

Republic of the Philippines
PGO CAVITE
Request for Publication of Vacant Positions

Electronic copy to be submitted to the CSC FO must be in MS Excel format

OFFICE OF THE PROVINCIAL ADMINISTRATOR
Cavite State Office
RECEIVED
05 MAR 2020
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LLOURDES G. CAMERO

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the PGO CAVITE in the CSC website:

HRMO

Date: March 3, 2020

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	NURSE I	GEAMH-134	11	20754	Bachelor of Science in Nursing	None required	None required	RA 1080	n/a	GENERAL EMILIO AGUINALDO MEMORIAL HOSPITAL
2	NURSING ATTENDANT I	GEAMH-203	4	13214	Elementary School Graduate	None required	None required	MC 10 s. 2013 CAT III	n/a	GENERAL EMILIO AGUINALDO MEMORIAL HOSPITAL
3	ADMINISTRATIVE ASSISTANT II (Clerk IV)	PAD-14	8	16758	Completion of 2 yrs studies in College	4 hrs of rel training	1 yr of rel exp	1st Level	n/a	OFFICE OF THE PROVINCIAL ADMINISTRATOR
4	SOCIAL WELFARE OFFICER I	PSWD-13	11	20754	Bachelor's degree in Social Work	None required	None required	RA 1080	n/a	OFFICE OF THE PROVINCIAL SOCIAL WELFARE AND DEVELOPMENT

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and personally hand in to the address below not later than March 17, 2020.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the last rating period (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in their application to:

JUANITO VICTOR C. REMULLA
Provincial Governor
Trece Martires City, Cavite
hrmo@cavite.gov.ph

EEOP STATEMENT

This office highly encourage all interested and qualified applicants, including Persons with Disability, members of Indigenous Communities, and those from any Sexual Orientation and Gender Identities (SOGI).

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.