REQUEST FOR QUOTATION

FOR SUPPLY AND DELIVERY OF VARIOUS MEDICAL SUPPLIES FOR USE OF OFFICE OF THE PUBLIC HEALTH OFFICER

_____
Name of Company

_____
Complete Company Address

Date: September 23, 2023

RFQ No.: nlontoc-RFQ-H133-2023

PR No.: 2023-9-H-635/09-13-23

PHILGEPS Ref. No.: 10157955

To whom it may concern:

*Please quote your lowest price/s on the lot or item/s below, subject to General Conditions indicated herein, stating the shortest time of delivery and submit your quotation duly signed by your official representative not later than **September 29, 2023** at **5:00 PM** to the **BAC Office, 2/F Provincial Capitol Bldg., Brgy. San Agustin, Trece Martires City.***

Very truly yours,

ENGR. GILBERT V. GANDIA
BAC-A Chairman

CANVASSERS's CERTIFICATION

*This is to certify that I have full knowledge, authority and responsibility in distributing and/or collecting the Request for Quotation in accordance to the guidelines in securing prices for **OFFICE OF THE PUBLIC HEALTH OFFICER** of the Provincial Government of Cavite.*

_____
(Printed Name & Signature)
AUTHORIZED CANVASSER

PLEASE QUOTE: **PER ITEM**

No	ITEM DESCRIPTION (Item Name & Technical Specifications)	QTY	UNIT	APPROVED BUDGET OF CONTRACT (ABC)	BIDDER'S PROPOSAL BOX			
					FINANCIAL PROPOSAL *(Indicate the Price Offer)*		TECHNICAL PROPOSAL	DELIVERY (days/weeks)
					Unit Price	Total Price		
1	COTTON BALLS, 150'S/PACK	60	PCK	9,600.00				
2	70% ISOPROPYL ALCOHOL, 500 ML 24'S	3	BXS	9,000.00				
3	70% ISOPROPYL ALCOHOL, 500 ML 24'S	30	BXS	90,000.00				
4	FACE MASK (DISPOSABLE)	100	BXS	9,500.00				
	Note: *or its equivalent							
	NOTHING FOLLOWS							
	TOTAL			118,100.00				

GENERAL CONDITIONS

1. All entries must be legibly handwritten or typewritten with no erasures;
2. Bidders must submit the required documents as follows:
   a) Valid DTI Business Name Registration and/or SEC or CDA Certificate
   b) Valid Mayor's Permit
   c) PhilGEPS Online Registration
   d) BIR Certificate
   e) Authority of Signing Official and/or Representative
      1. Special Power of Attorney if single-proprietorship or Partnership (N/A if representative is the owner or general partner)
      2. Notarized Secretary's Certificate with attached Board Resolution if corporation or cooperative
      3. Photocopy of two (2) valid ID's of authorizing officer and representative
   f) All prospective bidders are required to get the original signed copy of Request for Quotation at the BAC Office, Provincial Capitol Bldg., Brgy. San Agustin, Trece Martires City for submission together with the eligibility requirements on or before the closing date.
   g) Notarized omnibus sworn statement.
   h) Other required documents.
3. Place this RFQ in a sealed envelope and type the following details on the face of the envelope:
   Company Name
   RFQ No.
   PR No.
   PHILGEPS Reference No. 10157955
4. Delivery period at least must be within 30 calendar days from date of receipt of the Notice to Proceed (Indicate the terms of delivery in the Bidder's Proposal box)
5. Item/s delivered must have warranties for unit replacements, parts, labor or other services;
6. Price validity shall be for a period of three (3) months;
7. Quoted prices must be inclusive of taxes, and other charges or fees and shall not exceed the Approved Budget for the Contract (ABC);
8. If Bid is accepted, the supplier undertakes to provide a performance security in the form, amounts, and within the times specified in the Revised IRR of R.A. 9184;
9. It is understood that the Provincial Government of Cavite is not bound to accept the Lowest Calculated Bid or any Bid it may receive;
10. Transaction with the Provincial Government of Cavite shall mean compliance by the winning bidder with the bid and delivery requirements before the issuance of check payment;
11. Failure to comply with these conditions shall mean disqualification of your bid proposal.

SUPPLIER/CONTRACTOR/CONSULTANT's CERTIFICATION

Date: _____

After having carefully read and accepted your General Conditions, I/we quote you on the item/s at price/s noted above for immediate delivery and shipment, which can be made in _____ days from receipt of the Notice To Proceed.

_____
Printed Name & Signature of Authorized Representative

_____
Company Tel./Fax/Mobile No.

_____
Company Tax Identification No. (TIN)