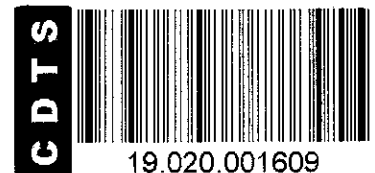


REQUEST FOR QUOTATION



For: **Provision of Meals and Hotel Accommodation Package for use in Updates on GAD Database, PRIME-HRM and HR Policies**

Date: October 01, 2019

RFQ No. : NLONTOC-RFQ-309-2019

PR No.: 2019-9-1965/9-25-19

PHILGEPS Ref. No.: 6513535

Name of Company

Complete Company Address

To whom it may concern:

Please quote your lowest price/s on the lot or item/s below, subject to General Conditions indicated herein, stating the shortest time of delivery and submit your quotation duly signed by your official representative not later than **October 08, 2019 at 5:00 PM** to the **BAC Office, 2/F Provincial Capitol Bldg., Brgy. San Agustin, Trece Martires City.**

Very truly yours,

RENATO A. ABUTAN
 BAC-A Chairman

CANVASSERS' CERTIFICATION

This is to certify that I have full knowledge, authority and responsibility in distributing and/or collecting the Request for Quotation in accordance to the guidelines in securing prices for the **Office of the HRMO** (Agency Name) of the Provincial Government of Cavite.

(Printed Name above Signature)
AUTHORIZED CANVASSER

PLEASE QUOTE: **PER ITEM**

BIDDER'S PROPOSAL BOX

No	ITEM DESCRIPTION (ITEM NAME&TECHNICALSPECIFICATIONS)	QTY.	UNIT	APPROVED BUDGET OF CONTRACT (ABC)	FINANCIAL PROPOSAL (Indicate the Price Offer)		TECHNICAL PROPOSAL	Delivery weeks /days
					Unit Price	Total Price		
	3 Days/2 Night Accommodation (full board Meals, 4-5 in a room) Package	23	Pax	64,860.00				
	nothing follows							
	TOTAL			64,860.00				

GENERAL CONDITIONS

- All entries must be legible;
- Bidders must submit necessary business permits(SEC, LGU, DTI, CDA, BIR Certificate, etc.);
- Place this RFQ in a sealed envelope and type the following details on the face of the envelope:
 Your Company Name
 RFQ No.
 PR No.
 PHILGEPS Reference No.
- Delivery period must be at least within _____ calendar days from date of the Notice to Proceed (indicate the days of delivery in the Bidder's Proposal box)
- Item/s delivered must have warranties for unit replacements, parts, labor or other services;
- Price validity shall be for a period of three(3) months;
- Quoted prices must be inclusive of taxes, and other charges or fees and shall not exceed the Approved Budget for the Contract(ABC);
- If Bid is accepted, the supplier undertakes to provide a performance security in the form, amounts, and within the times specified in the Revised IRR of R.A. 9184;
- It is understood that the Provincial Government of Cavite is not bound to accept the Lowest Calculated Bid or any Bid it may receive.
- Transaction with the Provincial Government of Cavite shall mean compliance by the winning bidder with the bid and delivery requirements before the issuance of check payment;
- Failure to comply with these conditions shall mean disqualification of your bid proposal

SUPPLIER/CONTRACTOR/CONSULTANTS CERTIFICATION

Date: October 08, 2019

After having carefully read and accepted Your General Conditions, I/We quote you on the item/s at price/s noted above for immediate delivery and shipment which can be made in _____ days from receipt of the Notice To Proceed.

Print Name & Signature of
 Authorized Representative

Company Tel./Fax/Mobile No.

Company Tax Identification No. (TIN)

Please attached:
 COR- Certificate of Registration (BIR)