

# REQUEST FOR QUOTATION

## FOR THE SUPPLY AND DELIVERY OF VARIOUS SUPPLIES FOR USE IN THE OFFICE OF BM LANGIT

Date: July 22, 2020

RFQ No.: NLONTOC-RFQ-206-2020

PR No.: 2020-7-1063/07-16-2020

PHILGEPS Ref. No.: 7126727

Name of Company

Complete Company Address

To whom it may concern:

Please quote your lowest price/s on the lot or item/s below, subject to General Conditions indicated herein, stating the shortest time of delivery and submit your quotation duly signed by your official representative not later than **July 29, 2020 at 5:00 PM** to the **BAC Office, 2/F Provincial Capitol Bldg., Brgy. San Agustin, Trece Martires City.**

Very truly yours,  
**RENATE A. ABUTAN**  
 BAC-A Chairman

**CANVASSERS'S CERTIFICATION**

This is to certify that I have full knowledge, authority and responsibility in distributing and/or collecting the Request for Quotation in accordance to the guidelines in securing prices for Office of the Board Member of the Provincial Government of Cavite.

\_\_\_\_\_  
 (Printed Name & Signature)  
 AUTHORIZED CANVASSER

PLEASE QUOTE: **PER ITEM**

BIDDER'S PROPOSAL BOX

No	ITEM DESCRIPTION (Item Name & Technical Specifications)	QTY.	UNIT	APPROVED BUDGET OF CONTRACT (ABC)	FINANCIAL PROPOSAL (Indicate the Price Offer)		TECHNICAL PROPOSAL	DELIVERY (days/weeks)
					Unit Price	Total Price		
	Coffee 3 in 1 28g x 30's	40	Pack	7,920.00				
	Coffee Creamer 5g 48's	13	Pack	1,300.00				
	Coffee 3 in 1 Creamy White 29g x 30's	13	Pack	2,665.00				
	Kaibigan Lengua	40	Jars	9,200.00				
	Kaibigan Sofas Tanza	50	Jars	12,250.00				
	Jacobina	50	Pack	5,000.00				
	Sugar White	10	Kilo	580.00				
	Sugar Washed	10	Kilo	560.00				
	Coffee White Crema 30g x 10's	40	Pack	8,500.00				
	Coffee Brown 28.5x30's	20	Pack	3,960.00				
	Coffee Blanca 30G x 10's	24	Pack	5,808.00				
	Coffee Brown	10	Pack	2,440.00				
	Coffee Black	10	Pack	2,200.00				
	Delfa's 7 in 1 Turmeric/ Emperors	10	Jars	2,900.00				
	**Nothing Follows**							
	<b>TOTAL</b>			<b>65,383.00</b>				

**GENERAL CONDITIONS**

1. All entries must be legibly handwritten or typewritten;
2. Bidders must submit necessary business permits (SEC, LGU, DTI, CDA, BIR Certificate, etc.) and PhilGEPS Online Registration/Certification;
3. Place this RFQ in a sealed envelope and type the following details on the face of the envelope:  
 Company Name  
 RFQ No.  
 PR No.  
 PHILGEPS Reference No.
4. Delivery period must be at least within \_\_\_\_\_ calendar days from date of the Notice to Proceed (Indicate the days of delivery in the Bidder's Proposal box)
5. Item/s delivered must have warranties for unit replacements, parts, labor or other services;
6. Price validity shall be for a period of three(3) months;
7. Quoted prices must be inclusive of taxes, and other charges or fees and shall not exceed the Approved Budget for the Contract (ABC);
8. If Bid is accepted, the supplier undertakes to provide a performance security in the form, amounts, and within the times specified in the Revised IRR of R.A. 9184;
9. It is understood that the Provincial Government of Cavite is not bound to accept the Lowest Calculated Bid or any Bid it may receive;
10. Transaction with the Provincial Government of Cavite shall mean compliance by the winning bidder with the bid and delivery requirements before the issuance of check payment;
11. Failure to comply with these conditions shall mean disqualification of your bid proposal.

**SUPPLIER/CONTRACTOR/CONSULTANT'S CERTIFICATION**

Date: July 29, 2020

After having carefully read and accepted your General Conditions, I/we quote you on the item/s at price/s noted above for immediate delivery and shipment, which can be made in \_\_\_\_\_ days from receipt of the Notice To Proceed.

\_\_\_\_\_  
 Printed Name & Signature  
 of Authorized Representative

\_\_\_\_\_  
 Company Tel./Fax/Mobile No.

\_\_\_\_\_  
 Company Tax Identification No. (TIN)

\*Attach Certificate of Registration (BIR)

*Handwritten initials/signature*