

REQUEST FOR QUOTATION



For PROVISION OF DESKTOP SET WITH UPS BACK UP BATTERY OF THE OFFICE OF THE PROVINCIAL GOVERNOR

Name of Company

Complete Company Address

Date: January 28, 2020

RFQ No.: NLONTOC-RFQ-027-2020

PR No.: 2020-1-C-013/1-27-20

PHILGEPS Ref. No.: 6821867

To whom it may concern:

Please quote your lowest price/s on the lot or item/s below, subject to General Conditions indicated herein, stating the shortest time of delivery and submit your quotation duly signed by your official representative not later than February 4, 2020 at 5:00 PM to the BAC Office, 2/F Provincial Capitol Bldg., Brgy. San Agustin, Trece Martires City.

Very truly yours,
RENATO ARBUTAN
 BAC Chairman

CANVASSERS'S CERTIFICATION

This is to certify that I have full knowledge, authority and responsibility in distributing and/or collecting the Request for Quotation in accordance to the guidelines in securing prices for Office of the Provincial Governor of the Provincial Government of Cavite.

 (Printed Name & Signature)
AUTHORIZED CANVASSER

PLEASE QUOTE: PER ITEM

BIDDER'S PROPOSAL BOX

No	ITEM DESCRIPTION (Item Name & Technical Specifications)	QTY.	UNIT	APPROVED BUDGET OF CONTRACT (ABC)	FINANCIAL PROPOSAL (Indicate the Price Offer)		TECHNICAL PROPOSAL	DELIVERY (days/weeks)
					Unit Price	Total Price		
	Desktop Set with UPS Back Up Battery	2	units	64,448.00				
	See page 2 for the specifications							
	Total			64,448.00				

- GENERAL CONDITIONS**
1. All entries must be legibly handwritten or typewritten;
 2. Bidders must submit necessary business permits (SEC, LGU, DTI, CDA, BIR Certificate, etc.) and PhilGEPS Online Registration/Certification;
 3. Place this RFQ in a sealed envelope and type the following details on the face of the envelope:
 Company Name
 RFQ No.
 PR No.
 PHILGEPS Reference No.
 4. Delivery period must be at least within _____ calendar days from date of the Notice to Proceed (Indicate the days of delivery in the Bidder's Proposal box)
 5. Item/s delivered must have warranties for unit replacements, parts, labor or other services;
 6. Price validity shall be for a period of three(3) months;
 7. Quoted prices must be inclusive of taxes, and other charges or fees and shall not exceed the Approved Budget for the Contract (ABC);
 8. If Bid is accepted, the supplier undertakes to provide a performance security in the form, amounts, and within the times specified in the Revised IRR of R.A. 9184;
 9. It is understood that the Provincial Government of Cavite is not bound to accept the Lowest Calculated Bid or any Bid it may receive;
 10. Transaction with the Provincial Government of Cavite shall mean compliance by the winning bidder with the bid and delivery requirements before the issuance of check payment;
 11. Failure to comply with these conditions shall mean disqualification of your bid proposal.

SUPPLIER/CONTRACTOR/CONSULTANT'S CERTIFICATION

Date: February 4, 2020

After having carefully read and accepted your General Conditions, I/we quote you on the item/s at price/s noted above for immediate delivery and shipment, which can be made in _____ days from receipt of the Notice To Proceed.

 Printed Name & Signature
 of Authorized Representative

 Company Tel./Fax/Mobile No.

 Company Tax Identification No. (TIN)

***Attach Certificate of Registration (BIR)**

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PLEASE QUOTE: **PER ITEM**

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No.	ITEM DESCRIPTION (Item Name & Technical Specifications)	QTY	UNIT	APPROVED BUDGET OF CONTRACT (ABC)	FINANCIAL PROPOSAL (Indicate the Price Offer)		TECHNICAL PROPOSAL	Delivery (days/weeks)
					Unit Price	Total Price		
	Desktop Set with UPS Back Up Battery	2	units	64,448.00				
	Core i3-9100 3.6GHz - 4.2 GHz with UHD Graphics 630 MSI H310M PRO-VH (Update BIOS FOR 9th Gen CPU) Kingston Hyper X Fury 4GB DDR4 Seagate 1TB SATA Barracuda 3.5 inch DVDRW HP 22YH 2QU15AA 21.5 inches MVGA Cable LOGITECH MK120 USB KB+MOUSE COMBO Thermaltake TR2 S500W 80+ Cooler Master CMP-351 CM RC-351-KKN2 Black Windows 10 Pro X64 (Free Version) 1 Year Warranty APC BX625CI-MS 625VA UPS							
	nothing follows							
	TOTAL			64,448.00				

Company Name

Address

*Printed Name & Signature
of Authorized Representative*