



REQUEST FOR QUOTATION

For the Repair and Maintenance of Government Vehicle Toyota HI-lux with plate no. WA 3779

Date: March 2, 2021

RFQ No.: NLONTOC-RFQ-016-2021

PR No.: 2021-2-230/ 02-24-2021

PHILGEPS Ref. No.: 7507782

Name of Company

Complete Company Address

To whom it may concern:

Please quote your lowest price/s on the lot or item/s below, subject to General Conditions indicated herein, stating the shortest time of delivery and submit your quotation duly signed by your official representative not later than **March 8, 2020 at 5:00 PM** to the **BAC Office, 2/F Provincial Capitol Bldg., Brav. San Agustin, Trece Martires City.**

Very truly yours,
RENATO ABUTAN
BAC-A Chairman

CANVASSERS'S CERTIFICATION

This is to certify that I have full knowledge, authority and responsibility in distributing and/or collecting the Request for Quotation in accordance to the guidelines in securing prices for Office of the Provincial Governor of the Provincial Government of Cavite.

(Printed Name & Signature)
AUTHORIZED CANVASSEER

PLEASE QUOTE: **PER ITEM**

BIDDER'S PROPOSAL BOX

No	ITEM DESCRIPTION (Item Name & Technical Specifications)	QTY.	UNIT	APPROVED BUDGET OF CONTRACT (ABC)	FINANCIAL PROPOSAL (Indicate the Price Offer)		TECHNICAL PROPOSAL	DELIVERY (days/weeks)
					Unit Price	Total Price		
	Parts							
1	Clutch Disc	1	pc	9,500.00				
2	Pressure Plate	1		7,650.00				
3	Release Bearing	1		5,500.00				
4	Clutch fan assy	1		9,650.00				
5	Pilot Bearing	1		600.00				
6	Outer Handle	1		3,800.00				
7	Door Aquator	1		3,700.00				
8	Gear Oil (MTF)	3		1,500.00				
9	Aircon Blower	1		5,800.00				
10	Door Moulding	1		2,800.00				
11	Labor			4,500.00				
	Nothing Follows							
	Total			55,000.00				

GENERAL CONDITIONS

- All entries must be legibly handwritten or typewritten;
- Bidders must submit necessary business permits (SEC, LGU, DTI, CDA, BIR Certificate, etc.) and PhilGEPS Online Registration/Certification;
- Place this RFQ in a sealed envelope and type the following details on the face of the envelope:
Company Name
RFQ No.
PR No.
PHILGEPS Reference No.
- Delivery period must be at least within _____ calendar days from date of the Notice to Proceed (Indicate the days of delivery in the Bidder's Proposal box)
- Item/s delivered must have warranties for unit replacements, parts, labor or other services;
- Price validity shall be for a period of three(3) months;
- Quoted prices must be inclusive of taxes, and other charges or fees and shall not exceed the Approved Budget for the Contract (ABC);
- If Bid is accepted, the supplier undertakes to provide a performance security in the form, amounts, and within the times specified in the Revised IRR of R.A. 9184;
- It is understood that the Provincial Government of Cavite is not bound to accept the Lowest Calculated Bid or any Bid it may receive;
- Transaction with the Provincial Government of Cavite shall mean compliance by the winning bidder with the bid and delivery requirements before the issuance of check payment;
- Failure to comply with these conditions shall mean disqualification of your bid proposal.

SUPPLIER/CONTRACTOR/CONSULTANT'S CERTIFICATION

Date: _____

After having carefully read and accepted your General Conditions, I/we quote you on the item/s at price/s noted above for immediate delivery and shipment, which can be made in _____ days from receipt of the Notice To Proceed.

Printed Name & Signature
of Authorized Representative

Company Tel./Fax/Mobile No.

Company Tax Identification No. (TIN)

*Attach Certificate of Registration (BIR)