

Republic of the Philippines  
**PGO CAVITE**  
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the PGO CAVITE in the CSC website:

*Maria Pe M. Satsatin*  
MARIA PE M. SATSATIN  
Provincial Government Department Head

Date: February 6, 2023

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	TOURIST RECEPTIONIST I	2027	8	19,744	Completion of two years studies in college	4 hours of relevant training on tourism	1 year of relevant experience in the tourism industry either in the private sector or the government	Career Service (Subprofessional) First Level Eligibility	N/A	PROVINCIAL TOURISM AND CULTURAL AFFAIRS OFFICE
2										
3										
4										
5										
6										
7										
8										
9										
10										

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than February 21, 2023.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph);
2. Performance rating in the last rating period (if applicable);
3. Photocopy of certificate of eligibility/training/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

JUANITO VICTOR C. REMULLA  
Provincial Governor  
Trece Martires City, Cavite  
[cavite\\_prov\\_hrmo@yahoo.com](mailto:cavite_prov_hrmo@yahoo.com)

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.

**EOP STATEMENT**

This office highly encourage all interested and qualified applicants, including Persons with Disability, members of Indigenous Communities, and those from any Sexual Orientation and Gender Identities (SOGI).

Republic of the Philippines  
CIVIL SERVICE COMMISSION  
T.M.C. Cavite Field Office  
**RECEIVED**  
09 FEB 2023  
EDLYN N. COMPETENTE  
Office Staff

Republic of the Philippines  
PGO CAVITE  
Request for Publication of Vacant Positions

Electronic copy to be submitted to the CSC PO must be in MS Excel format

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the PGO CAVITE in the CSC website:

*Maria Fe M. Satsatin*

MARIA FE M. SATSATIN  
PROVINCIAL GOVERNMENT DEPARTMENT HEAD

Date: February 6, 2023

No.	Position Title (Parentetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	ADMINISTRATIVE AIDE VI (Accounting Clerk II)	1566	6	17,553	Completion of two years studies in college	None required	None required	Career Service (Subprofessional) First Level Eligibility	N/A	OFFICE OF THE PROVINCIAL ENGINEER
2	ENGINEER II	1578	16	39,672	Bachelor's degree in Engineering relevant to the job	4 hours of relevant training	1 year of relevant experience	RA 1080	N/A	OFFICE OF THE PROVINCIAL ENGINEER
3	ENGINEERING AIDE	1588	4	15,586	High School Graduate or Completion of relevant vocational/trade course	None required	None required	None required (MC 10, s. 2013 - Cat. III)	N/A	OFFICE OF THE PROVINCIAL ENGINEER
4	ENGINEER III	1595	19	51,357	Bachelor's degree in Engineering relevant to the job	8 hours of relevant training	2 years of relevant experience	RA 1080	N/A	OFFICE OF THE PROVINCIAL ENGINEER
5	CONSTRUCTION AND MAINTENANCE CAPATAZ	1614	5	16,543	Elementary School Graduate	None required	None required	None required (MC 10, s. 2013 - Cat III)	N/A	OFFICE OF THE PROVINCIAL ENGINEER
6	CONSTRUCTION AND MAINTENANCE MAN	1638	2	13,819	Elementary School Graduate	None required	None required	None required (MC 10, s. 2013 - Cat III)	N/A	OFFICE OF THE PROVINCIAL ENGINEER
7	CONSTRUCTION AND MAINTENANCE MAN	1640	2	13,819	Elementary School Graduate	None required	None required	None required (MC 10, s. 2013 - Cat III)	N/A	OFFICE OF THE PROVINCIAL ENGINEER
8	CONSTRUCTION AND MAINTENANCE MAN	1652	2	13,819	Elementary School Graduate	None required	None required	None required (MC 10, s. 2013 - Cat III)	N/A	OFFICE OF THE PROVINCIAL ENGINEER
9	CONSTRUCTION AND MAINTENANCE MAN	1657	2	13,819	Elementary School Graduate	None required	None required	None required (MC 10, s. 2013 - Cat III)	N/A	OFFICE OF THE PROVINCIAL ENGINEER
10	CONSTRUCTION AND MAINTENANCE MAN	1661	2	13,819	Elementary School Graduate	None required	None required	None required (MC 10, s. 2013 - Cat III)	N/A	OFFICE OF THE PROVINCIAL ENGINEER

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Provincial Governor

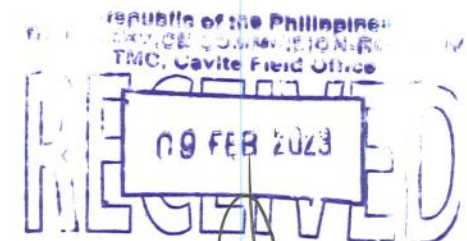
Trece Martires City, Cavite

[cavite\\_prov\\_hrmo@yahoo.com](mailto:cavite_prov_hrmo@yahoo.com)

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