



REPUBLIC OF THE PHILIPPINES  
PROVINCE OF CAVITE



**BIDS AND AWARDS COMMITTEE  
GOODS AND SERVICES (BAC-A)**

**INVITATION TO BID**

**FOR SUPPLY AND DELIVERY OF OFFICE SUPPLIES FOR USE OF PROVINCIAL CAPITOL  
OFFICES**

BAC-A-ITB-047-2019

1. The **Provincial Government of Cavite**, through its GENERAL FUND CY 2019 approved by the Sangguniang Panlalawigan, intends to apply the sum of **FOUR MILLION FIVE HUNDRED SEVEN THOUSAND THREE HUNDRED TWENTY ONE PESOS & 30/100 (P4,507,321.30)** being the Approved Budget for the Contract (ABC) to payments under the contract for the **SUPPLY AND DELIVERY OF OFFICE SUPPLIES FOR USE OF PROVINCIAL CAPITOL OFFICES**. Bids received in excess of the ABC shall be automatically rejected at bid opening.

2. The Provincial Government of Cavite now invites bids for the **SUPPLY AND DELIVERY OF OFFICE SUPPLIES FOR USE OF PROVINCIAL CAPITOL OFFICES**. Delivery of the Goods is required within Thirty (30) calendar days upon receipt of Notice To Proceed. Bidders should have completed, within the last two (2) years from the date of submission and receipt of bids, a contract similar to the Project with amount equivalent to at least 50% of the ABC. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II. Instructions to Bidders.

3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary "pass/fail" criterion as specified in the Implementing Rules and Regulations (IRR) of Republic Act (RA) 9184, otherwise known as the "Government Procurement Reform Act". Bidding is restricted to Filipino citizens/sole proprietorships, organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA 5183 and subject to Commonwealth Act 138.

4. Interested bidders may obtain further information from the BAC Secretariat and inspect the Bidding Documents at the address given below during Monday to Friday from 8:00 am to 5:00 pm.

5. A complete set of Bidding Documents may be purchased by interested Bidders, direct owners or duly authorized representatives, at the address below and upon payment of a non-refundable fee for the Bidding Documents in the amount of **Five Thousand Five Hundred Pesos (P5,500.00)**.

6. The Provincial Government of Cavite will hold a **Pre-Bid Conference** on **June 11, 2019, 2:00PM** at the **Bids and Awards Committee Office, 2<sup>nd</sup> Flr. Provincial Capitol Bldg., Trece Martires City**.

7. Bids must be submitted on or before **June 24, 2019, 1:30PM** at the **Bids and Awards Committee Office, 2<sup>nd</sup> Flr. Provincial Capitol Bldg., Trece Martires City**. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in ITB Clause 18.

8. Bid opening shall be on **June 24, 2019, 2:00PM** at the **Bids and Awards Committee Office, 2<sup>nd</sup> Flr. Provincial Capitol Bldg., Trece Martires City**. Bids will be opened in the presence of the Bidders' representatives who choose to attend at the address below. Late bids shall not be accepted.

9. In any case of the above dates is declared a special non-working holiday, it will automatically be reset on the next Schedule of Opening of Bids.

10. The Provincial Government of Cavite reserves the right to accept or reject any bid, to annul the bidding process, and to reject all bids at any time prior to contract award, without thereby incurring any liability to the affected bidder or bidders.

11. For further information, please refer to: Ms. Nancy Q. Lontoc, BAC Secretariat, 2<sup>nd</sup> Flr. Provincial Capitol Bldg., Trece Martires City, Tel. No. (046) 419-1181.

  
**RENATO A. ABUTAN**  
BAC-A Chairman