

REQUEST FOR QUOTATION

For: Supply and Delivery of Various Supplies for use in the Provincial ICT Office



Name of Company

Date: November 4, 2021

RFQ No.: NLONTOC-RFQ-161-2021

Complete Company Address

PR No.: 2021-10-1136/ 10-15-2021

PHILGEPS Ref. No.: 8147443

To whom it may concern:

Please quote your lowest price/s on the lot or item/s below, subject to General Conditions indicated herein, stating the shortest time of delivery and submit your quotation duly signed by your official representative not later than **November 10, 2021 at 5:00 PM** to the **BAC Office, 2/F Provincial Capitol Bldg., Brgy. San Agustin, Trece Martires City.**

Very truly yours,
RENATO TABUTAN
BAC-A Chairman

CANVASSERS'S CERTIFICATION

This is to certify that I have full knowledge, authority and responsibility in distributing and/or collecting the Request for Quotation in accordance to the guidelines in securing prices for **Provincial ICT Office** of the Provincial Government of Cavite.

(Printed Name & Signature)
AUTHORIZED CANVASSER

PLEASE QUOTE: PER ITEM

No	ITEM DESCRIPTION (Item Name & Technical Specifications)	QTY	UNIT	APPROVED BUDGET OF CONTRACT (ABC)	BIDDER'S PROPOSAL BOX			
					FINANCIAL PROPOSAL (Indicate the Price Offer)		TECHNICAL PROPOSAL	DELIVERY (days/weeks)
					Unit Price	Total Price		
1	16-port 10/100 desktop switch	3	pcs	12,300.00				
2	24-port gigabit switch unmanageable	5	pcs	35,730.00				
3	Unifi AP AC Lite 802.11 ac Dual Radio access point (UAP-AP LITE)	4	pcs	22,736.00				
4	RC-102 CPU Casing with 500w power supply- ATX casing w/ generic PSU	10	pcs	30,000.00				
5	Cable tie 4x150mm (100/pack)	2	pack	300.00				
See page 2 for the continuation								
TOTAL								

- GENERAL CONDITIONS**
1. All entries must be legibly handwritten or typewritten;
 2. Bidders must submit the required documents as follows:
 - a) Valid DTI Business Name Registration and/or SEC or CDA Certificate
 - b) Valid Mayor's Permit
 - c) PhilGEPS Online Registration
 - d) BIR Certificate
 - e) Authority of Signing Official and/or Representative
 1. Special Power of Attorney if single-proprietorship or Partnership (N/A if representative is the owner or general partner)
 2. Notarized Secretary's Certificate with attached Board Resolution if corporation or cooperative
 3. Photocopy of two (2) valid ID's of authorizing officer and representative
 - f) All prospective bidders are required to get the original signed copy of Request for Quotation at the BAC Office, Provincial Capitol Bldg., Brgy. San Agustin, Trece Martires City for submission together with the eligibility requirements on or before the closing date.
 - g) Notarized omnibus sworn statement.
 - h) Other required documents.
 3. Place this RFQ in a sealed envelope and type the following details on the face of the envelope:

Company Name
RFQ No.
PR No.
PHILGEPS Reference No.
 4. Delivery period must be at least within _____ calendar days from date of the Notice to Proceed (Indicate the days of delivery in the Bidder's Proposal box)
 5. Item/s delivered must have warranties for unit replacements, parts, labor or other services;
 6. Price validity shall be for a period of three(3) months;
 7. Quoted prices must be inclusive of taxes, and other charges or fees and shall not exceed the Approved Budget for the Contract (ABC);
 8. If Bid is accepted, the supplier undertakes to provide a performance security in the form, amounts, and within the times specified in the Revised IRR of R.A. 9184;
 9. It is understood that the Provincial Government of Cavite is not bound to accept the Lowest Calculated Bid or any Bid it may receive;
 10. Transaction with the Provincial Government of Cavite shall mean compliance by the winning bidder with the bid and delivery requirements before the issuance of check payment;
 11. Failure to comply with these conditions shall mean disqualification of your bid proposal.

SUPPLIER/CONTRACTOR/CONSULTANT'S CERTIFICATION

Date: _____

After having carefully read and accepted your General Conditions, I/we quote you on the item/s at price/s noted above for immediate delivery and shipment, which can be made in _____ days from receipt of the Notice To Proceed.

Printed Name & Signature
of Authorized Representative

Company Tel./Fax/Mobile No.

Company Tax Identification No. (TIN)

***Attach Certificate of Registration (BIR)**

Page 2 of Request For Quotation for the Supply and Delivery of Various Supplies for use in the Provincial ICT Office

PLEASE QUOTE: **PER ITEM**

BIDDER'S PROPOSAL BOX

No.	ITEM DESCRIPTION (Item Name & Technical Specifications)	QTY	UNIT	APPROVED BUDGET OF CONTRACT (ABC)	FINANCIAL PROPOSAL (Indicate the Price Offer)		TECHNICAL PROPOSAL	Delivery (days/weeks)
					Unit Price	Total Price		
6	Computer USB Microphone	1	pc	800.00				
7	Modular crimping tool for RJ45 passthrough connector, UTP/STP CAT5/5E/6 cable	3	pcs	3,000.00				
8	1TB Harddisk drive blue-3.5" 7200rpm	54	pcs	137,214.00				
9	Desktop memory 1x4gb DDR4-2666 black	20	pcs	34,780.00				
10	24" IPS 60Hz-75Hz Monitor VGA HDMI	18	pcs	166,986.00				
11	LGA 1200 DDR4 Motherboard (support 10 th gen. processor)	10	pcs	44,320.00				
12	2TB NAS SATA 6GB/s NCQ 64MB Cache 3.5 inch internal hard drive- NAS HDD	4	pcs	22,220.00				
13	(450-550w) 80+ (White-bronze) power supply	30	pcs	72,930.00				
14	Cat5e RJ45 8P8C Network modular plug cable connector end pass through (100pcs/pack)	3	pcs	1,914.00				
15	Solid state drive 250gb SATA 2.5	30	pack	96,000.00				
16	12V 6ah UPS Battery	30	pcs	36,000.00				
17	UTP Cable CAT5e (305m/box)	5	box	39,500.00				
18	Wireless vacuum w/ air blower	2	pcs	6,000.00				
	Nothing Follows							
	TOTAL			762,730.00				

Company Name

Address

Printed Name & Signature
of Authorized Representative