MC 10 s.2013 CAT III | n/a | Dra. Olivia Salamanca Memorial Hospital |
| 3 | NURSING ATTENDANT II | GEAMH-189 | 6 | 14847 | Elementary School Graduate | None required | None required | MC 10 s.2013 CAT III | n/a | GENERAL EMILIO AGUINALDO MEMORIAL HOSPITAL |
| 4 | NURSING ATTENDANT | GEAMH-197 | 4 | 13214 | Elementary School Graduate | None required | None required | MC 10 s.2013 CAT III | n/a | GENERAL EMILIO AGUINALDO MEMORIAL HOSPITAL |
| 5 | NURSING ATTENDANT | GEAMH-204 | 4 | 13214 | Elementary School Graduate | None required | None required | MC 10 s.2013 CAT III | n/a | GENERAL EMILIO AGUINALDO MEMORIAL HOSPITAL |
| 6 | NURSING ATTENDANT | GEAMH-219 | 4 | 13214 | Elementary School Graduate | None required | None required | MC 10 s.2013 CAT III | n/a | GENERAL EMILIO AGUINALDO MEMORIAL HOSPITAL |
| 7 | ADMINISTRATIVE AIDE IV (Mechanic I) | PAG-22 | 4 | 13214 | High School Graduate | None required | None required | MC 10 s.2013 CAT II | n/a | OFFICE OF THE PROVINCIAL AGRICULTURE |
| 8 | ASSESSMENT CLERK I | PAS-46 | 4 | 13214 | Completion of 2 years studies in College | None required | None required | 1st Level | n/a | OFFICE OF THE PROVINCIAL ASSESSOR |
| 9 | LOCAL DISASTER RISK REDUCTION & MANAGEMENT OFFICER IV | PDRMO-2 | 22 | 65319 | Bachelor's degree relevant to the job | 16 hrs of DRRM training | 3 yrs of Civil Defense/DRRM exp | 2nd Level | n/a | PROVINCIAL DISASTER RISK REDUCTION & MANAGEMENT OFFICE |
| 10 | ADMINISTRATIVE AIDE VI (Clerk III) | PS-113 | 6 | 14847 | Completion of 2 years studies in College | None required | None required | 1st Level | n/a | OFFICE OF THE PROVINCIAL SANGGUNIAN |
| 11 | PRISON GUARD I | PG-129 | 5 | 14007 | Completion of 2 years studies in College | None required | None required | 1st Level | n/a | Office of the Provincial Governor |
| 12 | ASSISTANT STATISTICIAN | PG-173 | 9 | 17975 | Completion of 2 years studies in College | 4 hrs of rel. training | 1 yr of rel. experience | 1st Level | n/a | Office of the Provincial Governor |
| 13 | LABOR & EMPLOYMENT ASSISTANT | PG-174 | 8 | 16758 | Completion of 2 years studies in College | 4 hrs of rel. training | 1 yr of rel. experience | 1st Level | n/a | Office of the Provincial Governor |
| 14 | MANPOWER DEVELOPMENT ASSISTANT | PG-175 | 8 | 16758 | Completion of 2 years studies in College | 4 hrs of rel. training | 1 yr of rel. experience | 1st Level | n/a | Office of the Provincial Governor |
| 15 | CONSTRUCTION & MAINTAINANCE CAPATAZ | PEO-57 | 5 | 14007 | Elementary School Graduate | None required | None required | MC 10 s.2013 CAT III | n/a | OFFICE OF THE PROVINCIAL ENGINEER |
| 16 | CONSTRUCTION & MAINTAINANCE MAN | PEO-121 | 2 | 11761 | Elementary School Graduate | None required | None required | MC 10 s.2013 CAT III | n/a | OFFICE OF THE PROVINCIAL ENGINEER |
| 17 | CONSTRUCTION & MAINTAINANCE MAN | PEO-124 | 2 | 11761 | Elementary School Graduate | None required | None required | MC 10 s.2013 CAT III | n/a | OFFICE OF THE PROVINCIAL ENGINEER |
| 18 | ADMINISTRATIVE AIDE III (Driver I) | PEO-295 | 3 | 12466 | Elementary School Graduate | None required | None required | Prof Driver's License MC 10 s.2013 CAT IV | n/a | OFFICE OF THE PROVINCIAL ENGINEER |

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than December 29, 2019.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the **last rating period** (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in personally their application to:

ATTY. JESUS CRISPIN C. REMULLA
Provincial Governor
Provincial Capitol Building, Trece Martires City, Cavite
hrmo@cavite.gov.ph

EEOP STATEMENT

This office highly encourage all interested and qualified applicants, including physically challenged people, members of Indigenous Communities, and those from any Sexual Orientation and Gender Identities (SOGI).

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.