

Republic of the Philippines  
**PROVINCIAL GOVERNMENT OF CAVITE**  
 Request for Publication of Vacant Positions

Exceptional copy to be submitted to the CSC PD must be in MS Excel format

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the PGO CAVITE in the CSC website:

*Maria F. M. Satrian*

MARIA F. M. SATRIAN  
 PROVINCIAL GOVERNMENT DEPARTMENT HEAD

Date: July 7, 2023

No.	Position Title (Parenthetical Title, if applicable)	Preamble Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	SENIOR TOURISM OPERATIONS OFFICER	2045	18	46,725	Bachelor's degree in tourism, business, law, economics, marketing, public administration or other related fields	8 hours relevant training on tourism or DOT specific and mandatory trainings such as but not limited to the following: •Tourism Awareness and Capability Building Seminar for LGUs •Seminar on Disaster Risk Reduction and Management •Basic Tourism Statistics Training (BTST) •Local Tourism Guidebook Orientation and; •Seminar on Gender and Development Orientation	2 years of work experience and involvement in the tourism industry either in the private sector or the government	Career Service (Professional) Second Level Eligibility	N/A	OFFICE OF THE PROVINCIAL TOURISM OFFICER
2	SENIOR TOURISM OPERATIONS OFFICER	2046	18	46,725	Bachelor's degree in tourism, business, law, economics, marketing, public administration or other related fields	8 hours relevant training on tourism or DOT specific and mandatory trainings such as but not limited to the following: •Tourism Awareness and Capability Building Seminar for LGUs •Seminar on Disaster Risk Reduction and Management •Basic Tourism Statistics Training (BTST) •Local Tourism Guidebook Orientation and; •Seminar on Gender and Development Orientation	2 years of work experience and involvement in the tourism industry either in the private sector or the government	Career Service (Professional) Second Level Eligibility	N/A	OFFICE OF THE PROVINCIAL TOURISM OFFICER
3										
4										
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Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than July 22, 2023

- Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (DS Form No. 212, Revised 2017) which can be downloaded at [www.cso.gov.ph](http://www.cso.gov.ph);
- Performance rating in the last rating period (if applicable);
- Photocopy of certificate of eligibility/rating/license; and
- Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

JUANITO VICTOR C. REMULLA  
 Provincial Governor  
Trece Martires City, Cavite

Approved and Recommended  
**RECEIVED**  
 2:37 PM  
 EDWIN A. COMPTON  
 Provincial Secretary

Republic of the Philippines  
**PGO CAVITE**  
 Request for Publication of Vacant Positions

Electronic copy to be submitted to the CSC FO must be in MS Excel format

SERVICE COMMISSION (CSC)

I hereby request the publication of the following vacant positions, which are authorized to be filled, at the PGO CAVITE in the CSC website:

*Maria F. M. Satsatin*

MARIA F. M. SATSATIN  
 PROVINCIAL GOVERNMENT DEPARTMENT HEAD

Date: July 7, 2023

Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
				Education	Training	Experience	Eligibility	Competency (if applicable)	
PRISON GUARD III	2030	10	23,176	Completion of two years studies in college	8 hours of relevant training	2 years of relevant experience	Career Service (Subprofessional) First Level Eligibility	N/A	OFFICE OF THE PROVINCIAL GOVERNOR - JAIL
PRISON GUARD III	2031	10	23,176	Completion of two years studies in college	8 hours of relevant training	2 years of relevant experience	Career Service (Subprofessional) First Level Eligibility	N/A	OFFICE OF THE PROVINCIAL GOVERNOR - JAIL
PRISON GUARD II	2032	7	18,620	Completion of two years studies in college	None required	None required	Career Service (Subprofessional) First Level Eligibility	N/A	OFFICE OF THE PROVINCIAL GOVERNOR - JAIL
ADMINISTRATIVE AIDE III (Driver I)	159	3	14,678	Elementary School Graduate	None required	None required	Professional Driver's License (MC 10, s. 2013 - Cat. IV)	N/A	OFFICE OF THE PROVINCIAL GOVERNOR - JAIL

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JUANITO VICTOR C. REMULLA  
 Provincial Governor  
 Trece Martires City, Cavite

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.

RECEIVED  
 2:00 PM  
 OFFICE OF THE PROVINCIAL GOVERNOR  
 OFFICE 303

Republic of the Philippines  
**PGO CAVITE**  
 Request for Publication of Vacant Positions

Electronic copy to be submitted to the CSC EQ must be in MS Excel format

SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the PGO CAVITE in the CSC website:

*Maria Fe M. Satsatin*

MARIA FE M. SATSATIN  
 PROVINCIAL GOVERNMENT DEPARTMENT HEAD  
 Date: July 7, 2023

Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
				Education	Training	Experience	Eligibility	Competency (if applicable)	
ARCHITECT III	2041	19	51,357	Bachelor's degree in Architecture	8 hours of relevant training	2 years of relevant experience	RA 1080	N/A	OFFICE OF THE PROVINCIAL ENGINEER
ARCHITECT II	2042	16	39,672	Bachelor's degree in Architecture	4 hours of relevant training	1 year of relevant experience	RA 1080	N/A	OFFICE OF THE PROVINCIAL ENGINEER
ENGINEER III	2043	19	51,357	Bachelor's degree in Engineering relevant to the job	8 hours of relevant training	2 years of relevant experience	RA 1080	N/A	OFFICE OF THE PROVINCIAL ENGINEER
ENGINEER II	2044	18	39,672	Bachelor's degree in Engineering relevant to the job	4 hours of relevant training	1 year of relevant experience	RA 1080	N/A	OFFICE OF THE PROVINCIAL ENGINEER
LABORATORY TECHNICIAN II	1740	8	19,744	Completion of two years studies in college	4 hours of relevant training	1 year of relevant experience	Career Service (Subprofessional) Laboratory Technician (MC 10, s. 2013 - Cat II)	N/A	OFFICE OF THE PROVINCIAL ENGINEER
HEAVY EQUIPMENT OPERATOR I	1847	4	16,686	High School Graduate or Completion of relevant vocational/trade course	None required	None required	Heavy Equipment Operator (MC 10, s. 2013 - Cat II)	N/A	OFFICE OF THE PROVINCIAL ENGINEER

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 Trece Martires City, Cavite

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RECEIVED  
 13 JUL 2023  
 2:12 PM  
 OFFICE OF THE PROVINCIAL GOVERNMENT DEPARTMENT HEAD  
 Office Staff