

# REQUEST FOR QUOTATION

For: SUPPLY AND DELIVERY OF VARIOUS SUPPLIES TO BE USED IN THE OFFICE OF BM GAWARAN

Name of Company \_\_\_\_\_

Date: December 2, 2020

RFQ No.: nlontoc-RFQ-289-2020

Complete Company Address \_\_\_\_\_

PR No.: 2020-11-2421/11-24-2020

PHILGEPS Ref. No. \_\_\_\_\_

To whom it may concern:

Please quote your lowest price/s on the lot or item/s below, subject to General Conditions indicated herein, stating the shortest time of delivery and submit your quotation duly signed by your official representative not later than **December 4, 2020 at 5:00 PM** to the **BAC Office**

Very truly yours,

**RENATO ARBUTAN**  
BAC Chairman

### CANVASSERS'S CERTIFICATION

This is to certify that I have full knowledge, authority and responsibility in distributing and/or collecting the Request for Quotation in accordance to the guidelines in securing prices for the **Office of the Board Member of the Provincial Government of Cavite**

(Printed Name above Signature)  
AUTHORIZED CANVASSEER

PLEASE QUOTE **PER ITEM**

BIDDER'S PROPOSAL BOX

No	ITEM DESCRIPTION (ITEM NAME&TECHNICALSPECIFICATIONS)	QTY.	UNIT	APPROVED BUDGET OF CONTRACT (ABC)	FINANCIAL PROPOSAL (Indicate the Price Offer)		TECHNICAL PROPOSAL	Delivery weeks /days
					Unit Price	Total Price		
1	Coffee creamy white 25g x 30s	150	pack	30,750.00				
2	Coffee white cream 30g	160	pack	11,040.00				
3	Sugar white	75	kilo	4,350.00				
4	Coffee black 30g x 30s	120	pack	25,200.00				
5	Alfonzo de tablea 200g	40	pack	4,400.00				
6	Coffee blanca 30g x 30s	110	pack	26,620.00				
7	Della's 7 in 1 herbal tea 350g	45	jar	13,050.00				
8	Muscovado X kg	90	pack	8,370.00				
9	Pure wild honey	75	bot	16,500.00				
	<b>**Nothing follows**</b>							
	<b>TOTAL</b>			140,280.00				

### GENERAL CONDITIONS

- All entries must be legibly handwritten or typewritten.
- Bidders must submit necessary business permits (SEC, LGU, DTI, CDA, BIR Certificate, etc.) and Philgeps Online Registration/Certification.
- Place this RFQ in a sealed envelope and type the following details on the face of the envelope:  
Your Company Name  
RFQ No.  
PR No.  
PHILGEPS Reference No.
- Delivery period must be at least within \_\_\_\_\_ calendar days from receipt of the Notice to Proceed (indicate the days of delivery in the Bidder's Proposal box)
- Item/s delivered must have warranties for unit replacements, parts, labor or other services.
- Price validity shall be for a period of three(3) months.
- Quoted prices must be inclusive of taxes, and other charges or fees and shall not exceed the Approved Budget for the Contract(ABC).
- If Bid is accepted, the supplier undertakes to provide a performance security in the form, amounts, and within the times specified in the Revised IRR of R.A. 9184.
- The Provincial Government of Cavite reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with the provisions of RA 9184, without thereby incurring any liability to the affected bidder or bidders.
- Transaction with the Provincial Government of Cavite shall mean compliance by the winning bidder with the bid and delivery requirements before the issuance of check payment.
- Failure to comply with these conditions shall mean disqualification of your bid proposal

### SUPPLIER/CONTRACTOR/CONSULTANTS CERTIFICATION

Date: \_\_\_\_\_

After having carefully read and accepted Your General Conditions, I/We quote you on the item/s at price/s noted above for immediate delivery and shipment which can be made in \_\_\_\_\_ days from receipt of the Notice To Proceed.

Print Name & Signature of  
Authorized Representative

Company Tel./Fax/Mobile No.

Company Tax Identification No. (TIN)

\*Attach Certificate of Registration (BIR)

PROVINCIAL GOVERNMENT OFFICE

12/2/20