

Republic of the Philippines  
PGO CAVITE  
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the PGO CAVITE in the CSC website:

Electronic copy to be submitted to the CSC PO must be in MS Excel format

DO 1 FEB 2023  
10:20 AM  
MARIA FE W. SAYSATIN  
KHARIZA JOY A. PARTOZA

PROVINCIAL GOVERNMENT DEPARTMENT HEAD OFFICE

Date: January 16, 2023

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	ADMINISTRATIVE AIDE VI (Clerk III)	335	6	16,877	Completion of two years studies in college	None required	None required	Career Service (Subprofessional) First Level Eligibility	N/A	OFFICE OF THE PROVINCIAL SANGGUNIANG
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Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than January 31, 2023.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph);
2. Performance rating in the last rating period (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

\_\_\_\_\_  
JUANITO VICTOR C. REMULLA  
Provincial Governor  
\_\_\_\_\_  
Trece Martires City, Cavite  
\_\_\_\_\_  
[cavite\\_prov\\_hrmo@yahoo.com](mailto:cavite_prov_hrmo@yahoo.com)

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.

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Republic of the Philippines  
**PGO CAVITE**  
Request for Publication of Vacant Positions

01 FEB 2023  
10:30 AM  
MARIA FE M. SANTSATIN  
CHARIZA JOWA PARTOZA

CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the PGO CAVITE in the CSC website:

MARIA FE M. SANTSATIN  
PROVINCIAL GOVERNMENT DEPARTMENT HEAD Office Staff  
Date: January 16, 2023

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards				Place of Assignment	
					Education	Training	Experience	Eligibility		Competency (if applicable)
1	ADMINISTRATIVE AIDE VI (Audio-Visual Aids Technician I)	195	6	16,877	High school graduate or completion of relevant vocational/trade course	None required	None required	Audio-Visual Equipment Operator/Technician(MC 10 ,s. 2013, Cat. II)	N/A	OFFICE OF THE PROVINCIAL VICE GOVERNOR
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 cavite\_prov\_hrmo@yahoo.com

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**PGO CAVITE**  
Request for Publication of Vacant Positions

CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the PGO CAVITE in the CSC website:

01 FEB 2023  
10:10 AM

MARIA FE M. SATSATIN  
Provincial Government Department Head

Date: January 16, 2023

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards				Competency (if applicable)	Place of Assignment
					Education	Training	Experience	Eligibility		
1	ADMINISTRATIVE OFFICER V (Administrative Officer III)	1317	18	45,203	Bachelor's degree	8 hours of relevant training	2 years of relevant experience	Career Service (Professional) Second Level Eligibility	N/A	DRA. OLIVIA SALAMANCA MEMORIAL HOSPITAL
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cavite\_prov\_hrmo@vshoo.com

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Republic of the Philippines  
**PGO CAVITE**  
Request for Publication of Vacant Positions

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JAN 17 FEB 2023  
10:20 AM  
MARIA FE M. SATSARIN  
OIC-HRMO  
KHARIZA JOYA A. PARTOZA  
Office Staff

to: CIVIL SERVICE COMMISSION (CSC)

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Date:

January 16, 2023

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					Education	Training	Experience	Eligibility		Competency (if applicable)
1	COMMUNITY DEVELOPMENT ASSISTANT I	1976	7	17,899	Completion of two years studies in college	None required	None required	Career Service (Subprofessional) First Level Eligibility	N/A	OFFICE OF THE PROVINCIAL ENVIRONMENT & NATURAL RESOURCES
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10:50 AM  
MARIA FE M. SATSATHI  
Provincial Government Department Head  
KHARIZA JOYA PARTOJA  
January 16, 2023  
Office Staff

Date: \_\_\_\_\_

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards				Competency (if applicable)	Place of Assignment
					Education	Training	Experience	Eligibility		
1	ADMINISTRATIVE AIDE I (Utility Worker I)	1308	1	12,517	Must be able to read and write	None required	None required	None required (MC 10, s. 2013 - Cat III)	N/A	CAVITE CENTER FOR MENTAL HEALTH
2	OCCUPATIONAL THERAPY TECHNICIAN	1287	6	16,877	Completion of two years studies in college	None required	None required	Career Service (Subprofessional) First Level Eligibility	N/A	CAVITE CENTER FOR MENTAL HEALTH
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